

FORT BEND COUNTY FY 2010
COMMISSIONERS COURT AGENDA REQUEST FORM
Return Completed Form by E-Mail to: Agenda Coordinator, County Judge's Office

Date Submitted: **December 16, 2009**

Submitted By: **Laura Dougherty**

Court Agenda Date: **December 22, 2009**

Department: **Facilities Management & Planning**

Phone Number: **281-633-7017**

SUMMARY OF ITEM:

Approve Invoice No.'s 1167271-IN and 1167269-IN, for an amount not to exceed \$5,500.00 from International Code Council, Inc., for Professional Services provided for the Justice Center.

RENEWAL AGREEMENT/APPOINTMENT

YES NO

REVIEWED BY COUNTY ATTORNEY'S OFFICE:

YES NO

List Supporting Documents Attached: **Invoices**

FINANCIAL SUMMARY:

BUDGETED ITEM: YES NO

FUNDING SOURCE: Accounting Unit: **734418888** Account Number:
Activity (If Applicable): **P418-09JCOMPLEX**

DESCRIPTION OF LAWSON ACCOUNT: **Justice Center**

Instructions to submit Agenda Request Form:

- Completely fill out agenda form: incomplete forms **will not** be processed.
- Agenda Request Forms should be submitted by e-mail, fax, or inter-office mail, and all back-up information must be provided by Wednesday at 2:00 p.m. to all those listed below.
- All original back-up must be received in the County Judge's Office by 2:00 p.m. on Wednesday.

DISTRIBUTION:

Original Form Submitted with back up to County Judge's Office (✓ when completed)

If by E-Mail to ospindon@co.fort-bend.tx.us

If by Fax to (281) 341-8609

Distribute copies with back-up to all listed below. If by fax, send to numbers below:

<input checked="" type="checkbox"/>	Auditor	(281-341-3774)	<input checked="" type="checkbox"/>	Comm. Pct. 1	(281-342-0587)
<input checked="" type="checkbox"/>	Budget Officer	(281-344-3954)	<input checked="" type="checkbox"/>	Comm. Pct. 2	(281-403-8009)
<input checked="" type="checkbox"/>	Facilities/Planning	(281-633-7022)	<input checked="" type="checkbox"/>	Comm. Pct. 3	(281-242-9060)
<input checked="" type="checkbox"/>	Purchasing Agent	(281-341-8642)	<input checked="" type="checkbox"/>	Comm. Pct. 4	(281-980-9077)
<input checked="" type="checkbox"/>	Information Technology	(281-341-4526)	<input checked="" type="checkbox"/>	County Clerk	(281-341-8697)
<input type="checkbox"/>	Other:		<input checked="" type="checkbox"/>	County Atty	(281-341-4557)

RECOMMENDATION / ACTION REQUESTED:

Special Handling Requested (specify): **Please Approve**

Fm91304

Attend a Code Council Institute or Webinar. For details, go to www.iccsafe.org/training.



*OK copy
of Brady
12-16-09*

CUSTOMER COPY
FED. ID # 36-3999004
INVOICE

INVOICE NO.
1167269-IN
INVOICE DATE
11/30/2009

B Fort Bend County
I Don Brady/Suite 500
L 1517 Eugene Heimann Circle
L RICHMOND, TX 77469
T
O

S Fort Bend County
H Don Brady/Suite 500
I 1517 Eugene Heimann Circle
P RICHMOND, TX 77469
T
O

*PO # 36188
R # 87849*

Confirm To:

ORDER NO.	CUSTOMER NO	CUSTOMER PO NUMBER	SHIPPED VIA	SALESPERSON	TERMS
0738886	5135865		PLAN REVIEW	Golda Auld	DUE UPON RECEIPT
ITEM NO.	DESCRIPTION	QUANTITY	UNIT PRICE	EXTENSION	
#0001PR	PLAN REVIEW/INTERP FEE'S PR#11164-Fort Bend County Justice Center Sprinkler Review	1	2,500.00	2,500.00	
NET INVOICE		SALES TAX	FREIGHT/S&H	DEPOSIT	TOTAL AMOUNT DUE
2,500.00		0.00	0.00	0.00	2,500.00 <i>L Donghui</i>

RECEIVED
DEC 07 2009
BY: *RS*

INVOICE NUMBER	INVOICE DATE	CUSTOMER NUMBER	TOTAL AMOUNT DUE
1167269-IN	11/30/2009	5135865	2,500.00

TO ENSURE PROPER CREDIT PLEASE RETURN THIS STUB WITH YOUR PAYMENT. WE APPRECIATE YOUR BUSINESS

REMIT TO:
INTERNATIONAL CODE COUNCIL, INC
ACCOUNTS RECEIVABLE
4051 WEST FLOSSMOOR ROAD
COUNTRY CLUB HILLS, IL 60478-5795

CREDIT CARD PAYMENTS ALSO MAY BE MADE BY:

PHONE 1-888-ICC-SAFE

SOLD TO
Fort Bend County

CHECK OR MONEY ORDER ENCLOSED (MAKE PAYABLE TO ICC ; U.S. \$ ONLY)

CHARGE TO CREDIT CARD

AMERICAN EXPRESS
 MASTERCARD
 VISA
 DISCOVER CARD

CARD # _____ EXP DATE _____

SIGNATURE _____

Fm 91305

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*OK to pay
Don Brady
12-16-09*

CUSTOMER COPY
FED. ID # 36-3999004
INVOICE

INVOICE NO.
1167271-IN
INVOICE DATE
11/30/2009

B Fort Bend County
I Don Brady
L 1517 Eugene Hartmann Circle
L RICHMOND, TX 77469
T
O

S Fort Bend County
H Don Brady
I 1517 Eugene Hartmann Circle
P RICHMOND, TX 77469
T
O

Confirm To: *PO # 36188 R # 87850*

ORDER NO.	CUSTOMER NO	CUSTOMER PO NUMBER	SHIPPED VIA	SALESPERSON	TERMS
0739645	5135865		PLAN REVIEW	Golda Auld	DUE UPON RECEIPT
ITEM NO.	DESCRIPTION	QUANTITY	UNIT PRICE	EXTENSION	
#0001PR	PLAN REVIEW/INTERP FEE'S PR# 11165-Ft Bend County Justice Center Fire Alarm System Review	1	3,000.00	3,000.00	
NET INVOICE		SALES TAX	FREIGHT/S&H	DEPOSIT	TOTAL AMOUNT DUE
3,000.00		0.00	0.00	0.00	3,000.00 <i>L. Donahue</i>

RECEIVED
DEC 07 2009
BY: *RS*

INVOICE NUMBER	INVOICE DATE	CUSTOMER NUMBER	TOTAL AMOUNT DUE
1167271-IN	11/30/2009	5135865	3,000.00

TO ENSURE PROPER CREDIT PLEASE RETURN THIS STUB WITH YOUR PAYMENT. WE APPRECIATE YOUR BUSINESS

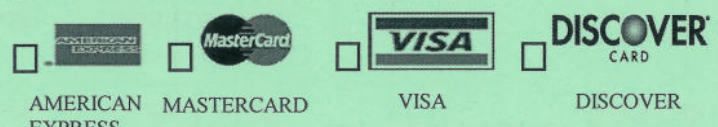
REMIT TO:
INTERNATIONAL CODE COUNCIL, INC
ACCOUNTS RECEIVABLE
4051 WEST FLOSSMOOR ROAD
COUNTRY CLUB HILLS, IL 60478-5795

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Fort Bend County

- CHECK OR MONEY ORDER ENCLOSED (MAKE PAYABLE TO ICC ; U.S. \$ ONLY)
- CHARGE TO CREDIT CARD



CARD # _____ EXP DATE _____

SIGNATURE _____