

FORT BEND COUNTY FY 2010
COMMISSIONERS COURT AGENDA REQUEST FORM
Return Completed Form by E-Mail to: Agenda Coordinator, County Judge's Office

Date Submitted: **January 20, 2009**

Submitted By: **Laura Dougherty**

Court Agenda Date: **January 26, 2009**

Department: **Facilities Management & Planning**

Phone Number: **281-633-7017**

SUMMARY OF ITEM:

Approve Invoice No. 9, in the amount of \$57,164.05, to Bailey Architects for Architectural services provided on the U of H Library-Sugar Land.

RENEWAL AGREEMENT/APPOINTMENT YES NO
REVIEWED BY COUNTY ATTORNEY'S OFFICE: YES NO

List Supporting Documents Attached: **Invoice**

FINANCIAL SUMMARY:

BUDGETED ITEM: YES NO

FUNDING SOURCE: Accounting Unit: **732418888** Account Number:
Activity (If Applicable): **P418B-06SLLIBRY**

DESCRIPTION OF LAWSON ACCOUNT: **U of H Library**

Instructions to submit Agenda Request Form:

- Completely fill out agenda form: incomplete forms **will not** be processed.
- Agenda Request Forms should be submitted by e-mail, fax, or inter-office mail, and all back-up information must be provided by Wednesday at 2:00 p.m. to all those listed below.
- All original back-up must be received in the County Judge's Office by 2:00 p.m. on Wednesday.

DISTRIBUTION:

Original Form Submitted with back up to County Judge's Office (✓ when completed)

If by E-Mail to ospindon@co.fort-bend.tx.us

If by Fax to (281) 341-8609

Distribute copies with back-up to all listed below. If by fax, send to numbers below:

<input checked="" type="checkbox"/>	Auditor	(281-341-3774)	<input checked="" type="checkbox"/>	Comm. Pct. 1	(281-342-0587)
<input checked="" type="checkbox"/>	Budget Officer	(281-344-3954)	<input checked="" type="checkbox"/>	Comm. Pct. 2	(281-403-8009)
<input checked="" type="checkbox"/>	Facilities/Planning	(281-633-7022)	<input checked="" type="checkbox"/>	Comm. Pct. 3	(281-242-9060)
<input checked="" type="checkbox"/>	Purchasing Agent	(281-341-8642)	<input checked="" type="checkbox"/>	Comm. Pct. 4	(281-980-9077)
<input checked="" type="checkbox"/>	Information Technology	(281-341-4526)	<input checked="" type="checkbox"/>	County Clerk	(281-341-8697)
<input type="checkbox"/>	Other:		<input checked="" type="checkbox"/>	County Atty	(281-341-4557)

RECOMMENDATION / ACTION REQUESTED:

Special Handling Requested (specify): **Please Approve**

FM 100052

*OK to mail
Jill Brady
1-19-10*

Fort Bend County
Facilities Mgmt & Planning Dept
301 Jackson Street
Richmond, TX 77469
Attn: Don Brady Director

December 31, 2009
Invoice No: 9
Project No: 08003

Re: Ft Bend County Library University Branch

Sugar Land, Texas
FM91408

*PO # 14046
R # 91171*

Professional Services for the period December 1, 2009 to December 31, 2009

Architectural Services

Description	Contract Amount	Percent Complete	Fee Earned to Date	Previously Billed	Current Amount Due
Pre-Design Services	7,500.00	100.00%	7,500.00	7,500.00 ✓	0.00
Schematic Design	68,191.00	100.00%	68,191.00	68,191.00 ✓	0.00
Design Development	122,744.00	84.00%	103,104.96	83,465.92 ✓	19,639.04
Construction Documents	313,679.00	18.00%	56,462.22	21,957.53 ✓	34,504.69
Negotiations	27,276.00	0.00%	0.00	0.00	0.00
Construction Admin	150,020.00	0.00%	0.00	0.00	0.00
FFE Services	25,000.00	10.00%	2,500.00	1,875.00 ✓	625.00
	714,410.00		237,758.18	182,989.45 ✓	54,768.73 ✓

Total Architectural Services

\$54,768.73

Reimbursable Expenses

Reproduction/Printing	1,928.60 ✓
Transportation/Travel	6.23 ✓
L.D. Telephone	1.41 ✓
Delivery	14.10 ✓
Consultant Reimbursables	444.98

Total Reimbursable Expenses

\$2,395.32 ✓

Total Amount Due this Invoice

\$57,164.05

Loungheby

Approved *Mark Boone*

