

FORT BEND COUNTY FY 2010
COMMISSIONERS COURT AGENDA REQUEST FORM

Return Completed Form by E-Mail to: Agenda Coordinator, County Judge's Office

Date Submitted: January 5, 2010

Submitted By: Karen Stell

Department: Tax

Court Agenda Date: January 12, 2009

Phone Number: 281-341-3723

SUMMARY OF ITEM: Approve over \$500.00 – Refunds \$ 22,661.42

RENEWAL AGREEMENT/APPOINTMENT YES ☐ NO ☐

REVIEWED BY COUNTY ATTORNEY'S OFFICE: YES ☐ NO ☐

List Supporting Documents Attached:

FINANCIAL SUMMARY:

BUDGETED ITEM: YES ☐ NO ☐

FUNDNG SOURCE: Accounting Unit: Account Number:
 Activity (If Applicable):

DESCRIPTION OF LAWSON ACCOUNT: _____

Instructions to submit Agenda Request Form:

- Completely fill out agenda form: incomplete forms will not be processed.
- Agenda Request Forms should be submitted by e-mail, fax, or inter-office mail, and all back-up information must be provided by Wednesday at 2:00 p.m. to all those listed below.
- All original back-up must be received in the County Judge's Office by 2:00 p.m. on Wednesday.

DISTRIBUTION:

Original Form Submitted with back up to County Judge's Office ☐ (✓ when completed)

If by E-Mail to ospindon@co.fort-bend.tx.us

If by Fax to (281) 341-8609

Distribute copies with back-up to all listed below. If by fax, send to numbers below:

<input checked="" type="checkbox"/> Auditor	(281-341-3774)	<input checked="" type="checkbox"/> Comm. Pct. 1	(281-342-0587)
<input checked="" type="checkbox"/> Budget Officer	(281-344-3954)	<input checked="" type="checkbox"/> Comm. Pct. 2	(281-403-8009)
<input type="checkbox"/> Facilities/Planning	(281-633-7022)	<input checked="" type="checkbox"/> Comm. Pct. 3	(281-242-9060)
<input type="checkbox"/> Purchasing Agent	(281-341-8642)	<input checked="" type="checkbox"/> Comm. Pct. 4	(281-980-9077)
<input type="checkbox"/> Information Technology	(281-341-4526)	<input checked="" type="checkbox"/> County Clerk	(281-341-8697)
<input type="checkbox"/> Other:		<input checked="" type="checkbox"/> County Attny	(281-341-4557)

RECOMMENDATION / ACTION REQUESTED:

Approve & record in the minute's tax payment refunds in the amount of \$ 22,661.42 for the office of
Patsy Schultz.

Special Handling Requested (specify):

Commissioners Court Agenda Date:01/12/2010

Submit Date:01/05/10

Account Number	Owner	Refund Amount	Reason	Precinct #
2274-04-005-0210-914	Citimortgage	\$ 5,296.27	Duplicate	3004
2274-04-005-0210-914	Citimortgage	\$ 5,296.27	Duplicate	3004
0061-00-064-0170-901	Dallas Fontenot	\$ 2,979.05	Duplicate	1048
4237-01-003-0120-907	American Home Mtge	\$ 3,429.00	Duplicate	3066
3855-00-001-0100-907	BAC Tax Services	\$ 2,823.64	Duplicate	2075
8110-02-002-0690-907	Everhome Mortgage Company	\$ 2,837.19	Duplicate	3106

\$ 22,661.42