

FORT BEND COUNTY FY 2010  
COMMISSIONERS COURT AGENDA REQUEST FORM

Return Completed Form by E-Mail to: Agenda Coordinator, County Judge's Office

Date Submitted: 12/16/2009	Submitted By: P. Batts
Court Agenda Date: 12/22/2009	Department: Engineering
	Phone Number: 281 633 7507

**SUMMARY OF ITEM:** Approve Payment of Invoice No. 155-2009-1094 (Pay Estimate No.1) in the amount of \$2,500.00 to Integra Reality Resources regarding Mason Road, Mobility Bond Project#735, Precinct 3. (Fund: Mobility Bonds) Lawson P.O.# 41246

RENEWAL AGREEMENT/APPOINTMENT YES  NO

REVIEWED BY COUNTY ATTORNEY'S OFFICE: YES  NO

List Supporting Documents Attached:

**Instructions to submit Agenda Request Form:**

- Completely fill out agenda form: incomplete forms will not be processed.
- Agenda Request Forms should be submitted by e-mail, fax, or inter-office mail, and all back-up information must be provided by Wednesday at 2:00 p.m. to all those listed below.
- All original back-up must be received in the County Judge's Office by 2:00 p.m. on Wednesday.

**DISTRIBUTION:**

Original Form Submitted with back up to County Judge's Office  (✓ when completed)  
 If by E-Mail to [ospindon@co.fort-bend.tx.us](mailto:ospindon@co.fort-bend.tx.us) If by Fax to (281) 341-8609

Distribute copies with back-up to all listed below. If by fax, send to numbers below:

<input type="checkbox"/> Auditor (281-341-3774)	<input type="checkbox"/> Comm. Pct. 1 (281-342-0587)
<input type="checkbox"/> Budget Officer (281-344-3954)	<input type="checkbox"/> Comm. Pct. 2 (281-403-8009)
<input type="checkbox"/> Facilities/Planning (281-633-7022)	<input type="checkbox"/> Comm. Pct. 3 (281-242-9060)
<input type="checkbox"/> Purchasing Agent (281-341-8642)	<input type="checkbox"/> Comm. Pct. 4 (281-980-9077)
<input type="checkbox"/> Information Technology (281-341-4526)	<input type="checkbox"/> County Clerk (281-341-8697)
<input type="checkbox"/> Other:	<input type="checkbox"/> County Atty (281-341-4557)

**RECOMMENDATION / ACTION REQUESTED:**

Special Handling Requested (specify):



December 7, 2009

Mr. D. Jesse Hegemier, P.E.  
County Engineer  
Fort Bend County  
1124 Blume Road  
Rosenberg, Texas 77471

Re: Invoice No. 1 for Appraisal Services  
Partial Payment for Work Authorization No. 1

Project No. 300701.08

Dear Mr. Hegemier:

We have reviewed the enclosed invoice by Integra Realty Resources, and recommend payment in the amount of \$2,500.00 as submitted. Integra's Work Authorization No. 1 has been billed approximately 14 percent of its total. The invoice relates to the completion of standard appraisal services for one parcel on the Mason Road project (Parcel 1).

Please call me if you have any questions.

Sincerely,

Mark C. Dessens, P.E.  
Project Manager

MCD/bl  
Enclosure

## INVOICE

**Client:** Fort Bend County Engineers Office  
**C/o:** Schaumburg & Polk, Inc.  
**Contact:** Mr. Mark C. Dessens  
11767 Katy Freeway, Suite 900  
Houston, TX 77079

**Invoice Date:** November 30, 2009  
**Invoice Number:** 155-2009-1094  
**Payment Terms:** Net 30 Days

Reviewer	Appraisal Contact	Accounting Contact
Michael W. Welch	Erica R. Ries	Charline Brunson

**Re: Fort Bend County – Mason Road Extension**  
**Purchase Order Number 41246**  
**Total Purchase Order Amount: \$17,500**  
**Amount remaining on Purchase Order: \$12,500**

**Parcel 2**

**Property Owner: B. Todd Patterson and wife, Amy A. Patterson**  
**Appraisal Report delivered to client on November 30, 2009**

Appraisal Services: \$ 2,500.00

TX ID #36-450653-9

**Total Amount Due: \$ 2,500.00**



***PLEASE MAKE CHECKS PAYABLE TO:***

Integra Realty Resources Houston  
5718 Westheimer, Suite 1100  
Houston, Texas 77057  
Phone (713) 243-3300  
Fax (713) 243-3301

**TO ENSURE PROPER CREDIT, PLEASE RETURN INVOICE COPY WITH PAYMENT  
TO ADDRESS LISTED ABOVE**



# INVOICE

**Client:** Fort Bend County Engineers Office  
**C/o:** Schaumburg & Polk, Inc.  
**Contact:** Mr. Mark C. Dessens  
11767 Katy Freeway, Suite 900  
Houston, TX 77079

**Invoice Date:** November 30, 2009  
**Invoice Number:** 155-2009-1095  
**Payment Terms:** Net 30 Days

Reviewer	Appraisal Contact	Accounting Contact
Michael W. Welch	Erica R. Ries	Charline Brunson

**Re: Fort Bend County – Mason Road Extension**  
**Purchase Order Number 41246**  
**Total Purchase Order Amount: \$17,500**  
**Amount remaining on Purchase Order: \$10,000**

**Parcel 3**  
**Property Owner: B. Todd Patterson and wife, Amy A. Patterson**  
**Appraisal Report delivered to client on November 30, 2009**

Appraisal Services: \$ 2,500.00

TX ID #36-450653-9

**Total Amount Due: \$ 2,500.00**

***PLEASE MAKE CHECKS PAYABLE TO:***

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