

FORT BEND COUNTY FY 2010
COMMISSIONERS COURT AGENDA REQUEST FORM
 Return Completed Form to: Agenda Coordinator, County Judge's Office

Date Submitted: December 2, 2009

Submitted By: Ann Werlein

Department: County Judge

Court Date: December 8, 2009

Telephone: 281-341-8634

SUMMARY OF ITEM:

County Judge: Take all appropriate action on proposed fee increases for Engineering, Elections and Environmental Health.

Agreement/Appointment: YES NO ✓

Reviewed by County Attorney's Office: YES NO ✓

List Supporting Documents Attached: List of changes

FINANCIAL SUMMARY:

Budgeted Item: YES NO ✓

Funding Source:

Requires Auditor to Certify Funds: YES NO ✓

Instructions for submitting an Agenda Request:

- Completely fill out agenda form: incomplete forms will not be processed.
- Agenda Request Forms may be submitted by e-mail, fax, or inter-office mail, and all information must be provided by Wednesday at 2:00 p.m. to all departments listed below.
- Original back-up must be received in County Judge's Office by 2:00 p.m. on Wednesday.

DISTRIBUTION:

Original Form Submitted with back up to County Judge's Office: (✓ when completed)

If by E-Mail to ospindon@co.fort-bend.tx.us

If by Fax to: (281) 341-8609

Distribute copies with back-up to all listed below. If by fax, send to the numbers below:

- | | | | |
|---------------------------------------|----------------|----------------|----------------|
| ✓ Auditor | (281-341-3774) | ✓ Comm. Pct. 1 | (281-342-0587) |
| ✓ Budget Officer | (281-344-3954) | ✓ Comm. Pct. 2 | (281-403-8009) |
| ✓ Facilities/Planning | (281-633-7022) | ✓ Comm. Pct. 3 | (281-242-9060) |
| ✓ Purchasing Agent | (281-341-8642) | ✓ Comm. Pct. 4 | (281-980-9077) |
| ✓ Information Technology | (281-341-4526) | ✓ County Clerk | (281-341-8697) |
| <input type="checkbox"/> Other: _____ | | ✓ County Atty | (281-341-4557) |

Recommendation:

**Fort Bend County
Departmental Fee Collection Schedule**

DEPARTMENT / FEE DESCRIPTION	DETAILS	Proposed to Comm Court	CURRENT FEES		
			\$ FEE	PER	Last Update Year or Date
ENGINEERING					
Recycling					
House Hold Waste (HHW)					
	Paint, etc. up to 14 gallons		1.00	gallon - up to 14 gallon	2006
	Paint, etc. 15 or more gallons		5.00	gallon - 15 or more gal	2006
	CFL & Tube Light Bulbs	0.50	0.25	each	2001
Recycling					
	Electronics - TV's <20"	5.00	5.00	each	2000
	Electronics-TV's 20-32"	10.00			New
	Electronic-TV's >32"	20.00			New
	Electronics-Computers Monitor	10.00	5.00	each (3-piece compute	2000
	Electronics-Computer Monitor >20"	20.00			New
	Electronics-Computer CPU	5.00			New
	Electronics-Computer Printer	5.00			New
	Electronic-Copier 1 tray	20.00	5.00		
	Electronic-Copier Multi Tray	25.00	5.00		
	Appliances - Non Freon		5.00	each	2000
	Appliances - w/ Freon		10.00	each	2000
	Scrap Metal		-	no limit	2000
	Scrap Metal special handling		5.00	min. if special handling	2000
	Yard Waste	3.00			New
	Tires-Passenger-Dismounted	2.00	1.00	each	2000
	Tires-Passenger-Mounted	10.00	5.00	each	2000
	Tires-Truck-Dismounted	10.00	5.00	each	2000
	Tires-Truck-Mounted	20.00	10.00	each	2000
	Tires-off-road	300.00		ton	New
Permitting					
FEMA Floodplain					
	Exemption Certificate	50.00	20.00	each	10/5/1987
	Development Permit	100.00	50.00	each	10/5/1987
	Driveway Commercial		150.00	each	9/14/2000
	Sign Permit Toll Road Authority		20.00	each	2005
	Plat Fees Paid to County Clerk				
	Platting-Lot		50.00	each	9/9/2003
	Platting-Reserve		50.00		9/9/2003
	Platting-Replat Lot/Reserve		50.00		9/9/2003
	Bond-First Page		11.00		
	Bond-Additional Page		4.00		
	Leinholder Subordination-First Page		11.00		
	Leinholder Subordination-Additional Page		4.00		
	Owner Ratification 1st Page		11.00		
	Owner Ratification-Additional Page		4.00		

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ELECTIONS ADMINISTRATION					
<u>Early Voting Daily File</u>					
Early Voting in Person	Emailed		5.00	day - paid in advance	1/15/2009
Ballot by Mail	Emailed		5.00	day - paid in advance	1/15/2009
<u>Standard Paper List</u>					
Alpha Voter List	selected pct. or jurisdiction		3.00	plus \$0.10 per page	1/15/2009
Walking List	selected pct. or jurisdiction		3.00	plus \$0.10 per page	1/15/2009
<u>Custom Paper List</u>	to cover staff time	30.00			New
<u>Mailing Labels</u>					
Voter Labels	selected pct. or jurisdiction		3.00	plus \$0.25 per page of	1/15/2009
Household Labels	selected pct. or jurisdiction		3.00	plus \$0.25 per page of	1/15/2009
<u>Standard Data Export CD-ROM</u>	to cover staff time	20.00	5.00	file	1/15/2009
<u>Misc Services</u>					
Photocopies			0.10	page	8/2/2005
Postage			0.10	page	8/2/2005
Express shipping				actual billed Recipient account	
<u>County Map of Voting Precincts</u>					
County map of voting precinct		5.00	4.50	each	8/2/2005
Individual Voting precinct map		1.00	0.50	each	8/2/2005
Voter precinct street guide CD	to cover staff time	20.00	free on web	each	New
<u>Voter Equipment Rental</u>					
Early voting laptop		125.00	225.00	each per election	8/2/2005
Early voting label printers			25.00	each per election	8/2/2005
Early voting Judge's booth controller			125.00	each per election	8/2/2005
Early voting eSlate-disability			150.00	each per election	8/2/2005
	first 2 free with rental of controller + eSlate diasability unit				
Early voting eSlate-standard			125.00	each per election	8/2/2005
Election day Judge's booth controller			125.00	each per election	8/2/2005
Election day eSlate-disability			150.00	each per election	8/2/2005
Election day eSlate-standard			125.00	each per election	8/2/2005
Election Day laptop		125.00		each per election	New
Election day label printer		25.00		each per election	New

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<u>Environmental Health Department</u>					
<u>Retail Food Establishments</u>					
Annual Food Permit	0 to 1,000 Sq. Ft.		200.00	each (capped-Tx Health & :	1/1/2007
Annual Food Permit	Over 1,000 Sq. Ft.		300.00	each (capped-Tx Health & :	1/1/2007
Plan Reviews	Statute doesn't allow fee for this service				
Day Care Facilities & Schools Permit			150.00	each	1/1/2007
Requested Facility Inspection			150.00	each	1/1/2007
Additional Inspections	Compliance		150.00	each	1/1/2007
Roadside/Mobile Vendor Permit			200.00	each	1/1/2007
Temporary Food Establishment (TFE)	PROFIT up to 72 hrs		40.00	each - 1st 72 hours	1/1/2007
Temporary Food Establishment (TFE)	PROFIT 72 hrs +		20.00	each - consecutive 72	1/1/2007
TFE - Late Fee	app less than 3 days b/f event		10.00	each	1/1/2007
Temporary Food Establishment (TFE)	NON-PROFIT		-	EXEMPT	1/1/2007
Food Handlers Course			20.00	student	1/1/2007
Chemical Test Strips			5.00	each	1/1/2007
Heimlich Maneuver Poster			10.00	each	1/1/2007
Variance Request		150.00	100.00	each	1/1/2007
<u>Interlocal Agreement Food</u>					
<u>On-Site Sewage Facility (OSSF)</u>					
Single Family Residential	expires after 1 yr - Change to one-type of permit fee includes Comm. & Industrial- Change to one-type permit fee	510.00	260.00	each-2 insp+1 plan rev	1/1/2004
Non Single Family Dwelling		510.00	410.00	each	
Additional inspection		150.00	100.00	each	
Renewal of Expired Permit	Discontinue and resubmit as new	510.00	100.00	each	
Variance Request	for each rule	150.00	100.00	each	
Plat/Subdivisions Reviews			10.00	lot	
Aerobic system annual maintenance fee	paid by installer when submit annual maintenance report	20.00		annually - each systerr	New
<u>Interlocal Agreements-OSSF</u>					
<u>Open Records Requests</u>					
	Copies		0.10	page	
	Disc		5.00	each	
<u>Waste Haulers Permit</u>	2010 Census will likely reveal FBC will no longer be able to enforce collection of this fee, per HS Code Sec 368.012.		75.00	vehicle	10/25/2005
<u>Insufficient Funds</u>			30.00	each	
<u>Junked Vehicle Order</u>	Annual bid for fee rate		10.00	vehicle	10/1/2009