

FORT BEND COUNTY FY 2010
COMMISSIONERS COURT AGENDA REQUEST FORM
 Return Completed Form by E-Mail to: Agenda Coordinator, County Judge's Office

Date Submitted: December 2, 2009	Submitted By: Laura Dougherty
Court Agenda Date: December 8, 2009	Department: Facilities Management & Planning
	Phone Number: 281-633-7017

SUMMARY OF ITEM:
Approve Invoice # 22760, in the amount of \$28,500.00, to The Mathis Group (TMG+), for Professional Services rendered for the Justice Center.

RENEWAL AGREEMENT/APPOINTMENT YES NO
REVIEWED BY COUNTY ATTORNEY'S OFFICE: YES NO

List Supporting Documents Attached: **Invoices**

FINANCIAL SUMMARY:

BUDGETED ITEM: YES NO

FUNDING SOURCE: Accounting Unit: **732448888** Account Number:
 Activity (If Applicable): **P418-09JCOMPLEX**

DESCRIPTION OF LAWSON ACCOUNT: **Justice Center**

Instructions to submit Agenda Request Form:

- Completely fill out agenda form: incomplete forms will not be processed.
- Agenda Request Forms should be submitted by e-mail, fax, or inter-office mail, and all back-up information must be provided by Wednesday at 2:00 p.m. to all those listed below.
- All original back-up must be received in the County Judge's Office by 2:00 p.m. on Wednesday.

DISTRIBUTION:
Original Form Submitted with back up to County Judge's Office (✓ when completed)
 If by E-Mail to ospindon@co.fort-bend.tx.us If by Fax to (281) 341-8609
 Distribute copies with back-up to all listed below. If by fax, send to numbers below:

<input checked="" type="checkbox"/> Auditor (281-341-3774) <input checked="" type="checkbox"/> Budget Officer (281-344-3954) <input checked="" type="checkbox"/> Facilities/Planning (281-633-7022) <input checked="" type="checkbox"/> Purchasing Agent (281-341-8642) <input checked="" type="checkbox"/> Information Technology (281-341-4526) <input type="checkbox"/> Other:	<input checked="" type="checkbox"/> Comm. Pct. 1 (281-342-0587) <input checked="" type="checkbox"/> Comm. Pct. 2 (281-403-8009) <input checked="" type="checkbox"/> Comm. Pct. 3 (281-242-9060) <input checked="" type="checkbox"/> Comm. Pct. 4 (281-980-9077) <input checked="" type="checkbox"/> County Clerk (281-341-8697) <input checked="" type="checkbox"/> County Atty (281-341-4557)
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RECOMMENDATION / ACTION REQUESTED:

Special Handling Requested (specify): **Please Approve**

FM 91192R

INVOICE



Date: November 30, 2009

PO# 38905
R# 85994

*OK [Signature]
11/30/09*

Invoice No. 22760

To: Don Brady, Director
County Facilities Management & Planning Dept.
301 Jackson
Richmond, TX 77469

Due Date: Upon Receipt
For Services: Project Management

PO Number: 38905

Project: 0904 - Fort Bend County Justice Center
City: Richmond, Texas

Services	A Value	(B=C+D) To Date	C Prior Period	D This Period	F Retainage
Program / Construction Management					
1 September 2009	\$ 30,000	\$ 30,000	\$ 30,000	\$ -	\$ 1,500
2 October 2009	\$ 30,000	\$ 30,000	\$ 30,000	\$ -	\$ 1,500
3 November 2009	\$ 30,000	\$ 30,000	\$ -	\$ 30,000	\$ 1,500
4 December 2009	\$ 30,000	\$ -	\$ -	\$ -	\$ -
5 January 2010	\$ 30,000	\$ -	\$ -	\$ -	\$ -
6 February 2010	\$ 30,000	\$ -	\$ -	\$ -	\$ -
7 March 2010	\$ 30,000	\$ -	\$ -	\$ -	\$ -
8 April 2010	\$ 30,000	\$ -	\$ -	\$ -	\$ -
9 May 2010	\$ 30,000	\$ -	\$ -	\$ -	\$ -
10 June 2010	\$ 30,000	\$ -	\$ -	\$ -	\$ -
11 July 2010	\$ 30,000	\$ -	\$ -	\$ -	\$ -
12 August 2010	\$ 30,000	\$ -	\$ -	\$ -	\$ -
13 September 2010	\$ 30,000	\$ -	\$ -	\$ -	\$ -
14 October 2010	\$ 30,000	\$ -	\$ -	\$ -	\$ -
15 November 2010	\$ 30,000	\$ -	\$ -	\$ -	\$ -
16 December 2010	\$ 30,000	\$ -	\$ -	\$ -	\$ -
17 January 2011	\$ 30,000	\$ -	\$ -	\$ -	\$ -
18 February 2011	\$ 30,000	\$ -	\$ -	\$ -	\$ -
19 March 2011	\$ 30,000	\$ -	\$ -	\$ -	\$ -
20 April 2011	\$ 30,000	\$ -	\$ -	\$ -	\$ -
21 May 2011	\$ 15,000	\$ -	\$ -	\$ -	\$ -
22 June 2011	\$ 15,000	\$ -	\$ -	\$ -	\$ -
TOTALS	\$ 630,000	\$ 90,000	\$ 60,000	\$ 30,000	\$ 4,500
Total to date:					\$90,000 ✓
Less Previous:					-\$57,000 ✓
Less Retainage:					-\$4,500 ✓
TOTAL DUE:					\$28,500

[Handwritten signature]

Forward Payment To: The MATHIS Group, Inc.
13135 Dairy Ashford, Suite 390
Sugar Land, Texas 77478

For questions regarding this invoice, please call us at (281) 265-6028 / fx-(281) 265-6825