

43

FORT BEND COUNTY FY 2009
COMMISSIONERS COURT AGENDA REQUEST FORM

Return Completed Form by E-Mail to: Agenda Coordinator, County Judge's Office

Date Submitted: 8/25/2009	Submitted By: Kathleen Barnes
Court Agenda Date: 9/1/2009	Department: Sheriff's Office
	Phone Number: 281 341-4703

SUMMARY OF ITEM: Maintenance Agreement renewal done without a Purchase Order

RENEWAL AGREEMENT/APPOINTMENT YES X NO
 REVIEWED BY COUNTY ATTORNEY'S OFFICE: YES NO X

List Supporting Documents Attached: Invoice transmittal, invoice from MdE, Inc.

FINANCIAL SUMMARY:

BUDGETED ITEM: YES X NO

FUNDNG SOURCE: Accounting Unit: 100560100 Account Number: 63000

Activity (If Applicable):

Instructions to submit Agenda Request Form:

- Completely fill out agenda form: Incomplete forms will not be processed.
- Agenda Request Forms should be submitted by e-mail, fax, or Inter-office mail, and all back-up information must be provided by Wednesday at 2:00 p.m. to all those listed below.
- All original back-up must be received in the County Judge's Office by 2:00 p.m. on Wednesday.

DISTRIBUTION:

Original Form Submitted with back up to County Judge's Office X (✓ when completed)
 If by E-Mail to agendadon@co.fort-bend.tx.us If by Fax to (281) 341-8809

Distribute copies with back-up to all listed below. If by fax, send to numbers below:

X Auditor (281-341-3774)	X Comm. Pct. 1 (281-342-0587)
X Budget Officer (281-344-3954)	X Comm. Pct. 2 (281-403-8009)
X Facilities/Planning (281-633-7022)	X Comm. Pct. 3 (281-242-9060)
X Purchasing Agent (281-341-8642)	X Comm. Pct. 4 (281-880-9077)
X Information Technology (281-341-4526)	X County Clerk (281-341-8697)
<input type="checkbox"/> Other:	X County Atty (281-341-4557)

RECOMMENDATION / ACTION REQUESTED:

Special Handling Requested (specify):

FORT BEND COUNTY AUDITOR
ACCOUNTS PAYABLE

INVOICE TRANSMITTAL

County Auditor Form 1018
(Rev. 02/98)

14 Digit Distribution
100560100 63000
Vendor Number
17805
Purchase Order Number (s)

Vendor Name
MdE, Inc.
Address
City
State
Zip Code
Date
9/16/2009

Description / Invoice Numbers
Inv 4345
Maintenance Agreement renewal

Amount	
	\$ 385.00
Total	\$ 385.00

County Auditor's Use Only

Check Type

Audited By

Received

Paid

Kathleen Barnes

Authorized Department Approval

Treasurer's Register Stamp and Number



www.MdE-Inc.com

Invoice

DATE	INVOICE #
7/30/2009	4345

BILL TO
Fort Bend County Sheriff's Office County Auditor 301 Jackson Richmond, TX 77469 Attn: Accounts Payable

SHIP TO
Fort Bend County Sheriff's Office Sergeant Wayne Hastedt 1410 Ransom Road Richmond, TX 77469

P.O. NO.	TERMS
AUTO RENEWAL	Due on receipt

DESCRIPTION	QTY	RATE	AMOUNT
Yearly Maintenance Contract - ADORE software - 9 Licenses Maintenance agreement allows for Unlimited Tech Support for one year, along with any Version Updates for the software. Version Upgrades are not included in any Maintenance agreement. VALID 7/1/09 - 6/31/2010 Sales Tax		385.00	385.00
		0.00	0.00

RECEIVED
 AUG - 31 2009
 County Auditor



EIN - 52-2207766 Thank you for your business!	Total	\$385.00
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Note: CHANGE OF ADDRESS BELOW

14502 Greenview Dr. #520 * Laurel, Maryland 20708 * 301.497.9508 * Fax 301.497.9587