

FORT BEND COUNTY FY 2010
COMMISSIONERS COURT AGENDA REQUEST FORM
Return Completed Form by E-Mail to: Agenda Coordinator, County Judge's Office

Date Submitted: **December 30, 2009**

Submitted By: **Laura Dougherty**

Department: **Facilities Management & Planning**

Court Agenda Date: **January 5, 2010**

Phone Number: **281-633-7017**

SUMMARY OF ITEM:

Approve Invoice # 22785, in the amount of \$28,500.00, to The Mathis Group (TMG+), for Professional Services rendered for the Justice Center.

RENEWAL AGREEMENT/APPOINTMENT

YES ☐ **NO** ☐

REVIEWED BY COUNTY ATTORNEY'S OFFICE:

YES ☒ **NO** ☐

List Supporting Documents Attached: **Invoice**

FINANCIAL SUMMARY:

BUDGETED ITEM: **YES** ☒ **NO** ☐

FUNDING SOURCE: Accounting Unit: **734418888**

Account Number:

Activity (If Applicable): **P418-09JCOMPLEX**

DESCRIPTION OF LAWSON ACCOUNT: **Justice Center**

Instructions to submit Agenda Request Form:

- Completely fill out agenda form: incomplete forms will not be processed.
- Agenda Request Forms should be submitted by e-mail, fax, or inter-office mail, and all back-up information must be provided by Wednesday at 2:00 p.m. to all those listed below.
- All original back-up must be received in the County Judge's Office by 2:00 p.m. on Wednesday.

DISTRIBUTION:

Original Form Submitted with back up to County Judge's Office ☐ (✓ when completed)

If by E-Mail to **ospindon@co.fort-bend.tx.us**

If by Fax to (281) 341-8609

Distribute copies with back-up to all listed below. If by fax, send to numbers below:

| | |
|---|---|
| <input checked="" type="checkbox"/> Auditor (281-341-3774) | <input checked="" type="checkbox"/> Comm. Pct. 1 (281-342-0587) |
| <input checked="" type="checkbox"/> Budget Officer (281-344-3954) | <input checked="" type="checkbox"/> Comm. Pct. 2 (281-403-8009) |
| <input checked="" type="checkbox"/> Facilities/Planning (281-633-7022) | <input checked="" type="checkbox"/> Comm. Pct. 3 (281-242-9060) |
| <input checked="" type="checkbox"/> Purchasing Agent (281-341-8642) | <input checked="" type="checkbox"/> Comm. Pct. 4 (281-980-9077) |
| <input checked="" type="checkbox"/> Information Technology (281-341-4526) | <input checked="" type="checkbox"/> County Clerk (281-341-8697) |
| <input type="checkbox"/> Other: | <input checked="" type="checkbox"/> County Atty (281-341-4557) |

RECOMMENDATION / ACTION REQUESTED:

Special Handling Requested (specify): **Please Approve**

FM 91287

INVOICE

*OK to pay
12/29/09*

**Date:** December 31, 2009**Invoice No.** 22785

To: Don Brady, Director
County Facilities Management & Planning Dept.
301 Jackson
Richmond, TX 77469

Due Date: Upon Receipt
For Services: Project Management

Project: 0904 - Fort Bend County Justice Center
City: Richmond, Texas

*PO # 38905
R # 89004*

PO Number: 38905

| Services | A Value | (B=C+D) To Date | C Prior Period | D This Period | F Retainage |
|-----------------------------------|------------|--------------------|-------------------|------------------|-----------------|
| Program / Construction Management | | | | | |
| 1 September 2009 | \$ 30,000 | \$ 30,000 | \$ 30,000 | \$ - | \$ 1,500 |
| 2 October 2009 | \$ 30,000 | \$ 30,000 | \$ 30,000 | \$ - | \$ 1,500 |
| 3 November 2009 | \$ 30,000 | \$ 30,000 | \$ 30,000 | \$ - | \$ 1,500 |
| 4 December 2009 | \$ 30,000 | \$ 30,000 | \$ - | \$ 30,000 | \$ 1,500 |
| 5 January 2010 | \$ 30,000 | \$ - | \$ - | \$ - | \$ - |
| 6 February 2010 | \$ 30,000 | \$ - | \$ - | \$ - | \$ - |
| 7 March 2010 | \$ 30,000 | \$ - | \$ - | \$ - | \$ - |
| 8 April 2010 | \$ 30,000 | \$ - | \$ - | \$ - | \$ - |
| 9 May 2010 | \$ 30,000 | \$ - | \$ - | \$ - | \$ - |
| 10 June 2010 | \$ 30,000 | \$ - | \$ - | \$ - | \$ - |
| 11 July 2010 | \$ 30,000 | \$ - | \$ - | \$ - | \$ - |
| 12 August 2010 | \$ 30,000 | \$ - | \$ - | \$ - | \$ - |
| 13 September 2010 | \$ 30,000 | \$ - | \$ - | \$ - | \$ - |
| 14 October 2010 | \$ 30,000 | \$ - | \$ - | \$ - | \$ - |
| 15 November 2010 | \$ 30,000 | \$ - | \$ - | \$ - | \$ - |
| 16 December 2010 | \$ 30,000 | \$ - | \$ - | \$ - | \$ - |
| 17 January 2011 | \$ 30,000 | \$ - | \$ - | \$ - | \$ - |
| 18 February 2011 | \$ 30,000 | \$ - | \$ - | \$ - | \$ - |
| 19 March 2011 | \$ 30,000 | \$ - | \$ - | \$ - | \$ - |
| 20 April 2011 | \$ 30,000 | \$ - | \$ - | \$ - | \$ - |
| 21 May 2011 | \$ 15,000 | \$ - | \$ - | \$ - | \$ - |
| 22 June 2011 | \$ 15,000 | \$ - | \$ - | \$ - | \$ - |
| TOTALS | \$ 630,000 | \$ 120,000 | \$ 90,000 | \$ 30,000 | \$ 1,500 |
| Total to date: | | | | | \$120,000 |
| Less Previous: | | | | | -\$85,500 |
| Less Retainage: | | | | | -\$6,000 |
| TOTAL DUE: | | | | | \$28,500 |

L. D. Mathis

Forward Payment To: The MATHIS Group, Inc.
13135 Dairy Ashford, Suite 390
Sugar Land, Texas 77478



For questions regarding this invoice, please call us at (281) 265-6028 / fx-(281) 265-6825