

FORT BEND COUNTY
COMMISSIONERS COURT AGENDA REQUEST FORM
 RETURN TO: AGENDA COORDINATOR - COUNTY JUDGE'S OFFICE

DATE SUBMITTED: October 07, 2009

SUBMITTED BY: Sheila Whiting *Sheila Whiting*

AGENDA # **20**

COURT AGENDA DATE: October 13, 2009

DEPARTMENT: 024
PHONE NO.: 281-403-8019

SUMMARY OF ITEM: Record into minutes and approve payment for radio repair for **2** communication radios (Invoice# AF001087 payable to Harris County Treasurer/Orlando Sanchez) *1 A*

RENEWAL CONTRACT/AGREEMENT: Yes () No (X)

AGENDA ITEM

LIST SUPPORTING DOCUMENTS ATTACHED: Copy of Invoice and Invoice Transmittal

FINANCIAL SUMMARY:

BUDGETED ITEM:

ANNUALIZED DOLLARS:

COMMENTS:

Yes () No (X) N/A ()

One Time (X)

Funding Source:

Recurring () N/A ()

Fund 010 Agency 100550200 Account # ~~64000~~ *Fees*

Original Form Submitted with back up to County Judge's Office: () (✓ when completed)

If by E-Mail to ospindon@co.fort-bend.tx.us

If by Fax to (281) 341-8609

Copies with back-up to:

- | | | | |
|------------------------|----------------|--------------------|----------------|
| (X) Auditor ✓ | (281-341-3774) | (X) Comm. Pct. 1 ✓ | (281-342-0587) |
| (X) Budget Officer ✓ | (281-344-3954) | (X) Comm. Pct. 2 ✓ | (281-403-8009) |
| (X) County Attorney ✓ | (281-341-4557) | (X) Comm. Pct. 3 | (281-242-9060) |
| (X) Purchasing Agent ✓ | (281-341-8642) | (X) Comm. Pct. 4 | (281-980-9077) |
| (X) County Clerk | (281-341-8697) | | |

Instructions for submitting an Agenda Request:

1. Completely fill out agenda form, incomplete forms will not be processed.
2. Agenda Request Forms may be submitted by e-mail, fax, or inter-office mail, and all information must be provided by Wednesday at 2:00 p.m. to the departments listed above.
3. All original back-up must be received in the County Judge's Office by 2:00 p.m. on Wednesday.

RECOMMENDATION / ACTION REQUESTED:

Consider approving payment for radio repair invoiced to Fort Bend County Sheriff Dept. for Constable's radios radios.

FORT BEND COUNTY AUDITOR
 ACCOUNTS PAYABLE
 County Auditor Form 1016
 (Rev 11/07)

INVOICE TRANSMITTAL

Accounting Unit (Optional)
100550200
Account (Optional)
04000 63000
Grants & Projects (If needed)
Activity
Account Category

Vendor #	AF001087	
Vendor Name	Harris County Treasurer/Orlando Sanchez	
Address	1001 Preston, Room 652	
City	Houston,	
State	Zip Code	Date
Texas	77002	10/02/09

Invoice #/Invoice Date/Desc
AF001087
08/31/2009 Non-Std Serv, Repair ILA0908038
NOTE: No PO was requested for this service.
Deputies was not aware that a PO was needed.
SN # 2DSCE61122

Amount
\$132.27
Total
\$132.27

County Auditor's Use Only	
CC Approval Date	_____
Check Type	_____
Audited By	_____
Received	
Paid	

Ruben Darius Stalling

Authorized Department Approval

Treasurer's Register Stamp and Number

BARBARA J. SCHOTT
 HARRIS COUNTY AUDITOR
 1001 Preston, Suite 800
 Houston, Texas 77002
 (713) 755-1160



REMIT PAYMENT TO:
 Harris County Treasurer
 Orlando Sanchez
 1001 Preston, Room 652
 Houston, Texas 77002

Invoice / Statement No.: AF001087

INVOICE

Customer No.: Z000990081

FORT BEND COUNTY
 SHERIFFS DEPT
 1410 RANSOM RD
 ATTN DON LAROUAX
 RICHMOND, TX 77469

Amount Due: 2,585.03

Amount Paid: _____

(Please detach and mail this top portion with payment)

DATE	DESCRIPTION	AMOUNT
08/31/09	NON-STD SERV, REPAIR ILA0908038	2,585.03

The above amount is for County services. Amounts are due upon receipt of the invoice. If you have any questions, contact Accounts Receivable at 713-755-1160.

REMIT PAYMENT TO: **HARRIS COUNTY TREASURER**
 Orlando Sanchez
 1001 Preston, Room 652
 Houston, Texas 77002

Harris County Information Technology Center

Invoice Request

Interlocal Agreement Billing

406 Caroline, 4th Floor
Houston, Texas 77002-2027
Office: 713-755-4621 Fax: 713-755-8930

Invoice Request No (IRN): ILA0908038
IRN Date: 8/5/2009
Amount Due: \$2,585.03

Bill To: Fort Bend County
1410 Ransom Rd
Richmond, TX 77469

Customer No: 2000990081

Contact: Don LeRoux
Phone: (281) 341-4677 Fax: (281) 341-4674
Email: zotykbcn@co.fort-bend.tx.us

SERVICE:

SRN	Received	Completed	Service Type	Requested By	Parts	Labor	Amount
08001064	2/21/2008	7/24/2009	Non-Standard Service		\$0.00	\$52.50	\$52.50
09006117	6/4/2009	7/31/2009	Repair	Don Leroux	\$393.00	\$43.75	\$436.75
09006121	6/4/2009	7/31/2009	Repair	Don Leroux	\$0.00	\$43.75	\$43.75
09006919	6/30/2009	7/31/2009	Repair	Don Leroux	\$191.06	\$78.75	\$269.81
09006922	6/30/2009	7/31/2009	Repair	Don Leroux	\$190.75	\$43.75	\$234.50
09006924	6/30/2009	7/2/2009	Repair	Don Leroux	\$53.52	\$78.75	\$132.27
09006926	6/30/2009	7/2/2009	Repair	Don Leroux	\$53.52	\$61.25	\$114.77
09006929	6/30/2009	7/31/2009	Repair	Don Leroux	\$83.24	\$148.75	\$231.99
09007027	7/2/2009	7/2/2009	Parts	Don LeRoux	\$192.00	\$0.00	\$192.00
09007035	7/2/2009	7/31/2009	Repair	Don LeRoux	\$15.09	\$52.50	\$67.59
09007841	7/24/2009	7/31/2009	Repair	Don Leroux	\$135.17	\$61.25	\$196.42
09007842	7/24/2009	7/31/2009	Repair	Don Leroux	\$62.02	\$105.00	\$167.02
09007843	7/24/2009	7/31/2009	Repair	Don Leroux	\$140.47	\$61.25	\$201.72
09007848	7/24/2009	7/31/2009	Repair	Don Leroux	\$51.44	\$61.25	\$112.69
09007849	7/24/2009	7/31/2009	Repair	Don Leroux	\$0.00	\$61.25	\$61.25
09007850	7/24/2009	7/31/2009	Repair	Don Leroux	\$0.00	\$70.00	\$70.00
						Total Service	\$2,585.03
						Amount Due:	\$2,585.03

Sheriff's Office

Memo

To: Constable Rueben Davis, Precinct 2
From: Lou Ann Mullings, Administrative Assistance - Finance
CC:
Date: 9/23/2009
Re: Radio Repair

Attached is a copy of invoice AF001087. Repairs were made on the following radios:

Radio #09006924 (SN 205CEG1122) – repaired 7/2/09

Total cost for repairs was \$132.27. Pct. 2 Constable's Office is responsible for these charges. Please contact the Auditor's Office for assistance in processing payment of this bill. If you have any questions regarding the repairs, you may contact Don Leroux at 281.341.4877.

Cell# 832-473-2900 - Don Leroux