

AGENDA ITEM

FORT BEND COUNTY FY 2009  
COMMISSIONERS COURT AGENDA REQUEST FORM

Return Completed Form by E-Mail to: Agenda Coordinator, County Judge's Office

Date Submitted: 08/25/09	Submitted By: Ed Sturdivant
Court Agenda Date: 09/01/09	Department: County Auditor #9A
	Phone Number: 281-341-3769

**SUMMARY OF ITEM:**  
 Approve the renewal of the Agreement between Fort Bend County and Texas Department of Family and Protective Services for the period of September 1, 2009 through August 31, 2010, Contract No. 23380558.

RENEWAL AGREEMENT/APPOINTMENT YES  NO   
 REVIEWED BY COUNTY ATTORNEY'S OFFICE: YES  NO

List Supporting Documents Attached:

**FINANCIAL SUMMARY:**

BUDGETED ITEM: YES  NO

FUNDNG SOURCE: Accounting Account Number:  
 Activity (If Applicable):

DESCRIPTION OF LAWSON ACCOUNT:

**Instructions to submit Agenda Request Form:**

- Completely fill out agenda form: incomplete forms will not be processed.
- Agenda Request Forms should be submitted by e-mail, fax, or inter-office mail, and all back-up information must be provided by Wednesday at 2:00 p.m. to all those listed below.
- All original back-up must be received in the County Judge's Office by 2:00 p.m. on Wednesday.

**DISTRIBUTION:**

Original Form Submitted with back up to County Judge's Office  (✓ when completed)  
 If by E-Mail to [ospindon@co.fort-bend.tx.us](mailto:ospindon@co.fort-bend.tx.us) If by Fax to (281) 341-8609

Distribute copies with back-up to all listed below. If by fax, send to numbers below:

<input checked="" type="checkbox"/> Auditor (281-341-3774)	<input checked="" type="checkbox"/> Comm. Pct. 1 (281-342-0587)
<input checked="" type="checkbox"/> Budget Officer (281-344-3954)	<input checked="" type="checkbox"/> Comm. Pct. 2 (281-403-8009)
<input type="checkbox"/> Facilities/Planning (281-633-7022)	<input checked="" type="checkbox"/> Comm. Pct. 3 (281-242-9060)
<input type="checkbox"/> Purchasing Agent (281-341-8642)	<input checked="" type="checkbox"/> Comm. Pct. 4 (281-980-9077)
<input type="checkbox"/> Information Technology (281-341-4526)	<input checked="" type="checkbox"/> County Clerk (281-341-8697)
<input checked="" type="checkbox"/> Other: Child Protective Services	<input checked="" type="checkbox"/> County Atty (281-341-4557)

**RECOMMENDATION / ACTION REQUESTED:**

Special Handling Requested (specify): Please sign and return original to the Auditor's Office.

9-2-01 copy received

# Agreement for Funding of DFPS Staff

**Contractor Name: Fort Bend County**  
**Contract #: 23380558**

The **Texas Department of Family and Protective Services**, hereinafter referred to as the Department, and **Fort Bend County**, hereinafter referred to as the Contractor, enter into this agreement for the purpose of funding additional Department staff to benefit the children of Texas. This agreement is authorized by the Texas Human Resources Code §40.056. The term of the agreement is September 1, 2009 through August 31, 2010.

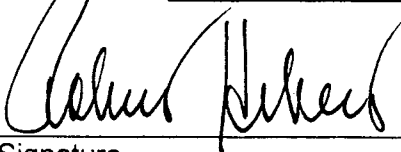
- I. The Department agrees to use the funds specified in Article II below to provide state employed positions as specified in Attachment I. The number and type of positions to be provided, and their essential duties, salary, fringe benefits, travel, and network costs are contained in Attachment I. Staff funded by this agreement will be in addition to basic staffing allocations for Fort Bend County. As state employees, the persons filling such positions will be supervised by the Department and will be required to abide by all Department work rules, policies, and procedures.
- II. The contractor agrees to provide the Department \$47,683 in local funds or in state funds not from the Department. Payment of this amount will be in four quarterly installments payable to the Texas Department of Family and Protective Services on the following schedule:
  - 1. One quarter due on or before October 1, 2009,
  - 2. One quarter due on or before January 1, 2010,
  - 3. One quarter due on or before April 1, 2010, and
  - 4. One quarter due on or before July 1, 2010.
- III. The Department is responsible for providing all additional funds for the positions described in Attachment I, and may do so out of any funds it has available, including federal funds, state funds, or other funds.
- IV. This agreement may be terminated at any time upon thirty (30) days written notice by either party to the agreement.

**Texas Department of Family  
and Protective Services**

**Contractor: Fort Bend County**

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Signature  
Printed Name: Scott Dixon  
Title: CPS Regional Director




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Signature  
Printed Name: The Honorable Robert Hebert  
Title: County Judge

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Date

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9-1-09  
Date

**Attachment #2-DRAFT**  
**Estimated Cost Funding: Ft Bend County Continuing Contribution Staff**  
**CPS Legal Liaison (McCord) FY 2010**  
**Program Area: CPS - Region 06**

FY 2010 FTE Allocation: 2

		FTEs	Cost/FTE	Dollars	County (68.329%)
<b>Salary</b>					
	Staff Salary	1	42,692.88	42,693.00	29,172.00
	Longevity	0	160.00	0.00	0.00
	Benefit Replacement	0	0.00	0.00	0.00
	<b>Total Salaries</b>			42,693.00	29,172.00
<b>Fringe (28.29% of salaries)</b>					
		1	12,077.85	12,077.85	8,253.00
<b>Travel</b>					
		1	3,160.00	3,160.00	2,159.00
<b>Overhead</b>					
		1	830.00	830.00	567.00
<b>Cost Pool</b>					
		1	6,914.00	6,914.00	4,724.00
<b>Central Fund</b>					
		1	360.00	360.00	246.00
<b>IT Set-Up</b>					
	Desktop - Ongoing	1	1,874.00	1,874.00	1,280.00
	Notebook- Ongoing	0	2,872.00	0.00	0.00
	Tablet PC* - Ongoing	0	3,496.00	0.00	0.00
	<b>- Total IT Set-Up</b>			1,874.00	1,280.00
<i>* Tablet PCs are only for investigation workers and supervisors. Desktop computers for everyone else.</i>					
<b>Tele Com Set-Up</b>					
	Ongoing	1	638.00	638.00	436.00
<b>Other (Specify):</b>					
	Cell Phone Stipend	1	600.00	600.00	410.00
	Investigator Stipend		5,000.00	0.00	0.00
	Digital Camera for non-tablet PC users	0	0.00	0.00	0.00
				0.00	0.00
				1,238.00	846.00
<b>Total</b>					
				69,146.85	47,683.00
<b>MOF</b>					
	<b>Total</b>		<b>69,146.85</b>	68.329%	County percentage
				31.671%	Federal percentage
<b>County Pay (68.329%)</b>					
			47,683.00		
<b>Federal Match (PRS - 31.671%)</b>					
			21,463.85		
<b>Total</b>					
			<b>69,146.85</b>		

Continued County Funded FTEs