

FORT BEND COUNTY FY 2009
 COMMISSIONERS COURT AGENDA REQUEST FORM

Return Completed Form by E-Mail to: Agenda Coordinator, County Judge's Office

Date Submitted:	10/08/2009	Submitted By:	Mary Reveles
Court Agenda Date:	10/13/2009	Department:	County Attorney
		Phone Number:	341-4554

SUMMARY OF ITEM:

County Attorney:
 Consent:
 Approve renewal agreement between Fort Bend County and Child Advocates of Fort Bend for office space for County Attorney and District Attorney employees.

RENEWAL AGREEMENT/APPOINTMENT YES NO
REVIEWED BY COUNTY ATTORNEY'S OFFICE: YES NO

List Supporting Documents Attached:

FINANCIAL SUMMARY: BUDGETED ITEM: YES NO N/A

FUNDNG SOURCE: Accounting Unit: 100475100 Account Number: 63300 - \$2803.57 per month
 Accounting Unit: 10048100 Account Number: 63300 - \$3282.87 per month

Instructions to submit Agenda Request Form:

- Completely fill out agenda form: incomplete forms will not be processed.
- Agenda Request Forms should be submitted by e-mail, fax, or inter-office mail, and all back-up information must be provided by Wednesday at 2:00 p.m. to all those listed below.
- All original back-up must be received in the County Judge's Office by 2:00 p.m. on Wednesday.

DISTRIBUTION:
Original Form Submitted with back up to County Judge's Office (✓ when completed)
 If by E-Mail to ospindon@co.fort-bend.tx.us If by Fax to (281) 341-8609

Distribute copies with back-up to all listed below. If by fax, send to numbers below:

<input checked="" type="checkbox"/> Auditor (281-341-3774)	<input checked="" type="checkbox"/> Comm. Pct. 1 (281-342-0587)
<input checked="" type="checkbox"/> Budget Officer (281-344-3954)	<input checked="" type="checkbox"/> Comm. Pct. 2 (281-403-8009)
<input type="checkbox"/> Facilities/Planning (281-633-7022)	<input checked="" type="checkbox"/> Comm. Pct. 3 (281-242-9060)
<input checked="" type="checkbox"/> Purchasing Agent (281-341-8642)	<input checked="" type="checkbox"/> Comm. Pct. 4 (281-980-9077)
<input type="checkbox"/> Road & Bridge	<input checked="" type="checkbox"/> County Clerk (281-341-8697)
<input checked="" type="checkbox"/> DA	<input checked="" type="checkbox"/> County Atty (281-341-4557)

RECOMMENDATION / ACTION REQUESTED:

Special Handling Requested (specify): 10-19-09 3 origis. ret. to Laura at Co. Attorney

1.05 While the relationship between C.A.F.B., D.A. and C.A. is not one of landlord/tenant, the parties to this Agreement recognize that certain expenses incurred in the operation, maintenance and repair of the property will be required for the benefit of all occupants of the property. Fort Bend County shall pay the sum of \$6,086.44 per month (\$3,282.87 for D.A. and \$2,803.57 for the C.A.) as compensation for the utilization of offices.

1.06 C.A.F.B. will provide the individual telephone handsets and wiring for the property. D.A. and C.A. will provide any additional equipment for its telephone service and will be responsible for any and all charges associated with D.A. and C.A. telephone usage. D.A. and C.A. will supply all office supplies, furniture and equipment their employees will use in the performance of their duties.

1.07 The offices utilized by D.A. and C.A. are exclusive to the operation of the D.A. and C.A. offices and are subject to rules and operating procedure established by the D.A. and C.A., save and except those that conflict with C.A.F.B. rules and regulations. In such instances, if any, C.A.F.B. rules and regulations will control.

1.08 Non-exclusive common area of the building (hallways, kitchen, break-out room, conference and meeting rooms, bathroom, etc.) are available to all occupants of the property in conformity with the rules and regulations of C.A.F.B., as may be established from time to time without prior notice to any party.

1.09 C.A.F.B. will provide D.A. and C.A. with heat and air conditioning during regular office hours. If after hours or weekend, heat and air conditioning is required, C.A.F.B. reserves the right to be reimbursed the costs associated with such services.

1.10 This Agreement shall be effective October 1, 2009, and shall remain in effect through September 30, 2010, unless terminated by either party giving thirty (30) days written notice to the other party.

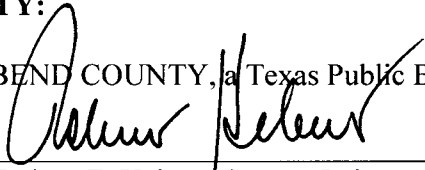
EXECUTION PAGE TO FOLLOW

This instrument contains the entire Agreement between the parties relating to the rights herein granted and the obligations herein assumed and supercedes any prior agreements or understandings, either written or oral, between the parties. Any oral representation or modification concerning this instrument is of no force and effect excepting a subsequent modification in writing, signed by both parties hereto.

COUNTY:

FORT BEND COUNTY, a Texas Public Body


By:


Robert E. Hebert, County Judge
Fort Bend County Commissioners Court

Date:

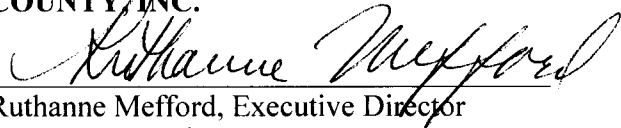
10/13/09

Attest:


Dianne Wilson, County Clerk

CHILD ADVOCATES OF FORT BEND COUNTY, INC.

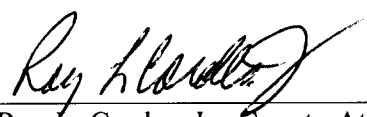
By:

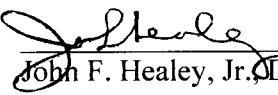

Ruthanne Mefford, Executive Director

Date:

10/6/09


Approved:


Roy L. Cordes, Jr., County Attorney


John F. Healey, Jr., District Attorney

Auditor's Certificate

This is to certify that funds are available in the amount of \$73,037.31 to cover the County's obligation.


Ed Sturdivant, Auditor

MER:CAFB.DA.CA 2009renewal:3471(10062009)

Exhibit A: Breakdown of costs

Exhibit A

CAFB (SBC Building) REMODEL
Lease Area Calculations for Partner Reimbursement

	Agency	Office SF	%	Common Area Allocation	Total SF	% of Total Bldg Area	Space Reimbursement @ 1.25 SF	Share of Add'l Expenses/ Month*	Total Partner Charge/ Month	Total Partner Charge/ Year
Area 1	CAFB	7,815	72.02%	5,250	13,065	72%		\$6,232.64		
Area 2	District Attys.	1,137	10.48%	764	1,901	10%	\$2,376.08	\$906.78	\$3,282.87	\$39,394.41
Area 3	County Attys.	971	8.95%	652	1,623	9%	\$2,029.18	\$774.39	\$2,803.57	\$33,642.90
Area 4	CPS	928	8.55%	623	1,551	9%	\$1,939.32	\$740.10	\$2,679.42	\$32,153.05
Net SF		10,851	100.00%	7,290	18,141	100%	\$6,344.59	\$8,653.92	\$8,765.86	\$105,190.36
Common Area		<u>7,290</u>								
Gross SF		18,141								

***ADDITIONAL EXPENSES TO BE SHARED:**

	BUDGETED AMT
WATER	\$5,496.00
ELECTRIC	\$36,863.00
SECURITY	\$2,374.00
BUILDING MAINT - includes Janitor, lawn service, phone, pest service & bldg. repairs	\$59,114.00
TOTAL:	\$103,847.00

The allocation for Children's Court Services has been absorbed by CAFB

	Estimate
Janitor	\$17,252.00
Lawn	\$5,205.00
Phone	\$36,657.00
Pest	\$0.00
Bldg. repairs	<u>\$0.00</u>
Total	\$59,114.00