

February 9, 2010

**NOTICE OF MEETING
FORT BEND COUNTY COMMISSIONERS COURT
7TH FLOOR, WM. B. TRAVIS BUILDING, RICHMOND, TEXAS
TUESDAY, FEBRUARY 9, 2010
1:00 O'CLOCK P.M.**

AGENDA

1. Call to Order.
2. Invocation and Pledge of Allegiance by Commissioner Patterson.
3. Approve minutes of regular meeting held on February 2, 2010.
4. Public Comments regarding the Agenda and Announcements.
5. PUBLIC HEARINGS: 1:00 p.m.: Conduct Public Hearing and take all appropriate action on the following matter:
Acceptance of the traffic control plan for Mission Sierra, Section 2 and Section 3, Precinct 3.

CONSENT AGENDA ITEMS 6 - 16:

6. OUT-OF-STATE TRAVEL:

- A. Enter into record the out-of-state travel for elected official:
Commissioner, Pct. 2: Commissioner Grady Prestage to Washington, D.C., March 6-10, 2010, to attend National Association of Counties (NACo) Legislative Conference. (Fund: Commissioner Pct. 2, Travel)
- B. Approve out-of-state travel requests for County personnel:
 - 1) **Engineering:** Robert Casey Lyde to San Diego, California, July 11-16, 2010, to attend the ESRI International User's Conference. (Fund: Engineering, Travel)
 - 2) **Justice of the Peace, Pct. 1, Pl. 1:** Carolyn Gates, Death Investigator, to St. Louis, Missouri, April 26-30, 2010, to attend Medicolegal Death Investigator training course. (Fund: Death Investigator, Travel)
 - 3) **Public Transportation:** Linda Picard and Stephen Gipson to Phoenix, Arizona, February 23-25, 2010, to attend Intelligent Transit Systems (ITS) Regional Workshop. (Fund: Public Transportation, Travel)
 - 4) **Sheriff's Office:**
 - a. Ratify travel by Mike Kubricht and Arthur Chapman to New Orleans, Louisiana, February 4-5, 2010, for extradition of prisoner back to Fort Bend County. (Fund: Sheriff, Enforcement, Travel)
 - b. Jeff Kapche to New Berlin, Wisconsin, April 18-23, 2010, for digital forensic training. (Sheriff, Enforcement, Travel)

7. **BUDGET TRANSFERS:**
 - A. **387th District Court:** Approve transfer in the amount of \$60 from Fees into Information Technology to allocate funds for purchase of computer related workgroup switch.
 - B. **Road & Bridge:** Approve transfer in the amount of \$141,900 as detailed on Director's form dated February 3, 2010, pursuant to FY 2010 First Quarter Salary Audit.
8. **EMERGENCY MANAGEMENT:** Approve 2006 Grant Adjustment Notice between Fort Bend County and State of Texas, to close out the 2006 Homeland Security Grant Program.
9. **ENGINEERING:**
 - A. Approve payment of Invoice No. 09-12-007 (Pay Estimate No. 22) in the amount of \$19,275.00 to Kelly Kaluza & Associates, Inc. for professional engineering and surveying services related to West Bellfort Paving and Drainage Project (from Martinez Street to FM 1464), Precincts 3 and 4. (Fund: 2007 Mobility Bonds)
 - B. Approve payment of Invoice No. 21 (Pay Estimate No. 21) in the amount of \$2,685.17 to Cobb Fendley & Associates, Inc. regarding the expansion of Greenbusch Road, Mobility Bond Project #732, Precinct 3. (Fund: 2007 Mobility Bonds)
 - C. Approve payment of Invoice No. 3404 in the amount of \$22,865.00 to Property Acquisition Services (PAS) for various right of way acquisition services within Precincts 1, 2, 3 and 4. (Fund: Right of Way)
 - D. Approve payment of Invoice No. 9-11-02-631 (Pay Estimate No. 8) in the amount of \$2,874.15, Invoice No. 9-12-01-631 (Pay Estimate No. 9) in the amount of \$2,611.59 and Invoice No. 9-12-02-631 (Pay Estimate No. 10) in the amount of \$2,896.05 to Percheron Acquisitions, LLC regarding the expansion of Mason Road, Mobility Bond Project #735, Precinct 3. (Fund: Right of Way)
 - E. Approve application from TOMCO Ent. Inc., to add on to existing driveway on Gonyo Lane, Precinct 1.
 - F. Approve application from KMCM, Inc. to bore under and bury a 2-inch water line along West Airport, Precinct 3.
 - G. Approve application from Devon Street Homes to construct a driveway tie-in onto Roycroft Lane, Precinct 3.
 - H. Approve the plat for Chelford City MUD Water Plant No. 1, Pct. 3.
 - I. Approve plat for the roads within King Lakes, Section 4, Pct. 3.
 - J. Approve plat for the lots within King Lakes, Section 4, Pct. 3.
 - K. Set public hearing for acceptance of the revised traffic control plan for Lamar CISD (Dickinson Elementary School) in Greatwood Glen, Section 2 to establish "No Parking" signs, Pct 1. *(Tuesday, March 9, 2010, at 1:00 p.m.)*

10. **FACILITIES MANAGEMENT & PLANNING:** The Director of Facilities Management & Planning submits these invoices for approval and payment for projects that have been budgeted and funded by Facility Bonds and/or Capital Projects:
 - A. Invoice No. 1-10037 in the amount of \$1,587.50 to Brown & Gay Engineers, Inc. for professional services regarding the University of Houston Library at Sugar Land;
 - B. Invoice No. 1715 in the amount of \$48,616.60 to Carter Goble Lee, LLC, for program management services regarding the Jail Expansion Project;
 - C. Invoice No. 1728 in the amount of \$38,104.50 to Carter Goble Lee, LLC, for consulting services regarding the 911 Call Center for the Jail Expansion Project;
 - D. Pay Application No. 10 in the amount of \$143,977.60 to Crain Zamora, LLC for construction services regarding the Missouri City Annex;
 - E. Pay Application No. 4 in the amount of \$43,247.92 to Crain Zamora, LLC for construction services regarding the Jane Long Annex;
 - F. Invoice No. 2999020-0 in the amount of \$2,366.48 to Jones & Cook Stationers, Inc. for Patrol furniture, fixture, and equipment costs associated with the Jail Expansion Project;
 - G. Invoice No. 13-624321 in the amount of \$6,400.95 to Ridgway's for printing services regarding the Jail Expansion Project;
 - H. Pay Application No. 4 in the amount of \$152,789.00 to Rosenberger Construction, LP for construction services regarding the Precinct Three Annex;
 - I. Pay Application No. 8 in the amount of \$2,161,996.00 to JE Dunn South Central, Inc. for construction services regarding the Justice Center;
 - J. Invoice No. 22176 in the amount of \$63,108.00 to Wellington Electric, Inc. for the purchase of a generator regarding the Jail Expansion Project; and
 - K. Invoice No. 20094973 in the amount of \$8,500.00 to LJA Engineering & Surveying, Inc. for professional services regarding the University of Houston Library at Sugar Land.
11. **FORT BEND FLOOD CONTROL WATER SUPPLY CORPORATION:** The Board of Directors of the Fort Bend Flood Control Water Supply Corporation reviewed these items at their regular meeting on January 27, 2010, and makes the following recommendations to Commissioners Court:
 - A. Authorize payment of invoices for work performed by consultants and/or contractors and listed on Board Report for an amount totaling \$107,103.91 for Big Creek. (Fund: Big Creek, Fees)
 - B. Approve proposed renewal of the Fort Bend Flood Control Water Supply Corporation insurance policies with Anco-McDonald Waterworks Insurance Services LLC. (Fund: Big Creek, Fees)

12. **HUMAN RESOURCES:** Approve application for withdrawal of 100 hours from the Shared Sick Leave Pool for Employee of Sheriff's Office, Position No. 5601-0429.
 13. **PURCHASING:** Authorize advertising for Statements of Qualification (SOQs), Bids, and/or Request for Proposals (RFPs) for the following:
 - A. Pavement Marking;
 - B. Thermoplastic Traffic Coating;
 - C. Toner and Ink Cartridges;
 - D. Culverts;
 - E. Bridge Materials;
 - F. Road Materials;
 - G. Equipment Filters;
 - H. HVAC Repairs;
 - I. Vending Machines;
 - J. Outdoor Solar Power Light Services for Parks and County Facilities;
 - K. Design/Build of Kids and Canines Kennel; and
 - L. Propane Powered Vehicle Conversion.
 14. **SHERIFF'S OFFICE:** Approve extension of grant period for the High Intensity Drug Trafficking Area (HIDTA) Grant through December 31, 2010 for Contract No. I8PHNP54OZ, administered by the Sheriff's Office.
 15. **TAX ASSESSOR/COLLECTOR:** Approve refunds over \$500 detailed in Tax Assessor/Collector's Report submitted on February 2, 2010, for an amount totaling \$265,041.81.
 16. **TREASURER:** Approve Monthly Report submitted by County Treasurer for December 2009, and authorize advertisement of Affidavit of same, in accordance with Local Government Code §114.026.
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17. **BUDGET OFFICER:** Take all appropriate action on request to transfer the amount of \$659,000 as detailed on Director's form dated February 3, 2010, pursuant to First Quarter FY 2010 Salary Audit.

18. COMMUNITY DEVELOPMENT:

- A. Take all appropriate action on Agreement between Fort Bend County and Fort Bend County Women's Center, Inc., to provide assistance with administrative expenses for the shelter in an amount not to exceed \$54,211 (part of the FY 2009 Consolidated Action Plan approved by Commissioners Court on July 7, 2009) and authorize County Judge to sign all documents pertaining to the agreement. (Fund: Emergency Shelter Grant)
- B. Take all appropriate action to terminate Agreement between Fort Bend County and City of Richmond, Agenda Item 24B from Commissioners Court meeting on August 11, 2009, and take all appropriate action on Agreement between Fort Bend County and City of Richmond for the installation of a Wastewater Plant Generator in the amount of \$638,569; authorize County Judge to sign all documents pertaining to the agreement. (Fund: Community Development Block Grant Disaster Recovery)
- C. Take all appropriate action to terminate Agreement between Fort Bend County and City of Richmond, Agenda Item 24B from Commissioners Court meeting on August 11, 2009, and take all appropriate action on Agreement between Fort Bend County and City of Richmond for the installation of a Lift Station Generator in the amount of \$279,000; authorize County Judge to sign all documents pertaining to the agreement. (Fund: Community Development Block Grant Disaster Recovery)
- D. Take all appropriate action to terminate Agreement between Fort Bend County and City of Rosenberg, Agenda Item 24C from Commissioners Court meeting on August 11, 2009, and take all appropriate action on Agreement between Fort Bend County and City of Rosenberg for the installation of Lift Station Manual Transfer switches in the amount of \$46,950; authorize County Judge to sign all documents pertaining to the agreement. (Fund: Community Development Block Grant Disaster Recovery)

19. ENGINEERING:

- A. Take all appropriate action on the Professional Engineering Services Agreement between Fort Bend County and Jacobs Engineering Group in an amount not to exceed \$295,582.40 for services regarding the expansion of FM 1093/Westpark Toll Way, Mobility Bond Project No. 748. (Fund 2007 Mobility Bonds).
- B. Take all appropriate action on Supplemental Agreement No. 1 between Fort Bend County and TCB, Inc., now known as AECOM USA Group, Inc., to increase the scope of services by \$41,629 regarding Old Richmond Road, from West Airport to FM 1464, for a total contract amount of \$236,250.55, and an extension of the completion date until October 1, 2010, Mobility Bond Project No. 728, Precinct 4. (Fund: 2007 Mobility Bonds)
- C. Take all appropriate action on request for variance to the minimum lot size requirement, (Section 5.E.4 of the Fort Bend County Regulations of Subdivisions) for Cinco Ranch Southwest, Section 38, on behalf of Terrabrook Cinco Ranch Southwest, L.P. Pct. 3.

ENGINEERING (Continued)

- D. Take all appropriate action on plat for the roads within Cinco Ranch Southwest, Section 38, Pct. 3.
 - E. Take all appropriate action on plat for the lots within Cinco Ranch Southwest, Section 38, Pct. 3.
20. FACILITIES MANAGEMENT & PLANNING: Take all appropriate action on Change Order No. 3 to the Agreement between Fort Bend County and Crain Zamora LLC in the amount of \$5,445.00 for additional services regarding construction of the Missouri City Annex, for a total contract amount of \$3,387,477.66. (Fund: Facility Bond Project)
21. HUMAN RESOURCES:
- A. Take all appropriate action on request to reclassify Position No. 5751-0057 in the Juvenile Probation Department from Juvenile Probation Officer I, Grade 9 of the Professional Management Policy Group to Specialized Juvenile Probation Officer, Grade 11, Professional Management Policy Group, effective February 13, 2010, as approved by the Juvenile Board at their meeting on January 27, 2010.
 - B. Take all appropriate action on request for a new grant-funded position in the Sheriff's Office, Criminal Analyst, Grade 10 of the Professional Management Policy Group, effective February 10, 2010. (Fund: Emergency Management, 2009 UASI/LEAP Grant)
22. PURCHASING:
- A. Take all appropriate action to add Sienna Branch Library to the Contract with KT Commercial Cleaning Services, pursuant to Bid #10-004, Janitorial Services for Libraries, for an amount not to exceed \$2,185 per month. (Fund: Library)
 - B. Take all appropriate action to add Sienna Branch Library to the Contract with Casteel Automatic Fire Protection, Inc., pursuant to Bid #10-028, Fire Alarm Monitoring, Sprinkler, Anti-Backflow, Ansul Systems Maintenance Service, and Fire/Security Monitoring, for an amount not to exceed \$29.25 per month. (Fund: Library)
 - C. Take all appropriate action to add Missouri City Annex to the Contract with KT Commercial Cleaning Services, pursuant to Bid #10-005, Janitorial Services for County buildings, for an amount not to exceed \$2,346.30 per month. (Fund: Facilities)


PURCHASING (Continued)

- D. Take all appropriate action to remove the Missouri City Tax Office from the Contract with KT Commercial Cleaning Services, pursuant to Bid #10-005, Janitorial Services for County buildings.
 - E. Take all appropriate action on substitution request from Kauffman Tire pursuant to Bid #10-036 for Tires.
 - F. Take all appropriate action on Change Order No. 1 in the amount of \$9,303.80 to Aranda Brothers pursuant to Bid #09-103, Edgewood Drive Bridge Replacement. (Fund: Road & Bridge)
 - G. Take all appropriate action on Amendment No. 3 to the Agreement between Fort Bend County and Trapeze Software Group, Inc. in the amount of \$1,500 for additional software services. (Fund: Transportation)
 - H. Take all appropriate action to authorize the purchase of in-car video equipment from L 3 Mobile Vision, utilizing City of Allen contract, for an amount not to exceed \$60,000. (Fund: Sheriff)
 - I. Take all appropriate action on trade package submission from JE Dunn for Justice Center project.
23. SHERIFF'S OFFICE: Take all appropriate action to authorize payments by Invoice Transmittals for an amount totaling \$300.00 to Collision Clinic, Inc. for two towing services provided without a purchase order. (Fund: Sheriff, Forfeited Assets, Federal, Fees)
24. Approve Bills.
25. Authorize County Auditor to pay and release time sensitive bills on February 18, 2010, to be ratified by Commissioners Court on February 23, 2010.
26. Meet in Closed Session to deliberate the following matters as authorized by the Texas Government Code:
§ 551.071. Consultation With Attorney. Commissioners Court will meet in Closed Session to seek the advice of its attorney about pending or contemplated litigation; a settlement offer; or on a matter in which the duty of the attorney to Commissioners Court under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with Texas Government Code Chapter 551.
- A. Hunt Club Apartments, Katy Flewellen at Greenbusch Road.
 - B. Medical Subrogation Lien Claim: Kylee, Kandace; Date of Incident: March 7, 2009.

February 9, 2010

27. Reconvene Open Session and consider taking action on the following matters:
§ 551.071. Consultation With Attorney.
A. Hunt Club Apartments, Katy Flewellen at Greenbusch Road.
B. Medical Subrogation Lien Claim: Kylee, Kandace; Date of Incident: March 7, 2009.
28. Adjournment.

In the event any of the foregoing items are not covered in the time allocated on the date of this agenda, the County may order a continuance for the next day until the discussion is completed on all items.


Robert E. Hebert, County Judge

Notice of meeting/agenda posted at the Fort Bend County Courthouse Complex in Richmond, Texas, on Friday, February 5, 2010, by Donna Ospina. An electronic version of this notice is also posted on the Fort Bend County website: www.co.fort-bend.tx.us under Commissioners Court.

NOTICE

Policy of Non-Discrimination on the Basis of Disability

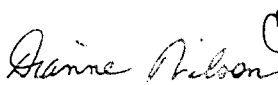
Fort Bend County does not discriminate on the basis of disability in the admission or access to, or treatment or employment in, its programs or activities. The County's ADA Coordinator is the Director of Facilities Management & Planning, located at 1517 Eugene Heimann Circle, Suite 500, in Richmond, Texas, 77469, telephone 281-633-7045. The Director of Facilities Management & Planning is designated to coordinate compliance with the non-discrimination requirements in Section 35.107 of the Department of Justice regulations. Information concerning the provisions of the Americans with Disabilities Act, and the rights provided thereunder, are available from the ADA coordinator.

NOTICE

The County Commissioners Court of Fort Bend County reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by Texas Government Code Sections 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices) and 551.086 (Economic Development).

FILED FOR RECORD
NO. _____ TIME 2:00 ^{AM}_{P.M.}

FEB 05 2010


Dianne Wilson
County Clerk Fort Bend Co. Tex.