

**FORT BEND COUNTY    FY 2010  
COMMISSIONERS COURT AGENDA REQUEST FORM**

Return Completed Form by E-Mail to: Agenda Coordinator, County Judge's Office

Date Submitted: 12/08/2009

Submitted By: P. Batts

Court Agenda Date: 12/15/2009

Department: Engineering

Phone Number: 281 633 7507

**SUMMARY OF ITEM:** Approve Payment of Invoice No. 1109118 (Pay Estimate No. 21) in the amount of \$1,836.83 to Klotz Associates regarding labor rates relating to Fort Bend County Mobility Bond Projects, Precincts 1,2,3, &4. (Fund: Mobility Bonds) Lawson P.O.#13703

**RENEWAL AGREEMENT/APPOINTMENT**

YES ☐ NO ☐

**REVIEWED BY COUNTY ATTORNEY'S OFFICE:**

YES ☐ NO ☐

**List Supporting Documents Attached:**

**Instructions to submit Agenda Request Form:**

- Completely fill out agenda form: incomplete forms will not be processed.
- Agenda Request Forms should be submitted by e-mail, fax, or inter-office mail, and all back-up information must be provided by Wednesday at 2:00 p.m. to all those listed below.
- All original back-up must be received in the County Judge's Office by 2:00 p.m. on Wednesday.

**DISTRIBUTION:**

**Original Form** Submitted with back up to County Judge's Office ☐ (✓ when completed)

If by E-Mail to [ospindon@co.fort-bend.tx.us](mailto:ospindon@co.fort-bend.tx.us)

If by Fax to (281) 341-8609

Distribute copies with back-up to all listed below. If by fax, send to numbers below:

<input type="checkbox"/> Auditor (281-341-3774)	<input type="checkbox"/> Comm. Pct. 1 (281-342-0587)
<input type="checkbox"/> Budget Officer (281-344-3954)	<input type="checkbox"/> Comm. Pct. 2 (281-403-8009)
<input type="checkbox"/> Facilities/Planning (281-633-7022)	<input type="checkbox"/> Comm. Pct. 3 (281-242-9060)
<input type="checkbox"/> Purchasing Agent (281-341-8642)	<input type="checkbox"/> Comm. Pct. 4 (281-980-9077)
<input type="checkbox"/> Information Technology (281-341-4526)	<input type="checkbox"/> County Clerk (281-341-8697)
<input type="checkbox"/> Other:	<input type="checkbox"/> County Atty (281-341-4557)

**RECOMMENDATION / ACTION REQUESTED:**

**Special Handling Requested (specify):**

1160 Dairy Ashford, Suite 500  
Houston, Texas 77079  
T 281.589.7257 F 281.589.7309  
houston.office@klotz.com

Mr. Jesse Hegemier, PE  
Fort Bend County Engineer  
Fort Bend County  
1124 Blume Road  
Rosenberg, TX 77471

**Date:** November 25, 2009  
**Project No:** 0262.014.000  
**Invoice No:** 1109118

## INVOICE

**For Professional Services rendered from October 16, 2009 to November 15, 2009 in connection with:**

On-Call Engineering Services  
Fort Bend County PO #13703

### Professional Personnel

	Hours	Rate	Amount
Department Manager	4.00	235.00	\$940.00
Project Engineer	5.00	135.00	\$675.00
Clerical	.50	75.00	\$37.50
<b>Totals</b>	<b>9.50</b>		<b>\$1,652.50</b>

**1,652.50**

### Reimbursable Expenses

#### In-House Plotting

11/15/09 Plotting Charges Oct 09 45.67

#### Deliveries

11/13/09 Lone Star Overnight 4.83

#### Mileage

10/08/09 Mears, Katherine	Utility Check on Westpark	29.43
10/28/09 Balmos, David	mtg w/ Joe B. Allen	47.85
10/29/09 Balmos, David	Fort Bend County Engineers office	48.95

#### Tolls

10/08/09 Mears, Katherine Utility Check on Westpark 7.60

#### Total Reimbursables

**184.33 184.33**

### Recap:

Contract Amount	\$511,834.68
Previous	\$312,565.03
Current	\$1,836.83
Balance	<u>\$197,432.82</u>

**Total Due this Invoice \$1,836.83**

Klotz Associates Approval:

David C. Balmos, P.E.

*OK*  
*[Signature]*

# klotz associates

1160 Dairy Ashford, Suite 500  
Houston, Texas 77079  
T 281.589.7257 F 281.589.7309  
houston.office@klotz.com

Client Name: Fort Bend County  
ATTN: Jesse Hegemier, P.E.  
1124 Blume Road  
Rosenberg, Texas 77471-15  
Phone Number: 281-633-7507

## Detail Project Charges Services Rendered through November 15, 2009

EMPLOYEE ID	EMPLOYEE NAME	DATE	HOURS	BILLING RATE	TOTAL BILLABLE
167	Mears, Katherine	11/3/2009	4.00	135.00	540.00
167	Mears, Katherine	11/10/2009	1.00	135.00	135.00
			<b>5.00</b>		<b>675.00</b>
174	Gifford, Nancy	11/10/2009	0.50	75.00	37.50
			<b>0.50</b>		<b>37.50</b>
510	Balmos, David	10/28/2009	1.00	235.00	235.00
510	Balmos, David	11/4/2009	1.00	235.00	235.00
510	Balmos, David	11/5/2009	1.00	235.00	235.00
510	Balmos, David	9/21/2009	1.00	235.00	235.00
			<b>4.00</b>		<b>940.00</b>
<b>Subtotal Billed</b>					<b>1652.50</b>

## EXPENSES

VENDOR ID	VENDOR NAME	DATE	BILLABLE
167	Mears, Katherine - Mileage	10/8/2009	29.43
167	Mears, Katherine - Mileage	10/8/2009	7.60
510	Balmos, David - Mileage	10/28/2009	47.85
510	Balmos, David - Mileage	10/29/2009	48.95
	Lone Star Overnight	11/13/2009	4.83
	Plotting Charges	11/15/2009	45.67
<b>Subtotal Expenses</b>			<b>184.33</b>

**Total for Project Number 0262.014.000** **1836.83**

**Fort Bend County Mobility Program  
General Engineering Consultant Services  
Fort Bend County, Texas  
PO# 13703**

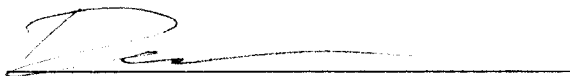
**PROGRESS REPORT #21**

**October 16, 2009 through November 15, 2009**

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The work to be performed under this scope of work consists of general engineering consulting services including consultant oversight, agency coordination, design review, and miscellaneous design services. The work performed this period includes:

- Coordinated utility layouts for the Trammel Fresno Rd project with BKI and TxDOT
- Coordinated Teal Street project w/ LJA and BKI
- Reviewed various invoices and progress reports for mobility projects
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David C. Balmos, P.E.  
Project Manager