38 B

FORT BEND COUNTY FY 2009
COMMISSIONERS COURT AGENDA REQUEST FORM
Return Completed Form by E-Mail to: Agenda Coordinator, County Judge's Office

Date Submitted: 11/5/09

Court Agenda Date: 11/17/09

Submitted By: Kathleen Barnes
Department: Sheriff's Office
Phone Number: 281 341-4703

SUMMARY OF ITEM: Produce items purchased from wrong vendor

RENEWAL AGREEMENT/APPOINTMENT YES ☐ NO X
REVIEWED BY COUNTY ATTORNEY'S OFFICE: YES ☐ NO X

Documents: Invoice transmittals, invoices from Schoenmann Produce and memo from Sgt Rader

FINANCIAL SUMMARY:

BUDGETED ITEM: YES X NO

FUNDNG SOURCE: Accounting Unit: 100512100 Account Number: 63600
Activity (If Applicable):

DESCRIPTION OF LAWSOM ACCOUNT: Operating Supplies

Instructions to submit Agenda Request Form:

- Completely fill out agenda form: incomplete forms will not be processed.
- Agenda Request Forms should be submitted by e-mail, fax, or inter-office mail, and all back-up information must be provided by Wednesday at 2:00 p.m. to all those listed below.
- All original back-up must be received in the County Judge's Office by 2:00 p.m. on Wednesday.

DISTRIBUTION:

Original Form Submitted with back up to County Judge's Office X (✓ when completed)
If by E-Mail to ospindon@co.fort-bend.tx.us If by Fax to (281) 341-8609
Distribute copies with back-up to all listed below. If by fax, send to numbers below:

X	Auditor	(281-341-3774)	X	Comm. Pct. 1	(281-342-0587)
X	Budget Officer	(281-344-3954)	X	Comm. Pct. 2	(281-403-8009)
X	Facilities/Planning	(281-633-7022)	X	Comm. Pct. 3	(281-242-9060)
X	Purchasing Agent	(281-341-8642)	X	Comm. Pct. 4	(281-980-9077)
X	Information Technology	(281-341-4526)	X	County Clerk	(281-341-8697)
☐	Other:		X	County Atty	(281-341-4557)

RECOMMENDATION / ACTION REQUESTED:

Special Handling Requested (specify):

FORT BEND COUNTY SHERIFF'S OFFICE

1410 WILLIAMS WAY BLVD.

RICHMOND, TEXAS 77469

To: Kathleen Barnes

From: Sgt. A.C. Rader

Date: November 5, 2009

Re: Kitchen Invoices

Several items were mistakenly ordered from the wrong vendors; see attached paperwork. Please start the process to have these invoices processed for payment. Thank you.

Angel Rader
Detention Division

FORT BEND COUNTY AUDITOR
ACCOUNTS PAYABLE

INVOICE TRANSMITTAL

County Auditor Form 1016
(Rev 02/98)

14 Digit Distribution
100512100 63600

Vendor Number
14348

Purchase Order Number (s)

Vendor Name
Schoenmann Produce Co.

Address

City

State | **Zip Code** | **Date**
11/4/2009

Description / Invoice Numbers	Amount	
3729568		
Tomatoes bulk medium 25#		$ 40.50
	Total $	$ 40.50

County Auditor's Use Only

Check Type

Audited By

Received

Paid

Kathleen Barnes

Authorized Department Approval

Treasurer's Register Stamp and Number

INVOICE

Page 1

300432

SCHOENMANN PRODUCE COMPANY

The Gulf Coast's Oldest Distributor Of Fresh Fruits And Vegetables

Founded 1910

6950 Neuhaus St. • Houston, Texas 77061
Phone: (713) 923 - 2728

PLEASE REMIT TO:
P.O. BOX 201800
HOUSTON, TX 77216-1800
Billing: (713) 923-5593

Pro-forma Invoice

PO#34420 Rev# ~~73037~~ 81918 ~~8/12/09~~ 10/20/09 AL

FORT BEND COUNTY JAIL
CHERYL KREJCI
1410 RANSOM RD.
RICHMOND, TX 77469

SHIP TO
FORT BEND COUNTY JAIL
[illegible]
[illegible]
[illegible]

ftk

Trailer Seal No.

CUSTOMER	SLSMN.	PURCHASE ORDER NO.	SHIPPED VIA	DATE SHIPPED	TERMS	INVOICE DATE	INVOICE NO.
2813416704			RS-7	07/31/09	Net 30 Days	07/31/09	329568

QTY. ORDERED	QTY. SHIPPED	QTY. BACK ORDERED	U/M	DESCRIPTION	✓	UNIT PRICE	AMOUNT
2	2	0	Sack	CARROTS JUMBO 50#		12.50	25.00
				Product Of: Mexico 5434050			
2	2	0	Case	CELERY 36 CT		15.25	30.50
				Product Of: USA 5400836			
3	3	0	Pound	CILANTRO BNCH 60 CT		2.50	7.50
				Product Of: Mexico 5445860			
1	1	0	Case	CUCUMBERS SELECT 45#		13.90	13.90
				Product Of: USA 9465			
6	6	0	Case	LETTUCE ICEBURG PRO/LINER		[illegible]	[illegible]
				Product Of: USA 5813			
1	1	0	Sack	ONIONS YELLOW JUMBO 50#		16.50	16.50
				Product Of: USA 7763			
1	1	0	Case	PEPPERS BELL GREEN CHOPPER		14.90	14.90
				Product Of: USA [illegible]			
3	3	0	Case	TOMATOES BULK MEDIUM 25#		LARGER 13.50	40.50
				Product Of: USA 9047			
7	7	0	Case	APPLES RED FCY 138 CT		16.00	112.00
				Product Of: USA 211130			
3	3	0	Case	BANANAS SPECIAL		13.50	40.50
				Product Of: Honduras [illegible]			

RECEIVED
AUG 17 2009
County Auditor

"The perishable agricultural commodities listed on this invoice are sold subject to the statutory trust authorization by section 5(c) of the Perishable Agricultural Commodities Act, 1930 (7 USC 499e(c)). The seller of these commodities retains a trust claim over these commodities, all inventories of food or other products derived from these commodities, and any receivables or proceeds from the sale of these commodities until full payment is received."

SIGNATURE OF RECEIVER

INVOICE TOTAL 377.80

NOTICE - INSPECT MERCHANDISE - POSITIVELY NO REFUNDS OR CREDITS AFTER BILL IS SIGNED.

FORT BEND COUNTY AUDITOR
ACCOUNTS PAYABLE

INVOICE TRANSMITTAL

County Auditor Form 1016
(Rev. 02/98)

14 Digit Distribution
100512100 63600

Vendor Number
14348

Purchase Order Number (s)

Vendor Name
Schoenmann Produce Co.

Address

City

State **Zip Code** **Date**
11/4/2009

Description / Invoice Numbers	Amount	
3730443		
Cabbage, large, 8-12 ct		$ 8.75
Tomatoes bulk medium 25#		$ 67.50
	Total $	$ 76.25

County Auditor's Use Only

Check Type

Audited By

Received

Paid

Kathleen Barnes

Authorized Department Approval

Treasurer's Register Stamp and Number

Sent By: FBC SHERIFF'S FINANCE DIVISION; 281 341 4773; Nov-5-09 5:04PM; Page 5/8

INVOICE

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301218

SCHOENMANN PRODUCE COMPANY

The Gulf Coast's Oldest Distributor Of Fresh Fruits And Vegetables

6950 Neuhaus St. • Houston, Texas 77061
Phone: (713) 923 - 2728

Founded 1910

PLEASE REMIT TO:
P.O. BOX 201800
HOUSTON, TX 77216-1800
Billing: (713) 923-5693

Pro-forma Invoice

PO# 34420 Rcv# ~~13040~~ 81919 ~~8/12/09~~ 10/20/09

FORT BEND COUNTY JAIL
CHERYL KREJKI
1410 RANSOM RD.
RICHMOND, TX 77469

SHIP TO
FORT BEND COUNTY JAIL
CHERYL KREJKI
1410 RANSOM RD.
RICHMOND, TX 77469

Trailer Seal No.

CUSTOMER	SLSMN	PURCHASE ORDER NO.	SHIPPED VIA	DATE SHIPPED	TERMS	INVOICE DATE	INVOICE NO.
2813414704			30	08/04/09	Net 30 Days	08/04/09	3730443

QTY. ORDERED	QTY. SHIPPED	QTY. BACK ORDERED	U/M	DESCRIPTION	✓	UNIT PRICE	AMOUNT
1	0	1	Sack	CABBAGE LARGE 8-12 CT Product Of: USA 5413		PFG 8.75 ?	8.75
1	0	1	Case	CELERY 36 CT Product Of: USA 5450036		15.25	15.25
8	0	8	Case	LETTUCE ICEBURG PREM/LINER Product Of: USA 5813		13.75	110.00
8	0	8	Sack	ONIONS YELLOW JUMBO 50# Product Of: USA 7563		10.50	84.00
6	0	6	Sack	POTATOES IDAHO 80 10oz. Product Of: USA 0040000		10.50	63.00
4	0	4	Case	TOMATOES BULK MEDIUM 25# Product Of: USA 8647		13.50 ?	54.00

RECEIVED
AUG 17 2009
County Auditor

"The perishable agricultural commodities listed on this invoice are sold subject to the statutory trust authorization by section 5(c) of the Perishable Agricultural Commodities Act, 1930 (7 USC 499e(c)). The seller of these commodities retains a trust claim over these commodities, all inventories of food or other products derived from these commodities, and any receivables or proceeds from the sale of these commodities until full payment is received."

SIGNATURE OF RECEIVER

INVOICE TOTAL 335.00

NOTICE - INSPECT MERCHANDISE - POSITIVELY NO REFUNDS OR CREDITS AFTER BILL IS SIGNED.

FORT BEND COUNTY AUDITOR
ACCOUNTS PAYABLE

INVOICE TRANSMITTAL

County Auditor Form 1016
(Rev. 02/98)

14 Digit Distribution
100512100 63600
Vendor Number
14348
Purchase Order Number (s)

Vendor Name		
Schoenmann Produce Co.		
Address		
City		
State	**Zip Code**	**Date**
		11/4/2009

Description / Invoice Numbers
3731559
Tomatoes bulk medium 25#

Amount	
	$ 67.50
Total $	$ 67.50

County Auditor's Use Only
Check Type
Audited By
Received
Paid

Kathleen Barnes

Authorized Department Approval

Treasurer's Register Stamp and Number

INVOICE

Page:1
302591

SCHOENMANN PRODUCE COMPANY

The Gulf Coast's Oldest Distributor Of Fresh Fruits And Vegetables

Founded 1910

6950 Neuhaus St. • Houston, Texas 77061
Phone: (713) 923 - 2728

PLEASE REMIT TO:
P.O. BOX 201800
HOUSTON TX 77216-1800
Billing (713) 923-5690

Pro-forma Invoice

81921 10/20/09
PO#34420 Rcv# ~~73031 8/10/09 AW~~

FORT BEND COUNTY JAIL
CHERYL KREJKI
1410 RANSOM RD.
RICHMOND, TX 77469

SHIP TO
FORT BEND COUNTY JAIL
CHERYL KREJKI
1410 RANSOM RD.
RICHMOND, TX 77469

Trailer Seal No.

CUSTOMER	SLSMN.	PURCHASE ORDER NO.	SHIPPED VIA	DATE SHIPPED	TERMS	INVOICE DATE	INVOICE NO.
2813414704			31	08/07/09	Net 30 Days	08/07/09	3731559

QTY ORDERED	QTY SHIPPED	QTY BACK ORDERED	U/M	DESCRIPTION	UNIT PRICE	AMOUNT
2	0	2	Pound	CILANTRO BUNCH 60 CT Product Of: USA	2.50	5.00
10	0	10	Case	LETTUCE ICEBURG PREM/LINER Product Of: USA	13.75	137.50
1	0	1	Case	ONIONS GREEN PENCIL 48 CT "X" Product Of: Mexico	11.50	11.50
6	0	6	Case	PEPPER BELL GREEN CHOPPER Product Of: USA	14.90	89.40
6	0	6	Sack	POTATOES IDAHO #2 10oz. Product Of: USA	10.50	63.00
5	0	5	Case	TOMATOES BULK MEDIUM 25# Product Of: USA 8647	13.50 ?	67.50
7	0	7	Case	APPLES RED FCY 138 CT Product Of: USA 2111	16.00	112.00

RECEIVED
AUG 17 2009
County Auditor

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SIGNATURE OF RECEIVER

INVOICE TOTAL 485.90

NOTICE - INSPECT MERCHANDISE - POSITIVELY NO REFUNDS OR CREDITS AFTER BILL IS SIGNED.