

FORT BEND COUNTY FY 2010
COMMISSIONERS COURT AGENDA REQUEST FORM
Return Completed Form by E-Mail to: Agenda Coordinator, County Judge's Office

Date Submitted: **November 4, 2009** Submitted By: **Laura Dougherty**
Court Agenda Date: **November 17, 2009** Department: **Facilities Management & Planning**
Phone Number: **281-633-7017**

SUMMARY OF ITEM:

Approve Invoice # 1091244-IN, in the amount of \$14,387.00 from International Code Council, Inc., for Professional Services provided for the Justice Center.

RENEWAL AGREEMENT/APPOINTMENT YES ☐ NO ☐
REVIEWED BY COUNTY ATTORNEY'S OFFICE: YES ☒ NO ☐

List Supporting Documents Attached: **Invoice**

FINANCIAL SUMMARY:

BUDGETED ITEM: YES ☒ NO ☐

FUNDING SOURCE: Accounting Unit: **734418888** Account Number:
Activity (If Applicable): **P418-09JCOMPLEX**

DESCRIPTION OF LAWSON ACCOUNT: **Justice Center**

Instructions to submit Agenda Request Form:

- Completely fill out agenda form: incomplete forms will not be processed.
- Agenda Request Forms should be submitted by e-mail, fax, or inter-office mail, and all back-up information must be provided by Wednesday at 2:00 p.m. to all those listed below.
- All original back-up must be received in the County Judge's Office by 2:00 p.m. on Wednesday.

DISTRIBUTION:

Original Form Submitted with back up to County Judge's Office ☐ (✓ when completed)

If by E-Mail to **ospindon@co.fort-bend.tx.us**

If by Fax to (281) 341-8609

Distribute copies with back-up to all listed below. If by fax, send to numbers below:

<input checked="" type="checkbox"/> Auditor	(281-341-3774)	<input checked="" type="checkbox"/> Comm. Pct. 1	(281-342-0587)
<input checked="" type="checkbox"/> Budget Officer	(281-344-3954)	<input checked="" type="checkbox"/> Comm. Pct. 2	(281-403-8009)
<input checked="" type="checkbox"/> Facilities/Planning	(281-633-7022)	<input checked="" type="checkbox"/> Comm. Pct. 3	(281-242-9060)
<input checked="" type="checkbox"/> Purchasing Agent	(281-341-8642)	<input checked="" type="checkbox"/> Comm. Pct. 4	(281-980-9077)
<input checked="" type="checkbox"/> Information Technology	(281-341-4526)	<input checked="" type="checkbox"/> County Clerk	(281-341-8697)
<input type="checkbox"/> Other:		<input checked="" type="checkbox"/> County Atty	(281-341-4557)

RECOMMENDATION / ACTION REQUESTED:

Special Handling Requested (specify): **Please Approve**

Fm 91003

Attend a Code Council Institute or Webinar. For details, go to www.iccsafe.org/training.



FILE COPY

INVOICE

INVOICE NO.
1091244-IN
INVOICE DATE
03/04/2009

Page 1 of 1

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PGAL Inc
Jeffrey P. Gerber, AIA
5555 San Felipe, Ste 1000
Houston, TX 77056

PO # 27608
R # 83507

Handwritten signature and date 11/3/09

PGAL Inc
Paul Bonnette
5555 San Felipe, Ste 1000
Houston, TX 77056

Confirm To:

ORDER NO.	CUSTOMER NO.	CUSTOMER NUMBER	SHIPPED VIA	SALES PERSON	TERMS
0697309	5053766		PLAN REVIEW	Golda Auld	DUE UPON RECEIPT
ITEM NO.	DESCRIPTION	QUANTITY	UNIT PRICE	EXTENSION	
#0001PR	PLAN REVIEW/INTERP FEE'S PR#11022-Fort Beng County Justice Center Building Review	1	14,387.00	14,387.00	
NET INVOICE		SALES TAX	FREIGHT/S&H	DEPOSIT	TOTAL AMOUNT DUE
14,387.00		0.00	0.00	0.00	14,387.00

INVOICE NUMBER

INVOICE DATE

CUSTOMER NUMBER

TOTAL AMOUNT DUE

1091244-IN

03/04/2009

5053766

14,387.00

TO ENSURE PROPER CREDIT PLEASE RETURN THIS
STUB WITH YOUR PAYMENT.
WE APPRECIATE YOUR BUSINESS

REMIT TO:
INTERNATIONAL CODE COUNCIL, INC
ACCOUNTS RECEIVABLE
4051 WEST FLOSSMOOR ROAD
COUNTRY CLUB HILLS, IL 60478-5795

CREDIT CARD PAYMENTS ALSO MAY BE MADE BY:
PHONE 1-888-ICC-SAFE

SOLD TO
PGAL Inc

- ☐ CHECK OR MONEY ORDER ENCLOSED
(MAKE PAYABLE TO ICC ; U.S. \$ ONLY)
☐ CHARGE TO CREDIT CARD

☐ AMERICAN EXPRESS ☐ MASTERCARD ☐ VISA ☐ DISCOVER CARD

CARD # _____ EXP DATE _____

SIGNATURE _____

RECEIVED

OCT 05 2009

BY: *PS*



Chicago Regional Office
4051 W. Flossmoor Road, Country Club Hills, IL 60478-5795
Tel 1-888-422-7233 Fax 1-800-214-7167

To: PGAL, Inc **Fax:** 713-968-9333
From: Accounting/Collections **Phone:** 888-422-7233 X 4246
Date: 10/02/09 **Pages:**
Subject:

FAX

Attached, you will find a copy of an invoice that is extremely past due. ICC is requesting payment for this invoice to be sent to:

International Code Council, Inc.
4051 W. Flossmoor Road
Country Club Hills, IL 60478

Sincerely,

A handwritten signature in cursive script, appearing to read "Cheryl Ellis".

Cheryl Ellis
International Code Council, Inc.
Accounts Receivable/Collections



STATEMENT

INTERNATIONAL CODE COUNCIL, INC.
4051 WEST FLOSSMOOR ROAD
COUNTRY CLUB HILLS IL 60478-5795
FED ID #36-3999004
TELEPHONE: (888) 422-7233 ext 33816
EMAIL: collections@iccsafe.org
FAX: (708)799-4981

09/28/09

PGAL Inc
Jeffrey P. Gerber, AIA
3131 Briarpark Dr Suite 200
HOUSTON, TX 77042-3707

CUSTOMER NUMBER
5053766

CREDIT LIMIT

CREDIT AVAIL.
0.00

TRANS. DATE	INVOICE NUMBER	DESCRIPTION	INVOICE TOTAL	PAYMENT/ CREDIT	NET AMOUNT
03/04/09	1091244-IN		14,387.00		14,387.00

CURRENT	30 DAYS	60 DAYS	90 DAYS	120 DAYS	TOTAL	
0.00	0.00	0.00	0.00	14,387.00		14,387.00

Thank you for your business.

YOUR ACCOUNT IS ON HOLD.
PLEASE CONTACT OUR OFFICE.