

FORT BEND COUNTY FY 2010
COMMISSIONERS COURT AGENDA REQUEST FORM
Return Completed Form by E-Mail to: Agenda Coordinator, County Judge's Office

Date Submitted: **February 3, 2010**

Submitted By: **Laura Dougherty**

Court Agenda Date: **February 9, 2010**

Department: **Facilities Management & Planning**

Phone Number: **281-633-7017**

SUMMARY OF ITEM: **Approve Invoice # 1-10037, in the amount of \$1,587.50, from Brown & Gay Engineers, for Professional Services performed for the U of H Library-Sugar Land**

RENEWAL AGREEMENT/APPOINTMENT YES ☐ NO ☐
REVIEWED BY COUNTY ATTORNEY'S OFFICE: YES ☒ NO ☐

List Supporting Documents Attached: **Invoice**

FINANCIAL SUMMARY:

BUDGETED ITEM: YES ☒ NO ☐

FUNDNG SOURCE: Accounting Unit: **732418888** Account Number:
Activity (If Applicable): **P418B-06SLLIBRY**

DESCRIPTION OF LAWSON ACCOUNT: **U of H Library**

Instructions to submit Agenda Request Form:

- Completely fill out agenda form: incomplete forms will not be processed.
- Agenda Request Forms should be submitted by e-mail, fax, or inter-office mail, and all back-up information must be provided by Wednesday at 2:00 p.m. to all those listed below.
- All original back-up must be received in the County Judge's Office by 2:00 p.m. on Wednesday.

DISTRIBUTION:

Original Form Submitted with back up to County Judge's Office ☐ (✓ when completed)

If by E-Mail to ospindon@co.fort-bend.tx.us

If by Fax to (281) 341-8609

Distribute copies with back-up to all listed below. If by fax, send to numbers below:

<input checked="" type="checkbox"/> Auditor (281-341-3774)	<input checked="" type="checkbox"/> Comm. Pct. 1 (281-342-0587)
<input checked="" type="checkbox"/> Budget Officer (281-344-3954)	<input checked="" type="checkbox"/> Comm. Pct. 2 (281-403-8009)
<input checked="" type="checkbox"/> Facilities/Planning (281-633-7022)	<input checked="" type="checkbox"/> Comm. Pct. 3 (281-242-9060)
<input checked="" type="checkbox"/> Purchasing Agent (281-341-8642)	<input checked="" type="checkbox"/> Comm. Pct. 4 (281-980-9077)
<input checked="" type="checkbox"/> Information Technology (281-341-4526)	<input checked="" type="checkbox"/> County Clerk (281-341-8697)
<input type="checkbox"/> Other:	<input checked="" type="checkbox"/> County Atty (281-341-4557)

RECOMMENDATION / ACTION REQUESTED:

Special Handling Requested (specify): **Please Approve**

FM100145



INVOICE

*OK to pay
2-2-10*

Mr. Don Brady
Fort Bend County
Director, Facilities & Planning Dept.
1402 Band Road, Suite 100
Rosenberg, TX 77471

*PO# 14697
R# 93179*

January 21, 2010
Project No: 000FBC20-50
Invoice No: 1-10037

Project 000FBC20-50 UH Library Sugarland - Design

Services current through January 10, 2010

Fee

Billing Phase	Fee Amount	% Comp To Date	Fee Earned	Previous Billed	Amount Due This Invoice
Design	31,750.00	65.00	20,637.50	19,050.00	1,587.50 ✓
Const Admn	3,500.00	0.00	0.00	0.00	0.00
Topo Survey	7,500.00	100.00	7,500.00	7,500.00	0.00
Total Fee	42,750.00		28,137.50	26,550.00 ✓	1,587.50 ✓
Total Fee					1,587.50

Billing Limits

	Current	Prior	To-Date
Expenses	0.00	165.77	165.77 ✓
Limit			3,000.00 ✓
Remaining			2,834.23 ✓

Total this Invoice

\$1,587.50

PDH

Longhairs

