

FORT BEND COUNTY FY 2009
COMMISSIONERS COURT AGENDA REQUEST FORM
Return Completed Form by E-Mail to: Agenda Coordinator, County Judge's Office

Date Submitted: **October 14, 2009**

Submitted By: **Laura Dougherty**

Court Agenda Date: **October 20, 2009**

Department: **Facilities Management & Planning**

Phone Number: **281-633-7017**

SUMMARY OF ITEM:

Approve Invoice # 09-31639, in the amount of \$407.50, from QC Labs, Inc., for Materials Testing for the Pct 2 Missouri City Annex.

RENEWAL AGREEMENT/APPOINTMENT

YES ☐ **NO** ☐

REVIEWED BY COUNTY ATTORNEY'S OFFICE:

YES ☒ **NO** ☐

List Supporting Documents Attached: **Invoice**

FINANCIAL SUMMARY:

BUDGETED ITEM: **YES** ☒ **NO** ☐

FUNDING SOURCE: Accounting Unit: **732418888**

Account Number:

Activity (If Applicable): **P418B-06PCT2**

DESCRIPTION OF LAWSON ACCOUNT: **Pct 2 Missouri City Annex**

Instructions to submit Agenda Request Form:

- Completely fill out agenda form: incomplete forms will not be processed.
- Agenda Request Forms should be submitted by e-mail, fax, or inter-office mail, and all back-up information must be provided by Wednesday at 2:00 p.m. to all those listed below.
- All original back-up must be received in the County Judge's Office by 2:00 p.m. on Wednesday.

DISTRIBUTION:

Original Form Submitted with back up to County Judge's Office ☐ (✓ when completed)

If by E-Mail to ospindon@co.fort-bend.tx.us

If by Fax to (281) 341-8609

Distribute copies with back-up to all listed below. If by fax, send to numbers below:

<input checked="" type="checkbox"/> Auditor (281-341-3774)	<input checked="" type="checkbox"/> Comm. Pct. 1 (281-342-0587)
<input checked="" type="checkbox"/> Budget Officer (281-344-3954)	<input checked="" type="checkbox"/> Comm. Pct. 2 (281-403-8009)
<input checked="" type="checkbox"/> Facilities/Planning (281-633-7022)	<input checked="" type="checkbox"/> Comm. Pct. 3 (281-242-9060)
<input checked="" type="checkbox"/> Purchasing Agent (281-341-8642)	<input checked="" type="checkbox"/> Comm. Pct. 4 (281-980-9077)
<input checked="" type="checkbox"/> Information Technology (281-341-4526)	<input checked="" type="checkbox"/> County Clerk (281-341-8697)
<input type="checkbox"/> Other:	<input checked="" type="checkbox"/> County Atty (281-341-4557)

RECOMMENDATION / ACTION REQUESTED:

Special Handling Requested (specify): **Please Approve**

Fm 91051

QC Laboratories, Inc.
10810 Northwest Freeway
Houston, TX 77092
(713) 695-1133

*OK to pay
10-14-09*

Invoice

DATE	INVOICE #
9/30/2009	09-31639

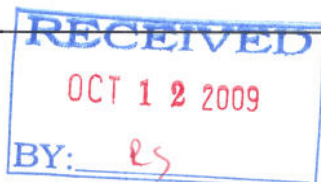
BILL TO
Fort Bend County Director Facilities & Planning Dev. Attn: Don Brady 1402 Band Road, Ste 100 Rosenberg, TX 77471

PO# 30409

R# 81363

RM 81363

		Project #	Terms	Project	Purchase Order	
		09M6536	Net 30 Days	Missouri City Cou...		
DATE	REPORT #	DESCRIPTION		QTY	RATE	AMOUNT
09/02/2009 September 2009	51 PM	Missouri City Courthouse Annex				
		Certified Welding Inspector		4.5	65.00	292.50
		Vehicle Charge		1	55.00	55.00
		Project Management Time		1	60.00	60.00
				</		



L. Donahue