

FORT BEND COUNTY FY 2009
COMMISSIONERS COURT AGENDA REQUEST FORM
 Return Completed Form by E-Mail to: Agenda Coordinator, County Judge's Office

Date Submitted: December 16, 2009	Submitted By: Laura Dougherty
Court Agenda Date: December 22, 2009	Department: Facilities Management & Planning
	Phone Number: 281-633-7017

SUMMARY OF ITEM:
Approve Invoice No. 14 in the amount of \$7,668.00 to Auto Arch for Professional Services for the Fort Bend County Missouri City Annex Project.

RENEWAL AGREEMENT/APPOINTMENT YES NO
 REVIEWED BY COUNTY ATTORNEY'S OFFICE: YES NO

List Supporting Documents Attached: **Invoice**

FINANCIAL SUMMARY:

BUDGETED ITEM: YES NO

FUNDING SOURCE: Accounting Unit: **732418888** Account Number: **64600**
 Activity (If Applicable): **P418B-06PCT2**

DESCRIPTION OF LAWSON ACCOUNT: **Missouri City Annex**

Instructions to submit Agenda Request Form:

- Completely fill out agenda form: incomplete forms will not be processed.
- Agenda Request Forms should be submitted by e-mail, fax, or inter-office mail, and all back-up information must be provided by Wednesday at 2:00 p.m. to all those listed below.
- All original back-up must be received in the County Judge's Office by 2:00 p.m. on Wednesday.

DISTRIBUTION:
 Original Form Submitted with back up to County Judge's Office (✓ when completed)
 If by E-Mail to ospindon@co.fort-bend.tx.us If by Fax to (281) 341-8609

Distribute copies with back-up to all listed below. If by fax, send to numbers below:

<input checked="" type="checkbox"/> Auditor (281-341-3774)	<input checked="" type="checkbox"/> Comm. Pct. 1 (281-342-0587)
<input checked="" type="checkbox"/> Budget Officer (281-344-3954)	<input checked="" type="checkbox"/> Comm. Pct. 2 (281-403-8009)
<input checked="" type="checkbox"/> Facilities/Planning (281-633-7022)	<input checked="" type="checkbox"/> Comm. Pct. 3 (281-242-9060)
<input checked="" type="checkbox"/> Purchasing Agent (281-341-8642)	<input checked="" type="checkbox"/> Comm. Pct. 4 (281-980-9077)
<input checked="" type="checkbox"/> Information Technology (281-341-4526)	<input checked="" type="checkbox"/> County Clerk (281-341-8697)
<input type="checkbox"/> Other:	<input checked="" type="checkbox"/> County Atty (281-341-4557)

RECOMMENDATION / ACTION REQUESTED:

Special Handling Requested (specify): **Please Approve**

Fm91176

AUTOARCH
ARCHITECTS

Mr. Don Brady
Fort Bend County
Facilities and Planning Department
Director
1402 Band Road, suite 100
Rosenberg, TX 77471

*OK to pay
Don Brady
12-16-09*

October 29, 2009
P O No: PC 04700002943
Invoice No: 14

Project: Missouri City Annex Project
Professional Services

*PO # PC0472943
R # 89864*

Estimated Construction cost.
Fee: \$255,600.00+ \$2,500 Reimbursable

Billing Phase	Percent Of Fee	Fee	Percent Complete	Earned
Schematic Design	15.00	\$ 38,340.00	100.00	\$ 25,200.00 - \$ 13,140.00 -
Design Development	15.00	\$ 38,340.00	100.00	\$ 38,340.00 -
Construction Documents	35.00	\$ 89,460.00	25.00	\$ 22,365.00 -
			50.00	\$ 22,365.00 -
			75.00	\$ 22,365.00 -
			100.00	\$ 22,365.00 -
Bidding & Negotiation	5.00	\$ 12,780.00	100.00	\$ 12,780.00 -
Construction Admin.	30.00	\$ 76,680.00	10.00	\$ 7,668.00 -
			20.00	\$ 7,668.00 -
			30.00	\$ 7,668.00 -
			65.00	\$26,838.00 -
			75.00	<u>\$ 7,668.00 -</u>
Reimbursable not to exceed		\$ 2,500.00		\$ 147.37 -
MC Architectural review				\$ 1,500.00 -
Printing and Deliveries				\$ 379.80 -
				\$ 231.40 -
		MC-Permitting fee		\$ 3,300.00 -
		MC-Arch Review Fee		\$ 200.00 -
		Naresh Consulting State Review		\$ 620.00 -
		Printing & delivery cost		\$ 1,730.00 -
		Printing & Delivery cost (Bidding)		\$ 6,308.96 -
		Project expenses		\$ 21.00 -
		Project expenses		\$ 21.00 -
		Project expenses		\$ 50.00 -

Total Earned ~~\$250,271.50~~ *250,939.50*
Previous Fee Billing ~~\$ 26,909.00 -~~
Current Fee Billing ~~\$ 7,668.00 -~~

Total this invoice \$ 7,668.00 *Lanph...*

Please make checks payable to:
AUTOARCH Architects LLC
6200 Savoy, Suite 100
Houston, TX 77036

RECEIVED
NOV 03 2009
BY: *RS*