



HUMAN RESOURCES DEPARTMENT
FORT BEND COUNTY, TEXAS

Kent M. Edwards, PHR
Director of Human Resources

MEMORANDUM

²⁰
AGENDA ITEM

To: Judge Robert Hebert
Commissioner Richard Morrison
Commissioner Grady Prestage
Commissioner Andy Meyers
Commissioner James Patterson

From: Kent Edwards,
Director of Human Resources

Subject: HR Agenda Items for September 8, 2009 Commissioners Court

Date: September 3, 2009

The following information is a summary of the HR Agenda Items for the September 8, 2009 Commissioners Court.

Agenda Item – New Positions – Clinical Health: The department is requesting a new Community Service Aide Position to assist in providing immunization and health services to county residents. This will be a grant funded position.

Agenda Item – New Positions – Clinical Health: The department is requesting a new Licensed Vocational Nurse Position to provide additional public health services to county residents. This will be a grant funded position.

These agenda items should have been included on the August 11, 2009 agenda when the Clinical Health Department accepted and signed Contract No. 2010-031694 between Fort Bend County and the Texas Department of State Health Services to receive grant funding in the amount of \$258,365 for local immunizations, with no cash match required by Fort Bend County. The department misunderstood and assumed the approval of full time positions would be included in this item.

Human Resources approves of the proposed item.

Should you have any questions, please do not hesitate to contact me 281/ 341-8631.

KE/bd