

FORT BEND COUNTY FY 2010
COMMISSIONERS COURT AGENDA REQUEST FORM
Return Completed Form to: Agenda Coordinator, County Judge's Office

Date Submitted: November 17, 2009

Submitted By: Ann Werlein

Court Date: November 24, 2009

Department: County Judge

Telephone: 281-341-8634

SUMMARY OF ITEM:

County Judge: Approve annual payment to Second Administrative Judicial Region of Texas in the amount of \$14,627.76 for Fort Bend County's proportionate share based on population of the total expenses for the region pursuant to section 74.043 of the Texas Government Code. (Fund: Non-departmental, Fees)

Agreement/Appointment: YES NO ✓

Reviewed by County Attorney's Office: YES NO ✓

List Supporting Documents Attached:

FINANCIAL SUMMARY:

Budgeted Item: YES ✓ NO

Funding Source: 100409100-63000

Requires Auditor to Certify Funds: YES NO ✓

Instructions for submitting an Agenda Request:

- Completely fill out agenda form: incomplete forms will not be processed.
- Agenda Request Forms may be submitted by e-mail, fax, or inter-office mail, and all information must be provided by Wednesday at 2:00 p.m. to all departments listed below.
- Original back-up must be received in County Judge's Office by 2:00 p.m. on Wednesday.

DISTRIBUTION:

Original Form Submitted with back up to County Judge's Office: ☐ (✓ when completed)

If by E-Mail to ospindon@co.fort-bend.tx.us

If by Fax to: (281) 341-8609

Distribute copies with back-up to all listed below. If by fax, send to the numbers below:

✓ Auditor	(281-341-3774)	✓ Comm. Pct. 1	(281-342-0587)
✓ Budget Officer	(281-344-3954)	✓ Comm. Pct. 2	(281-403-8009)
✓ Facilities/Planning	(281-633-7022)	✓ Comm. Pct. 3	(281-242-9060)
✓ Purchasing Agent	(281-341-8642)	✓ Comm. Pct. 4	(281-980-9077)
✓ Information Technology	(281-341-4526)	✓ County Clerk	(281-341-8697)
<input type="checkbox"/> Other: _____		✓ County Atty	(281-341-4557)

Recommendation:



Second Administrative Judicial Region of Texas

Olen Underwood

Presiding Judge

Kassi Cranfill
Regional Administrator

Nathan Jensen
Administrative Assistant

Melanie Sipes
Administrative Assistant

November 16, 2009

Honorable Robert Hebert
County Judge, Fort Bend County and Commissioner's Court
301 Jackson, Ste. 719
Richmond, TX 77469

COUNTY JUDGE
RECEIVED

NOV 17 2009

Dear Judge:

Section 74.043 of the Texas Government Code provides the expense of the Second Administrative Judicial Region shall be paid by each county in the region in proportion to the population of the counties comprising the region and on certificate of approval of the Presiding Judge.

Please accept this writing as official certification as required. Your county's proportionate share is \$14,627.76. This amount should be paid to the Second Administrative Judicial Region of Texas on or before January 31, 2010.

Please mail payments to: Second Administrative Judicial Region of Texas
207 West Phillips, Suite 303
Conroe, Texas 77301

Your assistance in complying with this Certification is appreciated.

Sincerely,

A handwritten signature in cursive script, reading "Olen Underwood".

Olen Underwood

cc: Honorable Thomas H. Culver, III and R.H. "Sandy" Bielstein, Local Administrative Judges