

FORT BEND COUNTY FY 2009
COMMISSIONERS COURT AGENDA REQUEST FORM

Return Completed Form by E-Mail to: Agenda Coordinator, County Judge's Office

Date Submitted: **August 26, 2009**

Submitted By: **Laura Dougherty**

Court Agenda Date: **September 1, 2009**

Department: **Facilities Management & Planning**

Phone Number: **281-633-7017**

SUMMARY OF ITEM:

Approve Invoice # 1703, in the amount of \$48,996.25, from Carter Goble Lee, LLC for Professional Services for the Jail Expansion.

RENEWAL AGREEMENT/APPOINTMENT YES NO
REVIEWED BY COUNTY ATTORNEY'S OFFICE: YES NO

List Supporting Documents Attached: **Invoice**

FINANCIAL SUMMARY:

BUDGETED ITEM: YES NO

FUNDING SOURCE: Accounting Unit: **732418888** Account Number:
Activity (If Applicable): **P418B-06JAILEXP**

DESCRIPTION OF LAWSON ACCOUNT: **Jail Expansion Project**

Instructions to submit Agenda Request Form:

- Completely fill out agenda form: incomplete forms will not be processed.
- Agenda Request Forms should be submitted by e-mail, fax, or inter-office mail, and all back-up information must be provided by Wednesday at 2:00 p.m. to all those listed below.
- All original back-up must be received in the County Judge's Office by 2:00 p.m. on Wednesday.

DISTRIBUTION:

Original Form Submitted with back up to County Judge's Office (✓ when completed)

If by E-Mail to ospindon@co.fort-bend.tx.us

If by Fax to (281) 341-8609

Distribute copies with back-up to all listed below. If by fax, send to numbers below:

<input checked="" type="checkbox"/>	Auditor	(281-341-3774)	<input checked="" type="checkbox"/>	Comm. Pct. 1	(281-342-0587)
<input checked="" type="checkbox"/>	Budget Officer	(281-344-3954)	<input checked="" type="checkbox"/>	Comm. Pct. 2	(281-403-8009)
<input checked="" type="checkbox"/>	Facilities/Planning	(281-633-7022)	<input checked="" type="checkbox"/>	Comm. Pct. 3	(281-242-9060)
<input checked="" type="checkbox"/>	Purchasing Agent	(281-341-8642)	<input checked="" type="checkbox"/>	Comm. Pct. 4	(281-980-9077)
<input checked="" type="checkbox"/>	Information Technology	(281-341-4526)	<input checked="" type="checkbox"/>	County Clerk	(281-341-8697)
<input type="checkbox"/>	Other:		<input checked="" type="checkbox"/>	County Atty	(281-341-4557)

RECOMMENDATION / ACTION REQUESTED:

Special Handling Requested (specify): **Please Approve**

Fm90748

OK to pay



Carter Goble Lee

Invoice

Mr. Don Brady
Fort Bend County

Invoice Number: 1703
Invoice Date: June 30, 2009
Services Through: June
Project:

PO # PC0473259
R#

	Approved Budget	Total Expenses	Prior Invoices	Current Invoice
A. Program Management -May	\$ 2,186,825.37 2,050,099.02	\$ 2,118,150.00	\$ 2,066,575.00	\$ 51,575.00
Activities				
Project Management Contracting		2,050,099.02		
Project Plan & Management Plan				
Develop Source Data				
Develop RFQ and Contracts				
Architect Selection				
Development Budget				
Development Schedule				
Develop Cash Flow				
Schematic Design				
Schematic Meetings				
CM at Risk Selection				
CM at Risk Schematic Estimate				
Schematic Estimate Reconcile				
Design Development				
Construction Documents				
Modular Cell Package				
GMP Development				
Construction Mobilization				
Construction Planning				
Trade Package Award Review				
Construction				
Less Retainage 8%		\$ (52,000.00)	\$ (52,000.00)	
3% Retainage Release		\$ 19,500.00	\$ 19,500.00	
Less Retainage 5%		\$ (105,907.50)	\$ (103,328.75)	\$ (2,578.75)
Subtotal		\$ 2,012,242.50	\$ 1,963,246.25	\$ 48,996.25
B. Reimbursable Expenses	\$ 130,000.00	\$ 34,947.24	\$ 34,947.24	
Totals		2,047,189.74	1,998,193.49	48,996.25

Total amount Due This invoice

48,996.25

LDougherty

Account Summary:

Total Expenses	\$ 2,153,097.24
Less Retainage	\$ (105,907.50)
Prior Payments	\$ 1,998,193.49
Amount Currently Outstanding	\$ 48,996.25

I, the undersigned, certify that the expenditures reported have been made for Program accomplishments within the approved budget items:

William Hardison
Signature

Please make checks payable to Carter Goble Lee, LLC.

If you should have any questions regarding this invoice please call Bill Hardison at 770-716-0081.

RECEIVED
JUL 28 2009
BY: RS

Fm 90748



Carter Goble Lee

Invoice

Mr. Don Brady
Fort Bend County

Invoice Number: 1703
Invoice Date: June 30, 2009
Services Through: June
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	<u>Approved Budget</u>	<u>Total Expenses</u>	<u>Prior Invoices</u>	<u>Current Invoice</u>
A. Program Management -May	\$ 2,186,825.37	\$ 2,118,150.00	\$ 2,066,575.00	\$ 51,575.00
Activities				
% Complete				
Project Management Contracting				100%
Project Plan & Management Plan				100%
Develop Source Data				100%
Develop RFQ and Contracts				100%
Architect Selection				100%
Development Budget				100%
Development Schedule				100%
Develop Cash Flow				100%
Schematic Design				100%
Schematic Meetings				100%
CM at Risk Selection				100%
CM at Risk Schematic Estimate				100%
Schematic Estimate Reconcile				100%
Design Development				100%
Construction Documents				100%
Modular Cell Package				100%
GMP Development				100%
Construction Mobilization				100%
Construction Planning				100%
Trade Package Award Review				100%
Construction				98%
Less Retainage 8%		\$ (52,000.00)	\$ (52,000.00)	
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Project Execution Report for Progress Payments
Fort Bend County Jail Expansion Project
May 13, 2006 Bond Program, Proposition #1

Date: 14 July 2009
Contractor: Carter Goble Lee, LLC
Contract Name: Program Management
Project Name: Fort Bend County Jail Expansion
Payment No: 033 (EOM June, 2009)

Services Provided: Scheduled payment, minus retainage, with expenses, through June 30, 2009, as outlined in contract.

1. Contract Amount (Base):	USD	2,050,099.00	✓
2. Amount of Invoice #1703 (June 30, 2009):	USD	51,575.00	✓
3. Retention (5 %):	USD	(2,578.75)	✓
4. June subtotal:	USD	48,996.25	✓
5. Reimbursable (Contract total)	USD	130,000.00	✓
6. Amount of Reimbursable	USD	2,662.99	○
7. Total to be paid this invoice:	USD	48,996.25	✓
8. Remaining Balance this Contract:	USD	18,356.50	
9. Remaining Reimbursable this Contract	USD	95,052.76	OK

Submitted By:


Steven D. Ohm
Project Manager

Distribution:

- Facilities Director
- Document Control (E-Project)
- File