

**FORT BEND COUNTY    FY 2010**  
**COMMISSIONERS COURT AGENDA REQUEST FORM**  
Return Completed Form by E-Mail to: Agenda Coordinator, County Judge's Office

Date Submitted: <b>December 9, 2009</b>	Submitted By: <b>Laura Dougherty</b>
	Department: <b>Facilities Management &amp; Planning</b>
Court Agenda Date: <b>December 15, 2009</b>	Phone Number: <b>281-633-7017</b>

**SUMMARY OF ITEM:** **Approve Invoice # 30105736 in the amount of \$2,345.00, from Uline Shipping Supply Specialists, for FF&E costs associated with the Gus George Academy.**

RENEWAL AGREEMENT/APPOINTMENT	YES	<input type="checkbox"/>	NO	<input type="checkbox"/>
REVIEWED BY COUNTY ATTORNEY'S OFFICE:	YES	<input type="checkbox"/>	NO	<input type="checkbox"/>

List Supporting Documents Attached: **Invoice**

**FINANCIAL SUMMARY:**

BUDGETED ITEM:    YES    ☒                      NO    ☐

FUNDNG SOURCE:    Accounting Unit: **732418888**                      Account Number:  
   Activity (If Applicable):    **P418B-06GUSGEOR**

DESCRIPTION OF LAWSON ACCOUNT: **Gus George Academy**

**Instructions to submit Agenda Request Form:**

- Completely fill out agenda form: incomplete forms will not be processed.
- Agenda Request Forms should be submitted by e-mail, fax, or inter-office mail, and all back-up information must be provided by Wednesday at 2:00 p.m. to all those listed below.
- All original back-up must be received in the County Judge's Office by 2:00 p.m. on Wednesday.

**DISTRIBUTION:**

**Original Form** Submitted with back up to County Judge's Office ☐ (✓ when completed)

If by E-Mail to **ospindon@co.fort-bend.tx.us**

If by Fax to (281) 341-8609

Distribute copies with back-up to all listed below. If by fax, send to numbers below:

<input checked="" type="checkbox"/> Auditor (281-341-3774) <input checked="" type="checkbox"/> Budget Officer (281-344-3954) <input checked="" type="checkbox"/> Facilities/Planning (281-633-7022) <input checked="" type="checkbox"/> Purchasing Agent (281-341-8642) <input checked="" type="checkbox"/> Information Technology (281-341-4526) <input type="checkbox"/> Other:	<input checked="" type="checkbox"/> Comm. Pct. 1 (281-342-0587) <input checked="" type="checkbox"/> Comm. Pct. 2 (281-403-8009) <input checked="" type="checkbox"/> Comm. Pct. 3 (281-242-9060) <input checked="" type="checkbox"/> Comm. Pct. 4 (281-980-9077) <input checked="" type="checkbox"/> County Clerk (281-341-8697) <input checked="" type="checkbox"/> County Atty (281-341-4557)
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**RECOMMENDATION / ACTION REQUESTED:**

Special Handling Requested (specify): **Please Approve**

# ULINE

SHIPPING SUPPLY SPECIALISTS

1-800-295-5510

www.uline.com

2200 S. Lakeside Drive • Waukegan, IL 60085

INVOICE NO.

30105736

INVOICE

ULINE FED ID#: 36-3684738

THANK YOU FOR YOUR ORDER. ULINE CUSTOMER SINCE 2006 DEC 07 2009

FM91315

SOLD TO:

RECEIVED

BY:

YOUR ORDER # 33242668

SHIP TO:

Facility

MDG2000017144 1 MB 0.382 03



FORT BEND COUNTY OF

301 JACKSON ST

RICHMOND

TX 77469-3108



FORT BEND COUNTY OF

1521 EUGENE HEIMANN CR 114

ATTN VANCE COOPER

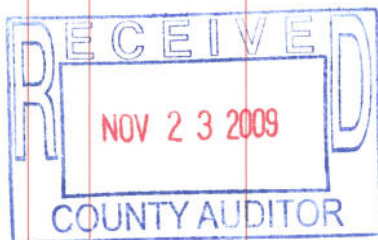
RICHMOND

TX 77469

PO# 41403 R# 87157

CUSTOMER NO.	PURCHASE ORDER NO.	SHIP VIA	ORDER DATE	DATE SHIPPED	TERMS	INVOICE DATE
3240938	41403	FEDEX FRT E	11/16/09	11/17/09	NET 30 DAYS	11/17/09

QUANTITY				ITEM NUMBER	DESCRIPTION	UNIT PRICE	EXTENDED PRICE
ORDERED	U/M	SHIPPED	BACK ORDERED				
2	KT	2		H-1206	48X24X72 WIRE SHELVING U	159.00	318.00
5	KT	5		H-1207	60X24X72 WIRE SHELVING U	189.00	945.00
4	KT	4		H-1341	72X24X72 WIRE SHELVING	239.00	956.00



ORDER PLACED BY: ANGELA RINCON

FARTHUR /IL

SUB-TOTAL

2219.00

SALES TAX

.00

FRT/HNDLING

126.00

AMOUNT DUE

2345.00

PLEASE PAY FROM THIS INVOICE  
REFER TO THIS INVOICE NUMBER  
WHEN CONTACTING US REGARDING  
THIS TRANSACTION.

CUSTOMER NAME	CUSTOMER NUMBER	INVOICE NUMBER	INVOICE DATE	AMOUNT DUE
FORT BEND COUNTY OF	3240938	30105736	11/17/09	2345.00

AMOUNT ENCLOSED  
IF DIFFERENT THAN AMOUNT DUE \$ 2345.00

EXPLAIN DIFFERENCES ON REVERSE SIDE

IMPORTANT - PLEASE DETACH AND RETURN THIS  
PORTION TO INSURE PROPER CREDIT

RECEIVED

DEC 08 2009

BY:

RS

MAKE CHECK  
PAYABLE AND  
MAIL TO:ULINE  
ATTN: ACCOUNTS RECEIVABLE  
2200 S. LAKESIDE DRIVE  
WAUKEGAN, IL 60085