

FORT BEND COUNTY FY 2009
COMMISSIONERS COURT AGENDA REQUEST FORM
Return Completed Form by E-Mail to: Agenda Coordinator, County Judge's Office

Date Submitted: August 26, 2009	Submitted By: Laura Dougherty
Court Agenda Date: September 01, 2009	Department: Facilities Management & Planning
	Phone Number: 281-633-7017

SUMMARY OF ITEM:
[Approve Invoice # 09-31234, in the amount of \\$1,609.50, from QC Labs, Inc., for Materials Testing for the Pct 2 Missouri City Annex.](#)

RENEWAL AGREEMENT/APPOINTMENT YES NO
REVIEWED BY COUNTY ATTORNEY'S OFFICE: YES NO

List Supporting Documents Attached: [Invoice](#)

FINANCIAL SUMMARY:

BUDGETED ITEM: YES NO

FUNDING SOURCE: Accounting Unit: [732418888](#) Account Number:
Activity (If Applicable): [P418B-06PCT2](#)

DESCRIPTION OF LAWSON ACCOUNT: [Pct 2 Missouri City Annex](#)

Instructions to submit Agenda Request Form:

- Completely fill out agenda form: incomplete forms will not be processed.
- Agenda Request Forms should be submitted by e-mail, fax, or inter-office mail, and all back-up information must be provided by Wednesday at 2:00 p.m. to all those listed below.
- All original back-up must be received in the County Judge's Office by 2:00 p.m. on Wednesday.

DISTRIBUTION:
Original Form Submitted with back up to County Judge's Office (✓ when completed)
If by E-Mail to ospindon@co.fort-bend.tx.us If by Fax to (281) 341-8609

Distribute copies with back-up to all listed below. If by fax, send to numbers below:

<input checked="" type="checkbox"/> Auditor (281-341-3774)	<input checked="" type="checkbox"/> Comm. Pct. 1 (281-342-0587)
<input checked="" type="checkbox"/> Budget Officer (281-344-3954)	<input checked="" type="checkbox"/> Comm. Pct. 2 (281-403-8009)
<input checked="" type="checkbox"/> Facilities/Planning (281-633-7022)	<input checked="" type="checkbox"/> Comm. Pct. 3 (281-242-9060)
<input checked="" type="checkbox"/> Purchasing Agent (281-341-8642)	<input checked="" type="checkbox"/> Comm. Pct. 4 (281-980-9077)
<input checked="" type="checkbox"/> Information Technology (281-341-4526)	<input checked="" type="checkbox"/> County Clerk (281-341-8697)
<input type="checkbox"/> Other:	<input checked="" type="checkbox"/> County Atty (281-341-4557)

RECOMMENDATION / ACTION REQUESTED:

Special Handling Requested (specify): [Please Approve](#)

Fm 90840

QC Laboratories, Inc.
10810 Northwest Freeway
Houston, TX 77092
(713) 695-1133

*OK to pay
8/29/09*

Invoice

DATE	INVOICE #
7/31/2009	09-31234

BILL TO
Fort Bend County Director Facilities & Planning Dev. Attn: Don Brady 1402 Band Road, Ste 100 Rosenberg, TX 77471

PO # 30409
R # 74510

Project #	Terms	Project	Purchase Order
09M6536	Net 30 Days	Missouri City Cou...	

DATE	REPORT #	DESCRIPTION	QTY	RATE	AMOUNT
07/07/2009	3653	Certified Welding Inspector	5	65.00	325.00
		Vehicle Charge	1	55.00	55.00
07/14/2009	3813	Certified Welding Inspector	5	65.00	325.00
		Vehicle Charge	1	55.00	55.00
07/17/2009	3825	Engineering Technician	6	40.00	240.00
		Vehicle Charge	1	55.00	55.00
	3825-1	Compressive Strength Test (ASTM C-39)	12	13.50	162.00
07/18/2009	3906	Engineering Technician - Overtime	2.5	60.00	150.00
		Vehicle Charge	1	55.00	55.00
07/20/2009	4262	Engineering Technician	2.5	40.00	100.00
		Vehicle Charge	1	55.00	55.00
July 2009	PM	Project Management Time	0.5	65.00	32.50

Total

\$1,609.50

RECEIVED
AUG 20 2009
BY: *RS*

Lomyhury