

FORT BEND COUNTY FY 2010
COMMISSIONERS COURT AGENDA REQUEST FORM
Return Completed Form by E-Mail to: Agenda Coordinator, County Judge's Office

Date Submitted: **December 30, 2009**

Submitted By: **Laura Dougherty**

Department: **Facilities Management & Planning**

Court Agenda Date: **January 5, 2010**

Phone Number: **281-633-7017**

SUMMARY OF ITEM:

Approve Invoice No. 10-9220 in the amount of \$17,500.00, to Brown & Gay, for Professional Services rendered for the Senior Citizens Center

RENEWAL AGREEMENT/APPOINTMENT

YES ☐ **NO** ☐

REVIEWED BY COUNTY ATTORNEY'S OFFICE: **YES** ☒ **NO** ☐

List Supporting Documents Attached: **Invoice**

FINANCIAL SUMMARY:

BUDGETED ITEM: **YES** ☒ **NO** ☐

FUNDING SOURCE: Accounting Unit: **100687888** Account Number:
Activity (If Applicable): **P687-09SRCITCOM**

DESCRIPTION OF LAWSON ACCOUNT: **Senior Citizens Center**

Instructions to submit Agenda Request Form:

- Completely fill out agenda form: incomplete forms will not be processed.
- Agenda Request Forms should be submitted by e-mail, fax, or inter-office mail, and all back-up information must be provided by Wednesday at 2:00 p.m. to all those listed below.
- All original back-up must be received in the County Judge's Office by 2:00 p.m. on Wednesday.

DISTRIBUTION:

Original Form Submitted with back up to County Judge's Office ☐ (✓ when completed)

If by E-Mail to **ospindon@co.fort-bend.tx.us**

If by Fax to (281) 341-8609

Distribute copies with back-up to all listed below. If by fax, send to numbers below:

<input checked="" type="checkbox"/> Auditor (281-341-3774)	<input checked="" type="checkbox"/> Comm. Pct. 1 (281-342-0587)
<input checked="" type="checkbox"/> Budget Officer (281-344-3954)	<input checked="" type="checkbox"/> Comm. Pct. 2 (281-403-8009)
<input checked="" type="checkbox"/> Facilities/Planning (281-633-7022)	<input checked="" type="checkbox"/> Comm. Pct. 3 (281-242-9060)
<input checked="" type="checkbox"/> Purchasing Agent (281-341-8642)	<input checked="" type="checkbox"/> Comm. Pct. 4 (281-980-9077)
<input checked="" type="checkbox"/> Information Technology (281-341-4526)	<input checked="" type="checkbox"/> County Clerk (281-341-8697)
<input type="checkbox"/> Other:	<input checked="" type="checkbox"/> County Atty (281-341-4557)

RECOMMENDATION / ACTION REQUESTED:

Special Handling Requested (specify): **Please Approve**

Fm 91191



*OKed
12/16/09*

INVOICE

Don Brady
Fort Bend County Community Development
301 Jackson
Richmond, TX 77469

*PO# 37859
R# 89001*

October 28, 2009
Project No: 000FBC23-5T
Invoice No: 10-9220

Project 000FBC23-5T 15.9 Ac Tract - Corner of Court Road and Post Oak Blvd
P. O. Number: 37859

Services current through October 10, 2009

Fee

Billing Phase	Fee Amount	% Comp To Date	Fee Earned	Previous Billed	Amount Due This Invoice
Lump Sum	19,500.00	90.00	17,550.00	0.00	17,550.00
Total Fee	19,500.00		17,550.00	0.00	17,550.00
	Total Fee				17,550.00

Total this Invoice

\$17,550.00

Client is Sales Tax Exempt.

Longhead
NCB

