

FORT BEND COUNTY FY 2010
DRAINAGE DISTRICT AGENDA REQUEST FORM

Return Completed Form by E-Mail to: Agenda Coordinator, County Judge's Office

Date Submitted: January 20, 2010	Submitted By: Mark Vogler
	Department: Drainage District
Court Agenda Date: January 26, 2010	Phone Number: 281/342-2863

SUMMARY OF ITEM:
Take all appropriate action to authorize reimbursement in the amount of \$235.00 to Mark Vogler for Professional Engineer License Renewal purchased without a purchase order.

RENEWAL AGREEMENT/APPOINTMENT YES NO
REVIEWED BY COUNTY ATTORNEY'S OFFICE: YES NO

List Supporting Documents Attached: Invoice Transmittal, Invoice from Texas Board of Professional Engineers

FINANCIAL SUMMARY:

BUDGETED ITEM: YES NO

FUNDNG SOURCE: Accounting Unit:160620100 Account Number: 63200
Activity (If Applicable):

DESCRIPTION OF LAWSON ACCOUNT: _____

Instructions to submit Agenda Request Form:

- Completely fill out agenda form: incomplete forms will not be processed.
- Agenda Request Forms should be submitted by e-mail, fax, or inter-office mail, and all back-up information must be provided by Wednesday at 2:00 p.m. to all those listed below.
- All original back-up must be received in the County Judge's Office by 2:00 p.m. on Wednesday.

DISTRIBUTION:
Original Form Submitted with back up to County Judge's Office (✓ when completed)
If by E-Mail to ospindon@co.fort-bend.tx.us If by Fax to (281) 341-8609

Distribute copies with back-up to all listed below. If by fax, send to numbers below:

<input type="checkbox"/> Auditor (281-341-3774)	<input type="checkbox"/> Comm. Pct. 1 (281-342-0587)
<input type="checkbox"/> Budget Officer (281-344-3954)	<input type="checkbox"/> Comm. Pct. 2 (281-403-8009)
<input type="checkbox"/> Facilities/Planning (281-633-7022)	<input type="checkbox"/> Comm. Pct. 3 (281-242-9060)
<input type="checkbox"/> Purchasing Agent (281-341-8642)	<input type="checkbox"/> Comm. Pct. 4 (281-980-9077)
<input type="checkbox"/> Information Technology (281-341-4526)	<input type="checkbox"/> County Clerk (281-341-8697)
<input type="checkbox"/> Other:	<input type="checkbox"/> County Atty (281-341-4557)

RECOMMENDATION / ACTION REQUESTED:

Take all appropriate action to authorize reimbursement in the amount of \$235.00 to Mark Vogler for Professional Engineer License Renewal purchased without a purchase order.

Special Handling Requested (specify):

INVOICE TRANSMITTAL

Accounting Unit (9 digit)
160620100
Account (5 digit)
63000
Grants & Projects (If needed)
Activity
DRAINAGE10
Account Category
40150

Vendor #	11301	
Vendor Name	Mark Vogler	
Address	DRAINAGE DISTRICT	
City		01/20/2010
State	Zip Code	Date

Invoice #/Invoice Date/Desc
Texas Board of Professional Engineers
License Renewal, Invoice dated 12/31/2009
Paid by personal check #6119

Amount
235.00
Total
235.00

County Auditor's Use Only	
CC Approval Date	_____
Check Type	_____
Audited By	_____
Received	
Paid	

Rose Ann Vargas 1/20/2010
 Authorized Department Approval

Treasurer's Register Stamp and Number

Texas Board of Professional Engineers
1917 IH-35 South
Austin, TX 78741-3702



Phone: (512) 440-3089
Fax: (512) 442-1414
E-mail: peboard@tbpe.state.tx.us
Website: www.tbpe.state.tx.us

Professional Engineer License Renewal Invoice

Due Date: 12/31/2009

*Pd ck
6/19*

Fees Due

Description	Amount
Renewal Fee*	\$35.00
Professional Fee*	\$200.00
Balance Due	\$235.00

* For further information on these fees, see the back of this form.

MARK ALAN VOGLER, P.E.


You have 2 Options to Renew:

1. Pay your renewal online. Go to ECHO (Engineer's Cash Handling Online) at <http://www.tbpe.state.tx.us/ECHO>. If you have not registered to use ECHO, you will need to use the registration code listed below these instructions.

Registration Code: 026E39AD78

This code is only necessary for the first time you use the online system. After registering, your user name will be your email address. You will specify your own password.

2. Pay By Check – Make your check or money order out to Texas Board Of Professional Engineers or TBPE. Detach the coupon below and indicate if you have met your continuing education. Be sure to sign your coupon and return it and your payment to the office in the envelope provided.



Please detach the coupon portion to return with your remittance.
Be sure to sign and check the CEP box prior to mailing.