

FORT BEND COUNTY FY 2010
COMMISSIONERS COURT AGENDA REQUEST FORM
Return Completed Form by E-Mail to: Agenda Coordinator, County Judge's Office

Date Submitted: November 10, 2009

Submitted By: Karen Stell

Court Agenda Date: November 17, 2009

Department: Tax

Phone Number: 281-341-3723

SUMMARY OF ITEM: Approve over \$500.00 – Refunds \$ 11,737.75

RENEWAL AGREEMENT/APPOINTMENT

YES ☐ NO ☐

REVIEWED BY COUNTY ATTORNEY'S OFFICE:

YES ☐ NO ☐

List Supporting Documents Attached:

FINANCIAL SUMMARY:

BUDGETED ITEM: YES ☐ NO ☐

FUNDNG SOURCE: Accounting Unit:

Account Number:

Activity (If Applicable):

DESCRIPTION OF LAWSON ACCOUNT: _____

Instructions to submit Agenda Request Form:

- Completely fill out agenda form: incomplete forms will not be processed.
- Agenda Request Forms should be submitted by e-mail, fax, or inter-office mail, and all back-up information must be provided by Wednesday at 2:00 p.m. to all those listed below.
- All original back-up must be received in the County Judge's Office by 2:00 p.m. on Wednesday.

DISTRIBUTION:

Original Form Submitted with back up to County Judge's Office ☐ (✓ when completed)

If by E-Mail to ospindon@co.fort-bend.tx.us

If by Fax to (281) 341-8609

Distribute copies with back-up to all listed below. If by fax, send to numbers below:

| | |
|-------------------------------------------------------------------|-----------------------------------------------------------------|
| <input checked="" type="checkbox"/> Auditor (281-341-3774) | <input checked="" type="checkbox"/> Comm. Pct. 1 (281-342-0587) |
| <input checked="" type="checkbox"/> Budget Officer (281-344-3954) | <input checked="" type="checkbox"/> Comm. Pct. 2 (281-403-8009) |
| <input type="checkbox"/> Facilities/Planning (281-633-7022) | <input checked="" type="checkbox"/> Comm. Pct. 3 (281-242-9060) |
| <input type="checkbox"/> Purchasing Agent (281-341-8642) | <input checked="" type="checkbox"/> Comm. Pct. 4 (281-980-9077) |
| <input type="checkbox"/> Information Technology (281-341-4526) | <input checked="" type="checkbox"/> County Clerk (281-341-8697) |
| <input type="checkbox"/> Other: | <input checked="" type="checkbox"/> County Attny (281-341-4557) |

RECOMMENDATION / ACTION REQUESTED:

Approve & record in the minutes tax payment refunds in the amount of \$ 11,737.75 for the office of Patsy Schultz.

Special Handling Requested (specify):

Commissioners Court Agenda Date:11/17/09
Submit Date:11/10/09

| Account Number | Owner | Refund Amount | Reason | Precinct # |
|----------------------------------------------------------------------|---------------------------------------------------------------------|-------------------------------------------|-------------------------------------|----------------------|
| 3007-02-001-0030-901 2891-02-002-0090-907 5007-03-006-0540-907 | Stewart Title Company Syed Kamran Rizvi BAC Tax Services Corp | \$ 2,687.99 \$ 5,788.24 \$ 3,261.52 | Duplicate Duplicate Duplicate | 1087 3053 2078 |
| | | \$ 11,737.75 | | |