

FORT BEND COUNTY FY 2010
COMMISSIONERS COURT AGENDA REQUEST FORM
Return Completed Form to: Agenda Coordinator, County Judge's Office

Date Submitted: January 7, 2010

Submitted By: Michael Gutierrez

Department: Comm. Pct#1

Court Date: January 12, 2010

Telephone: 281-633-7687

SUMMARY OF ITEM:

Take appropriate action to reappoint Barbara Britt O'Donnell and John Carrington to the Fresno/Arcola Advisory Committee for a term that will expire on September 30, 2013.

Renewal Agreement/Appointment: YES ☐ NO

Reviewed by County Attorney's Office: YES NO

List Supporting Documents Attached:

FINANCIAL SUMMARY:

Budgeted Item: YES ☐ NO x

Funding Source: Fund: _____ Agency: _____ Organization: _____ Object: _____

Requires Auditor to Certify Funds: YES ☐ NO

Instructions for submitting an Agenda Request:

- Completely fill out agenda form: incomplete forms will not be processed.
- Agenda Request Forms may be submitted by e-mail, fax, or inter-office mail, and all information must be provided by Wednesday at 2:00 p.m. to all departments listed below.
- Original back-up must be received in County Judge's Office by 2:00 p.m. on Wednesday.

DISTRIBUTION:

Original Form Submitted with back up to County Judge's Office: x (✓ when completed)

If by E-Mail to ospindon@co.fort-bend.tx.us

If by Fax to: (281) 341-8609

Distribute copies with back-up to all listed below. If by fax, send to the numbers below:

x Auditor	(281-341-3774)	Comm. Pct. 1(281-342-0587)
x Budget Officer	(281-344-3954)	x Comm. Pct. 2(281-403-8009)
☐ Facilities/Planning	(281-633-7022)	x Comm. Pct. 3(281-242-9060)
☐ Purchasing Agent	(281-341-8642)	x Comm. Pct. 4(281-980-9077)
☐ Information Technology	(281-341-4526)	x County Clerk (281-341-8697)
☐ Other: _____		x County Atty (281-341-4557)

Recommendation:

Special Handling: _____