

FORT BEND COUNTY FY 2010
COMMISSIONERS COURT AGENDA REQUEST FORM
Return Completed Form by E-Mail to: Agenda Coordinator, County Judge's Office

Date Submitted: **November 18, 2009**

Submitted By: **Laura Dougherty**

Court Agenda Date: **November 24, 2009**

Department: **Facilities Management & Planning**

Phone Number: **281-633-7017**

SUMMARY OF ITEM:

Approve Invoice No. 2, in the amount of \$7,027.44, to Bailey Architects, for Architectural Services rendered for the Courthouse Restoration.

RENEWAL AGREEMENT/APPOINTMENT

YES ☐ **NO** ☐

REVIEWED BY COUNTY ATTORNEY'S OFFICE:

YES ☒ **NO** ☐

List Supporting Documents Attached: **Invoice**

FINANCIAL SUMMARY:

BUDGETED ITEM: **YES** ☒ **NO** ☐

FUNDING SOURCE: Accounting Unit: **732418888**

Account Number:

Activity (If Applicable): **P418-09JCOMPLEX**

DESCRIPTION OF LAWSON ACCOUNT: **Courthouse Restoration (Justice Center)**

Instructions to submit Agenda Request Form:

- Completely fill out agenda form: incomplete forms will not be processed.
- Agenda Request Forms should be submitted by e-mail, fax, or inter-office mail, and all back-up information must be provided by Wednesday at 2:00 p.m. to all those listed below.
- All original back-up must be received in the County Judge's Office by 2:00 p.m. on Wednesday.

DISTRIBUTION:

Original Form Submitted with back up to County Judge's Office ☐ (✓ when completed)

If by E-Mail to ospindon@co.fort-bend.tx.us

If by Fax to (281) 341-8609

Distribute copies with back-up to all listed below. If by fax, send to numbers below:

<input checked="" type="checkbox"/>	Auditor	(281-341-3774)	<input checked="" type="checkbox"/>	Comm. Pct. 1	(281-342-0587)
<input checked="" type="checkbox"/>	Budget Officer	(281-344-3954)	<input checked="" type="checkbox"/>	Comm. Pct. 2	(281-403-8009)
<input checked="" type="checkbox"/>	Facilities/Planning	(281-633-7022)	<input checked="" type="checkbox"/>	Comm. Pct. 3	(281-242-9060)
<input checked="" type="checkbox"/>	Purchasing Agent	(281-341-8642)	<input checked="" type="checkbox"/>	Comm. Pct. 4	(281-980-9077)
<input checked="" type="checkbox"/>	Information Technology	(281-341-4526)	<input checked="" type="checkbox"/>	County Clerk	(281-341-8697)
<input type="checkbox"/>	Other:		<input checked="" type="checkbox"/>	County Atty	(281-341-4557)

RECOMMENDATION / ACTION REQUESTED:

Special Handling Requested (specify): **Please Approve**

Fm 91213

BAILEY
ARCHITECTS

4100 South Shepherd
Houston, Texas 77098.5399

P O Box 540363
Houston, Texas 77254.0363

Tel 713.524.2155
Fax 713.524.3947

www.baileyarchitects.com

012 [Signature]
11-18-09

Fort Bend County
Facilities Mgmt & Planning Dept
301 Jackson Street
Richmond, TX 77469
Attn: James Knight, AIA Program Manager

October 31, 2009
Invoice No: 2
Project No: 09021

Re: Fort Bend County Grant Round VI
P O Number 39752

PO # 39752
R # 85280

Professional Services for the period October 1, 2009 to October 31, 2009

Architectural Services

Pre-Design Services

Ray B. Bailey	1.50	Hours	247.50 ✓
Gerald L. Moorhead	21.50	Hours	2,963.35 ✓
Sandra Bauder	15.50	Hours	1,212.88 ✓
Alexis McKinney	27.50	Hours	1,956.35 ✓
Jenny Kiel	14.00	Hours	647.36 ✓

Total Architectural Services

\$7,027.44 ✓

Total Amount Due this Invoice

\$7,027.44 ✓
Longherty

Approved

[Signature]

