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2010

FORT BEND COUNTY ~~FY 2009~~  
COMMISSIONERS COURT AGENDA REQUEST FORM

Return Completed Form by E-Mail to: Agenda Coordinator, County Judge's Office

Date Submitted: 09-17-09      Submitted By: JOHN HEALEY  
 Department: 4801 DA  
 Court Agenda Date: 10-06-09      Phone Number: 281-341-4473

SUMMARY OF ITEM: D.A. INVESTIGATOR D.L. OGLESBY TO KANSAS CITY, KANSAS TO ATTEND "COURTROOM PRESENTATIONS WITH ADOBE FLASH" OCTOBER 13-18. 2009, SPONSORED BY RESOLUTION VIDEO. EXPENSES FOR SEMINAR WILL BE REIMBURSED TO EMPLOYEE THROUGH THE LEASE FUNDS.

RENEWAL AGREEMENT/APPOINTMENT      YES            NO        
 REVIEWED BY COUNTY ATTORNEY'S OFFICE:      YES            NO     

FINANCIAL SUMMARY  
 BUDGETED ITEM      YES            NO        
 FUNDING SOURCE ACCOUNTING UNIT: 360480105 ACTIVITY: R480-DALEOSE

Instructions to submit Agenda Request Form:

- Completely fill out agenda form: incomplete forms will not be processed.
- Agenda Request Forms should be submitted by e-mail, fax, or inter-office mail, and all back-up information must be provided by Wednesday at 2:00 p.m. to all those listed below.
- All original back-up must be received in the County Judge's Office by 2:00 p.m. on Wednesday.

DISTRIBUTION:  
 Original Form Submitted with back up to County Judge's Office  (✓ when completed)  
 If by E-Mail to [ospindon@co.fort-bend.tx.us](mailto:ospindon@co.fort-bend.tx.us)      If by Fax to (281) 341-8609

Distribute copies with back-up to all listed below. If by fax, send to numbers below:

<input checked="" type="checkbox"/> Auditor (281-341-3774)	<input checked="" type="checkbox"/> Comm. Pct. 1 (281-342-0587)
<input checked="" type="checkbox"/> Budget Officer (281-344-3954)	<input checked="" type="checkbox"/> Comm. Pct. 2 (281-403-8009)
<input type="checkbox"/> Facilities/Planning (281-633-7022)	<input checked="" type="checkbox"/> Comm. Pct. 3 (281-242-9060)
<input type="checkbox"/> Purchasing Agent (281-341-8642)	<input checked="" type="checkbox"/> Comm. Pct. 4 (281-980-9077)
<input type="checkbox"/> Information Technology (281-341-4526)	<input checked="" type="checkbox"/> County Clerk (281-341-8697)

RECOMMENDATION / ACTION REQUESTED:

Special Handling Requested (specify):