

**FORT BEND COUNTY                      FY 2010**  
**COMMISSIONERS COURT AGENDA REQUEST FORM**  
Return Completed Form to: Agenda Coordinator, County Judge's Office

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Date Submitted: November 5, 2009

Submitted By: Ann Werlein

Court Date: November 17, 2009

Department: County Judge

Telephone: 281-341-8634

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**SUMMARY OF ITEM:**

**County Judge:** Take all appropriate action to authorize the County Judge to negotiate an agreement with the Fort Bend County Appraisal District (FBCAD) Board such that the FBCAD would take responsibility for 100% of the building and property at 2801 FM 2218. This agreement will include:

- Drainage for current site and an additional five acres
- Adding Temporary parking
- Acquisition of approximately five acres
- Building an access road and tie-in to Airport Boulevard intersection
- Defining responsibility for future additional offices and parking

Agreement/Appointment:                      YES    ✓                      NO

Reviewed by County Attorney's Office:                      YES    ✓                      NO

List Supporting Documents Attached:

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**FINANCIAL SUMMARY:**

Budgeted Item:                                      YES                                      NO

Funding Source:

Requires Auditor to Certify Funds:                      YES                                      NO

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**Instructions for submitting an Agenda Request:**

- Completely fill out agenda form: incomplete forms will not be processed.
- Agenda Request Forms may be submitted by e-mail, fax, or inter-office mail, and all information must be provided by Wednesday at 2:00 p.m. to all departments listed below.
- Original back-up must be received in County Judge's Office by 2:00 p.m. on Wednesday.

**DISTRIBUTION:**

**Original Form** Submitted with back up to County Judge's Office:    ☐    ( ✓ when completed)

If by E-Mail to [ospindon@co.fort-bend.tx.us](mailto:ospindon@co.fort-bend.tx.us)

If by Fax to: (281) 341-8609

Distribute copies with back-up to all listed below. If by fax, send to the numbers below:

✓ Auditor	(281-341-3774)	✓ Comm. Pct. 1	(281-342-0587)
✓ Budget Officer	(281-344-3954)	✓ Comm. Pct. 2	(281-403-8009)
✓ Facilities/Planning	(281-633-7022)	✓ Comm. Pct. 3	(281-242-9060)
✓ Purchasing Agent	(281-341-8642)	✓ Comm. Pct. 4	(281-980-9077)
✓ Information Technology	(281-341-4526)	✓ County Clerk	(281-341-8697)
<input type="checkbox"/> Other: _____		✓ County Atty	(281-341-4557)

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**Recommendation:**