FORT BEND COUNTY FY 2009
COMMISSIONERS COURT AGENDA REQUEST FORM
Return Completed Form to: Agenda Coordinator, County Judge's Office

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Date Submitted: September 17, 2009 **Submitted By: Ann Werlein**
Department: County Judge
Court Date: September 22, 2009 **Telephone**: 281-341-8634

SUMMARY OF ITEM:

Take all appropriate action on the form and content of a Preliminary Official Statement for the Issuance of $22,665,000 Unlimited Tax Road Refunding Bonds, Serious 2009.

Agreement/Appointment:	YES	NO
Reviewed by County Attorney's Office:	**YES**	**NO**

List Supporting Documents Attached: Preliminary Statement to be emailed by Joe Morrow on Friday.

FINANCIAL SUMMARY:

Budgeted Item:	**YES** ✔	**NO**
Funding Source:	**Fund: Non-Department Fees**	
Requires Auditor to Certify Funds:	**YES** ✔	**NO**

Instructions for submitting an Agenda Request:

- **Completely fill out agenda form: incomplete forms will not be processed.**
- **Agenda Request Forms may be submitted by e-mail, fax, or inter-office mail, and all information must be provided by Wednesday at 2:00 p.m. to all departments listed below.**
- **Original back-up must be received in County Judge's Office by 2:00 p.m. on Wednesday.**

DISTRIBUTION:

Original Form Submitted with back up to County Judge's Office: ☐ **(✓ when completed)**
If by E-Mail to ospindon@co.fort-bend.tx.us **If by Fax to: (281) 341-8609**
Distribute copies with back-up to all listed below. If by fax, send to the numbers below:

✔ **Auditor**	**(281-341-3774)**	✔ **Comm. Pct. 1**	**(281-342-0587)**
✔ **Budget Officer**	**(281-344-3954)**	✔ **Comm. Pct. 2**	**(281-403-8009)**
✔ **Facilities/Planning**	**(281-633-7022)**	✔ **Comm. Pct. 3**	**(281-242-9060)**
✔ **Purchasing Agent**	**(281-341-8642)**	✔ **Comm. Pct. 4**	**(281-980-9077)**
✔ **Information Technology**	**(281-341-4526)**	✔ **County Clerk**	**(281-341-8697)**
☐ **Other:** _____		✔ **County Atty**	**(281-341-4557)**

Recommendation: