

FORT BEND COUNTY FY 2010
COMMISSIONERS COURT AGENDA REQUEST FORM
Return Completed Form by E-Mail to: Agenda Coordinator, County Judge's Office

Date Submitted: **November 18, 2009**

Submitted By: **Laura Dougherty**

Department: **Facilities Management & Planning**

Court Agenda Date: **November 24, 2009**

Phone Number: **281-633-7017**

SUMMARY OF ITEM:

Approve Invoice No.'s 2 and 7, in an amount not to exceed \$27,106.79, to Bailey Architects for Architectural services provided on the U of H Library-Sugar Land.

RENEWAL AGREEMENT/APPOINTMENT

YES ☐ **NO** ☐

REVIEWED BY COUNTY ATTORNEY'S OFFICE: **YES** ☒ **NO** ☐

List Supporting Documents Attached: **Invoices**

FINANCIAL SUMMARY:

BUDGETED ITEM: **YES** ☒ **NO** ☐

FUNDING SOURCE: Accounting Unit: **732418888** Account Number:
Activity (If Applicable): **P418B-06SLLIBRY**

DESCRIPTION OF LAWSON ACCOUNT: **U of H Library**

Instructions to submit Agenda Request Form:

- Completely fill out agenda form: incomplete forms will not be processed.
- Agenda Request Forms should be submitted by e-mail, fax, or inter-office mail, and all back-up information must be provided by Wednesday at 2:00 p.m. to all those listed below.
- All original back-up must be received in the County Judge's Office by 2:00 p.m. on Wednesday.

DISTRIBUTION:

Original Form Submitted with back up to County Judge's Office ☐ (✓ when completed)

If by E-Mail to **ospindon@co.fort-bend.tx.us**

If by Fax to (281) 341-8609

Distribute copies with back-up to all listed below. If by fax, send to numbers below:

<input checked="" type="checkbox"/> Auditor	(281-341-3774)	<input checked="" type="checkbox"/> Comm. Pct. 1	(281-342-0587)
<input checked="" type="checkbox"/> Budget Officer	(281-344-3954)	<input checked="" type="checkbox"/> Comm. Pct. 2	(281-403-8009)
<input checked="" type="checkbox"/> Facilities/Planning	(281-633-7022)	<input checked="" type="checkbox"/> Comm. Pct. 3	(281-242-9060)
<input checked="" type="checkbox"/> Purchasing Agent	(281-341-8642)	<input checked="" type="checkbox"/> Comm. Pct. 4	(281-980-9077)
<input checked="" type="checkbox"/> Information Technology	(281-341-4526)	<input checked="" type="checkbox"/> County Clerk	(281-341-8697)
<input type="checkbox"/> Other:		<input checked="" type="checkbox"/> County Atty	(281-341-4557)

RECOMMENDATION / ACTION REQUESTED:

Special Handling Requested (specify): **Please Approve**

OK to pay
11/1/09

Fort Bend County
Facilities Mgmt & Planning Dept
301 Jackson Street
Richmond, TX 77469
Attn: Don Brady Director

October 31, 2009
Invoice No: 2
Project No: 08003-X1

Re: Fort Bend Library ReDesign
Additional Services

PO# 14046
R# 85225

Professional Services for the period October 9, 2009 to October 31, 2009

Architectural Services

Schematic Design			
Ray B. Bailey	5.00	Hours	825.00 ✓
Ray D. Leiker	5.50	Hours	907.50 ✓
Mark C. Boone	31.50	Hours	4,914.00 ✓
Cope Bailey	46.50	Hours	4,789.50 ✓
Eric Rosipal	26.00	Hours	2,548.00 ✓
Charles Shepherd, II	20.50	Hours	2,009.00 ✓
Total Architectural Services			\$15,993.00 ✓

Reimbursable Consultants

Brian Hole & Associates, Inc.	750.00 ✓
Burns DeLatte & McCoy, Inc	3,048.92 ✓
SCA Consulting Engineers	3,470.00 ✓
Total Reimbursable Consultants	\$7,268.92 ✓

Reimbursable Expenses

Reproduction/Printing	1,695.74 ✓
L.D. Telephone	0.63 ✓
Total Reimbursable Expenses	\$1,696.37 ✓

Total Amount Due this Invoice

\$24,958.29 ✓

Longhirsty

Approved *Mark Soone*

*OK to pay
 11/17/09*

4100 South Shepherd
 Houston, Texas 77098.5399

P.O. Box 540363
 Houston, Texas 77254.0363

Tel 713.524.2155
 Fax 713.524.3947

www.baileyarchitects.com

Fort Bend County
 Facilities Mgmt & Planning Dept.
 301 Jackson Street
 Attn: Don Brady Director

October 31, 2009
Invoice No. 7
 Project No. 08003

Re: Fort Bend County Library
 University Branch - Sugar Land, TX

*PO# 14046
 R# 85226*

Professional Services through October 31, 2009

Architectural Services

Description	Contract Amount	Percent Complete	Fee Earned to Date	Previously Billed	Current Amount Due
PreDesign Services	7,500.00	100.00%	7,500.00	7,500.00	-
Schematic Design	68,191.00	100.00%	68,191.00	68,191.00	-
Design Development	122,744.00	59.00%	72,418.96	72,418.96	-
Construction Documents	313,679.00	0.00%	-	0.00	-
Bid/Negotiations	27,276.00	0.00%	-	0.00	-
Construction Admin	150,020.00	0.00%	-	0.00	-
FFE Services	25,000.00	7.50%	1,832.53	1,832.53	-
Total Basic Services	714,410.00		149,942.49	149,942.49	-

Total Architectural Services

-

Reimbursable Expenses

Reproduction/Printing	1,938.72 ✓
Transportation/Travel	153.99 ✓
Delivery	19.19 ✓
Consultant Reimbursables	36.60 ✓
Total Reimbursable Expenses	\$ 2,148.50

Total Amount Due this Invoice

\$ 2,148.50

L. Dougherty

Approved *Mark Brown*

