

FORT BEND COUNTY FY 2010
COMMISSIONERS COURT AGENDA REQUEST FORM
 Return Completed Form by E-Mail to: Agenda Coordinator, County Judge's Office

Date Submitted: December 30, 2009	Submitted By: Laura Dougherty
Court Agenda Date: January 5, 2010	Department: Facilities Management & Planning
	Phone Number: 281-633-7017

SUMMARY OF ITEM: **Approve invoice # 09-08-004 in the amount of \$991.25 to Kelly R. Kaluza & Associates for Professional Services rendered on the Preliminary Master Drainage Plan for the property on Ransom Road.**

RENEWAL AGREEMENT/APPOINTMENT YES NO
REVIEWED BY COUNTY ATTORNEY'S OFFICE: YES NO

List Supporting Documents Attached: **Invoice**

FINANCIAL SUMMARY:

BUDGETED ITEM: YES NO

FUNDNG SOURCE: Accounting Unit: **732418888** Account Number:
 Activity (If Applicable): **P418B-06FACBOND**

DESCRIPTION OF LAWSON ACCOUNT: **40 Acres**

Instructions to submit Agenda Request Form:

- Completely fill out agenda form: incomplete forms will not be processed.
- Agenda Request Forms should be submitted by e-mail, fax, or inter-office mail, and all back-up information must be provided by Wednesday at 2:00 p.m. to all those listed below.
- All original back-up must be received in the County Judge's Office by 2:00 p.m. on Wednesday.

DISTRIBUTION:
Original Form Submitted with back up to County Judge's Office (✓ when completed)
 If by E-Mail to ospindon@co.fort-bend.tx.us If by Fax to (281) 341-8609
 Distribute copies with back-up to all listed below. If by fax, send to numbers below:

<input checked="" type="checkbox"/> Auditor (281-341-3774) <input checked="" type="checkbox"/> Budget Officer (281-344-3954) <input checked="" type="checkbox"/> Facilities/Planning (281-633-7022) <input checked="" type="checkbox"/> Purchasing Agent (281-341-8642) <input checked="" type="checkbox"/> Information Technology (281-341-4526) <input type="checkbox"/> Other:	<input checked="" type="checkbox"/> Comm. Pct. 1 (281-342-0587) <input checked="" type="checkbox"/> Comm. Pct. 2 (281-403-8009) <input checked="" type="checkbox"/> Comm. Pct. 3 (281-242-9060) <input checked="" type="checkbox"/> Comm. Pct. 4 (281-980-9077) <input checked="" type="checkbox"/> County Clerk (281-341-8697) <input checked="" type="checkbox"/> County Atty (281-341-4557)
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RECOMMENDATION / ACTION REQUESTED:

Special Handling Requested (specify): **Please Approve**

FM 90956

KELLY R. KALUZA & ASSOCIATES, INC.

Consulting Engineers & Surveyors

Engineering Firm No. F-1339

3014 Avenue I, Rosenberg, Texas 77471

(281) 341-0808 ■ FAX (281) 341-6333

PO#
PC0473249
R# 89095

OK to pay
Sub Bndy
12/29/09

INVOICE

Invoice No. 09-08-004

Term: Net 30 Days

September 18, 2009

Final Billing

Purchase Order No. PC04700003249

Mr. Donald G. Brady
Fort Bend County Facilities Management/Planning Director
301 Jackson Street
Richmond, Texas 77469

For Professional Engineering Services Rendered on the Preliminary Master Drainage Plan to Facilitate Ultimate Development and First Phase (Three Building) Development of the 39.0 Acre Fort Bend County Site on Ransom Road, City of Richmond, Fort Bend County, Texas

A. Offsite Drainage Development Plan (Budget \$13,825.00)

Total Amount Due this Invoice (100% Complete) =	\$ 691.25
Reproduction Reimbursement =	\$ 300.00

Total Amount Due =

\$ 991.25
LDougherty

THANK YOU!

Contract Summary (Budget \$13,825.00 + \$300.00 Reimbursable Expense= \$14,125.00)

First Billing (Invoice No. 07-08-051) =	\$ 1,659.00 ✓
Second Billing (Invoice No. 07-09-036) =	\$ 691.25 ✓
Third Billing (Invoice No. 07-10-037) =	\$ 829.50 ✓
Fourth Billing (Invoice No. 07-11-028) =	\$ 3,594.50 ✓
Fifth Billing (Invoice No. 07-12-025) =	\$ 5,668.25 ✓
Sixth Billing (Invoice No. 08-01-024) =	\$ 691.25 ✓
Final Billing (Invoice No. 09-08-004) =	\$ 991.25 ✓
Total Remaining for Completion of Contract =	\$ 0.00

RECEIVED
SEP 21 2009
BY: _____