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FORT BEND COUNTY **FY-2009** *2010*
COMMISSIONERS COURT AGENDA REQUEST FORM
Return Completed Form by E-Mail to: Agenda Coordinator, County Judge's Office

Date Submitted: 9/17/09	Submitted By: Kathleen Barnes
Court Agenda Date: 10/06/09	Department: Sheriff's Office
	Phone Number: 281 341-4703

SUMMARY OF ITEM: Vehicle towing done without a Purchase Order

RENEWAL AGREEMENT/APPOINTMENT YES NO X
REVIEWED BY COUNTY ATTORNEY'S OFFICE: YES NO X

List Supporting Documents Attached: Invoice transmittal and Invoices from Collision Clinic

DESCRIPTION OF LAWSON ACCOUNT: Fees

FINANCIAL SUMMARY:

BUDGETED ITEM: YES X NO

FUNDNG SOURCE: Accounting Unit: 100560100 Account Number: 63000

Activity (If Applicable):

Instructions to submit Agenda Request Form:

- Completely fill out agenda form: incomplete forms will not be processed.
- Agenda Request Forms should be submitted by e-mail, fax, or inter-office mail, and all back-up information must be provided by Wednesday at 2:00 p.m. to all those listed below.
- All original back-up must be received in the County Judge's Office by 2:00 p.m. on Wednesday.

DISTRIBUTION:

Original Form Submitted with back up to County Judge's Office X (✓ when completed)
If by E-Mail to ospindon@co.fort-bend.tx.us If by Fax to (281) 341-8609

Distribute copies with back-up to all listed below. If by fax, send to numbers below:

<input checked="" type="checkbox"/> Auditor (281-341-3774)	<input checked="" type="checkbox"/> Comm. Pct. 1 (281-342-0587)
<input checked="" type="checkbox"/> Budget Officer (281-344-3954)	<input checked="" type="checkbox"/> Comm. Pct. 2 (281-403-8009)
<input checked="" type="checkbox"/> Facilities/Planning (281-633-7022)	<input checked="" type="checkbox"/> Comm. Pct. 3 (281-242-8080)
<input checked="" type="checkbox"/> Purchasing Agent (281-341-8642)	<input checked="" type="checkbox"/> Comm. Pct. 4 (281-980-9077)
<input checked="" type="checkbox"/> Information Technology (281-341-4526)	<input checked="" type="checkbox"/> County Clerk (281-341-8697)
<input type="checkbox"/> Other:	<input checked="" type="checkbox"/> County Atty (281-341-4557)

RECOMMENDATION / ACTION REQUESTED:

Special Handling Requested (specify):

FORT BEND COUNTY AUDITOR
 ACCOUNTS PAYABLE
 County Auditor Form 1018
 (Rev. 11/07)

INVOICE TRANSMITTAL

100560100
63000
Grants & Projects (if needed)

Vendor #	19555	
Vendor Name	Collsion Clinic	
Address		
City		
State	Zip Code	Date
		09/17/09

Invoice #/Invoice Date/Desc
Invoice No. 14440
Invoice No. 001364

Amount
\$ 150.00
\$ 150.00
Total \$ 300.00

County Auditor's Use Only	
CC Approval Date	_____
Check Type	_____
Audited By	_____
Received	
Paid	

Kathleen Barnes

 Authorized Department Approval

Treasurer's Register Stamp and Number

Collision Clinic

24 HOUR TOWING SERVICE

14440
24 Hours Services

1024 FM 1092
Mo City, TX 77459
2703 Rastus
Stafford, TX 77477
Tel: (281) 261-0124

Beeper FAC

Time _____
Date 7/03/9

Owner *STOLEN*
Address _____

Phone _____

Model and Make 05 KIA Type N/A/DTV

License No. N/A Color RED

V.I.N. No. 4UFB5ATV05T3D053

Location Picked Up 2620 Colmans

Towed to LEIGON LOT

DESCRIPTION OF DAMAGE:

R. O. _____

R. O. _____

TDLR #0050239896
Complaints may be directed to:
Texas Department of Licensing and Regulation
PO Box 12157
Austin TX 78711
1-800-803-6202

We authorize this Wrecker Service to remove the above listed vehicle from our property.

Mileage Start _____

Mileage Stop _____

CHARGES:

Wrecker Service... \$ 150.00

Drop Drive Shaft... _____

Ditch Job... _____

Transfer... _____

Paid Out... _____

Other Charges... _____

Storage Charges... _____

Dollie Service... _____

Total Charges... 150.00

Wrecker Driver JE

Phone: 281-261-0124
1024 FM 1092
Missouri City, 77459

Beeper FAC

Time 01:50 am
Date 2/19/9

Owner _____

Address _____

Phone _____

Model and Make 1997 INFINITI Type 4DR

License No. 3B2 CSP Color WHITE

V.I.N. No. 3NKAY31857M402752

Location Picked Up 10212 FEMT TOWNE SL TX 77478

Towed To 231 LEIGON CT

Description of Damage:

Charges: Wrecker Service \$ 150.00

R.O. _____

P.O. _____

Regular

Emergency

Drop Drive Shaft

Ditch Job

Transfer

Paid Out

Other Charges

Storage Charges

Dollie Service

Total Charges 150.00

Wrecker Driver JC

We authorize this Wrecker Service to remove from our property the above listed vehicle.

Mileage Start _____

Mileage Stop _____

NO 001364