

**FORT BEND COUNTY    FY 2010**  
**COMMISSIONERS COURT AGENDA REQUEST FORM**  
Return Completed Form by E-Mail to: Agenda Coordinator, County Judge's Office

Date Submitted: **November 10, 2009**

Submitted By: **Laura Dougherty**

Department: **Facilities Management & Planning**

Court Agenda Date: **November 17, 2009**

Phone Number: **281-633-7017**

**SUMMARY OF ITEM:**

**Approve Invoice No. 1, in the amount of \$34,492.00, to Bailey Architects for Architectural services provided on the U of H Library-Sugar Land.**

**RENEWAL AGREEMENT/APPOINTMENT**

**YES** ☐ **NO** ☐

**REVIEWED BY COUNTY ATTORNEY'S OFFICE:**

**YES** ☒ **NO** ☐

List Supporting Documents Attached: **Invoice**

**FINANCIAL SUMMARY:**

**BUDGETED ITEM:** **YES** ☒ **NO** ☐

**FUNDING SOURCE:** Accounting Unit: **732418888**

Account Number:

Activity (If Applicable): **P418B-06SLLIBRY**

**DESCRIPTION OF LAWSON ACCOUNT:** **U of H Library**

**Instructions to submit Agenda Request Form:**

- Completely fill out agenda form: incomplete forms will not be processed.
- Agenda Request Forms should be submitted by e-mail, fax, or inter-office mail, and all back-up information must be provided by Wednesday at 2:00 p.m. to all those listed below.
- All original back-up must be received in the County Judge's Office by 2:00 p.m. on Wednesday.

**DISTRIBUTION:**

**Original Form** Submitted with back up to County Judge's Office ☐ (✓ when completed)

If by E-Mail to [ospindon@co.fort-bend.tx.us](mailto:ospindon@co.fort-bend.tx.us)

If by Fax to (281) 341-8609

Distribute copies with back-up to all listed below. If by fax, send to numbers below:

<input checked="" type="checkbox"/> Auditor	(281-341-3774)	<input checked="" type="checkbox"/> Comm. Pct. 1	(281-342-0587)
<input checked="" type="checkbox"/> Budget Officer	(281-344-3954)	<input checked="" type="checkbox"/> Comm. Pct. 2	(281-403-8009)
<input checked="" type="checkbox"/> Facilities/Planning	(281-633-7022)	<input checked="" type="checkbox"/> Comm. Pct. 3	(281-242-9060)
<input checked="" type="checkbox"/> Purchasing Agent	(281-341-8642)	<input checked="" type="checkbox"/> Comm. Pct. 4	(281-980-9077)
<input checked="" type="checkbox"/> Information Technology	(281-341-4526)	<input checked="" type="checkbox"/> County Clerk	(281-341-8697)
<input type="checkbox"/> Other:		<input checked="" type="checkbox"/> County Atty	(281-341-4557)

**RECOMMENDATION / ACTION REQUESTED:**

Special Handling Requested (specify): **Please Approve**

FM91047R  
BAILEY  
ARCHITECTS

4100 South Shepherd  
Houston, Texas 77098-5399  
PO Box 540363  
Houston, Texas 77254-0363  
Tel 713.524.2155  
Fax 713.524.3947  
www.baileyarchitects.com

**Fort Bend County**  
Facilities Mgmt & Planning Dept.  
301 Jackson Street  
Richmond, TX 77469  
Attn: Don Brady Director  
  
Re: Fort Bend Library ReDesign

October 8, 2009  
Invoice No. 1  
Project No. 08003-X1

OK  
11-9-09  
PO # 14046  
R # 84076

Professional Services for the period January 1, 2009 to October 8, 2009

**Architectural Services**

**Schematic Design**

Ray B. Bailey	26.50	hours	4,372.50 ✓
Ray D. Leiker	7.00	hours	1,155.00 ✓
Mark C. Boone	57.00	hours	8,892.00 ✓
Cope Bailey	143.50	hours	14,780.50 ✓
Eric Rosipal	38.00	hours	3,724.00 ✓
Charles Shepherd, II	16.00	hours	1,568.00 ✓

**Total Architectural Services** \$ **34,492.00 ✓**

**Total Amount Due This Invoice**

\$ **34,492.00**

LDongherly

Approved Mark Boone




**Facilities Management & Planning Department**

1402 Band Road  
Rosenberg, Texas 77471  
281/633-7017  
281/633-7022 Fax

**Work Completion Verification Form**

<b>Vendor:</b>	<b>Bailey Architects</b>
<b>Purchase Order #:</b>	<b>39752</b>
<b>Invoice #:</b>	<b>1</b>
<b>Amount Due:</b>	<b>\$34,492.00</b>
<b>Contact Person:</b>	
<b>Phone Number:</b>	
<b>Location of Work Performed:</b>	<b>U of H Sugar Land</b>
<b>Date Work Completed:</b>	<b>10/08/09</b>
<b>Person Authorized to Approve Work:</b>	<b>James Knight</b>
<b>Position of Person Authorized to Approve Work:</b>	<b>Program Manager</b>

  
26 Oct., '09