

FORT BEND COUNTY FY 2010
COMMISSIONERS COURT AGENDA REQUEST FORM
Return Completed Form by E-Mail to: Agenda Coordinator, County Judge's Office

Date Submitted: **January 27, 2010**

Submitted By: **Laura Dougherty**

Court Agenda Date: **February 2, 2010**

Department: **Facilities Management & Planning**

Phone Number: **281-633-7017**

SUMMARY OF ITEM:

Approve Invoice No. 1 in the amount of \$17,228.15, to PTI, Inc., for Professional Services rendered for the JP 2 Expansion.

RENEWAL AGREEMENT/APPOINTMENT

YES ☐ **NO** ☐

REVIEWED BY COUNTY ATTORNEY'S OFFICE:

YES ☒ **NO** ☐

List Supporting Documents Attached: **Invoice**

FINANCIAL SUMMARY:

BUDGETED ITEM: **YES** ☒ **NO** ☐

FUNDING SOURCE: Accounting Unit: **100687888** Account Number:
Activity (If Applicable): **P687-10JP2EXPAN**

DESCRIPTION OF LAWSON ACCOUNT: **JP 2 Expansion**

Instructions to submit Agenda Request Form:

- Completely fill out agenda form: incomplete forms will not be processed.
- Agenda Request Forms should be submitted by e-mail, fax, or inter-office mail, and all back-up information must be provided by Wednesday at 2:00 p.m. to all those listed below.
- All original back-up must be received in the County Judge's Office by 2:00 p.m. on Wednesday.

DISTRIBUTION:

Original Form Submitted with back up to County Judge's Office ☐ (✓ when completed)

If by E-Mail to ospindon@co.fort-bend.tx.us

If by Fax to (281) 341-8609

Distribute copies with back-up to all listed below. If by fax, send to numbers below:

<input checked="" type="checkbox"/> Auditor (281-341-3774)	<input checked="" type="checkbox"/> Comm. Pct. 1 (281-342-0587)
<input checked="" type="checkbox"/> Budget Officer (281-344-3954)	<input checked="" type="checkbox"/> Comm. Pct. 2 (281-403-8009)
<input checked="" type="checkbox"/> Facilities/Planning (281-633-7022)	<input checked="" type="checkbox"/> Comm. Pct. 3 (281-242-9060)
<input checked="" type="checkbox"/> Purchasing Agent (281-341-8642)	<input checked="" type="checkbox"/> Comm. Pct. 4 (281-980-9077)
<input checked="" type="checkbox"/> Information Technology (281-341-4526)	<input checked="" type="checkbox"/> County Clerk (281-341-8697)
<input type="checkbox"/> Other:	<input checked="" type="checkbox"/> County Atty (281-341-4557)

RECOMMENDATION / ACTION REQUESTED:

Special Handling Requested (specify): **Please Approve**

FM91435R

12/3/2009

PTI, Inc.
Fort Bend County
Facilities Management & Planning Department
PTI, Inc. Project # 291110
Period Ending 1/26/2010
Invoice # 1
P.O. # 43915
Authorized Amount:
Basic Services: \$54,692.55
Project Management:
Total Authorized Am: \$54,692.55

PO # 43915

RH

OK copy
1-27-10

Phase	% Fee	Authorized Amount	Phase % Comp.	Billed to Date	Previously Billed	Current Amount Billed
Pre-Design	35%	\$19,142.39	90%	\$17,228.15	\$0.00	\$17,228.15
Construction Documents	50%	\$27,346.28	0%	\$0.00	\$0.00	\$0.00
Construction Admin.	15%	\$8,203.88	0%	\$0.00	\$0.00	\$0.00
Total	100%	\$54,692.55		\$17,228.15	\$0.00	17,228.15

Total amount Due this Invoice

\$17,228.15

anyway



PTI, INC.
2925 Briarpark Drive
Suite 950
Houston, Texas 77042
T 713.266.6145
F 713.974.4812
www.pti-engineers.com

January 26, 2010

Mr. Don Brady, Director
Facilities Management and Planning Department
Fort Bend County
1402 Band Road, Suite 100
Rosenberg, Texas 77471

Re: East End Annex Expansion
Precinct 2, Fort Bend County
PTI, Inc. Project No.: 291110
Labor Period Ending: December 31, 2009
Invoice No. 1
P.O. # 43915

Attention Mrs. Katie Herrington
Fort Bend Precinct 2

Dear Mr. Brady:

We here submit our invoice for the above-referenced project. The total amount due this invoice is **Seventeen Thousand Two Hundred Twenty-Eight Dollars and Fifteen Cents (\$17,228.15).**

Please feel free to call me if there are any questions.

Very truly yours,
PTI, Inc.

David L. Collins, P.E.
President

DLC/mh

CLEVELAND
216.696.3141

DURHAM
919.687.0821

HOUSTON
713.266.6145



PTI, INC.
 2925 Briarpark Drive
 Suite 950
 Houston, Texas 77042
 T 713.266.6145
 F 713.974.4812
 www.pti-engineers.com

PTI, Inc
 Fort Bend County
 Facilities Management & Planning Department
 PTI, INC Project # 291110
 Invoice No. 1A Man Hour Breakdown

	Tasks Description	Project Manger	Architect	Civil Engineer	Mechanical Engineer	Electrical Engineer	Structural Engineer	Technician Designer	Secretary/Admin Assist	Total
		\$178.50	\$111.49	\$118.50	\$121.92	\$126.90	\$166.50	\$76.50	\$67.50	
1	Planning	4.0	8.0					8.0		\$2,377.92
2	Meetings to secure variance	4.0	12.0					3.0		\$2,521.38
	Design									
3	Architectural	2.0	40.0					25.0		\$7,529.10
4	Mechanical	1.7			29.9			11.1		\$4,799.75
5	Electrical									\$0.00
6	Civil									\$0.00
7	Structural									\$0.00
8	Details									\$0.00
9	Architectural									\$0.00
10	Structural									\$0.00
11	Mechanical									\$0.00
12	Civil									\$0.00
13	Specification									\$0.00
14	Meetings and securing permits									\$0.00
Design Total Hours		11.7	60.0	0.0	29.9	0.0	0.0	47.1	0.0	\$17,228.15
LABOR COST		\$2,088.45	\$7,889.40	\$0.00	\$3,645.41	\$0.00	\$0.00	\$3,604.89	\$0.00	\$17,228.15

CLEVELAND
 216.696.3141

DURHAM
 919.687.0821

HOUSTON
 713.266.6145