

FORT BEND COUNTY FY 2009
COMMISSIONERS COURT AGENDA REQUEST FORM
Return Completed Form by E-Mail to: Agenda Coordinator, County Judge's Office

Date Submitted: August 26, 2009	Submitted By: Laura Dougherty
Court Agenda Date: September 1, 2009	Department: Facilities Management & Planning
	Phone Number: 281-633-7017

SUMMARY OF ITEM:
[Approve Orders # 2865598-0 & #2858603-0, in the amount of \\$1,346.90, from Jones & Cook Stationers for FF&E costs associated with the Jail Expansion.](#)

RENEWAL AGREEMENT/APPOINTMENT YES NO
REVIEWED BY COUNTY ATTORNEY'S OFFICE: YES NO

List Supporting Documents Attached: [Invoices](#)

FINANCIAL SUMMARY:

BUDGETED ITEM: YES NO

FUNDING SOURCE: Accounting Unit: [732418888](#) Account Number:
Activity (If Applicable): [P418B-06JAILEXP](#)

DESCRIPTION OF LAWSON ACCOUNT: [Jail Expansion Project](#)

Instructions to submit Agenda Request Form:

- Completely fill out agenda form: incomplete forms will not be processed.
- Agenda Request Forms should be submitted by e-mail, fax, or inter-office mail, and all back-up information must be provided by Wednesday at 2:00 p.m. to all those listed below.
- All original back-up must be received in the County Judge's Office by 2:00 p.m. on Wednesday.

DISTRIBUTION:
Original Form Submitted with back up to County Judge's Office (✓ when completed)
If by E-Mail to ospindon@co.fort-bend.tx.us If by Fax to (281) 341-8609

Distribute copies with back-up to all listed below. If by fax, send to numbers below:

<input checked="" type="checkbox"/> Auditor (281-341-3774)	<input checked="" type="checkbox"/> Comm. Pct. 1 (281-342-0587)
<input checked="" type="checkbox"/> Budget Officer (281-344-3954)	<input checked="" type="checkbox"/> Comm. Pct. 2 (281-403-8009)
<input checked="" type="checkbox"/> Facilities/Planning (281-633-7022)	<input checked="" type="checkbox"/> Comm. Pct. 3 (281-242-9060)
<input checked="" type="checkbox"/> Purchasing Agent (281-341-8642)	<input checked="" type="checkbox"/> Comm. Pct. 4 (281-980-9077)
<input checked="" type="checkbox"/> Information Technology (281-341-4526)	<input checked="" type="checkbox"/> County Clerk (281-341-8697)
<input type="checkbox"/> Other:	<input checked="" type="checkbox"/> County Atty (281-341-4557)

RECOMMENDATION / ACTION REQUESTED:

Special Handling Requested (specify): [Please Approve](#)

FM 90633



PO # 27178
R # 74611

*OK to pay
Del Bandy
6/24/09*

PHONE
956-383-3861

DATE 06/17/09	ORDER # 2865598-0
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SALESMAN 1218 TIME 11:30:25
WRITER 1216 PAGE 1
FEDERAL # PHONE

CUSTOMER # F03210 DEPT

CHARGE
INVOICE
ROUTE # 1260
REPRINT

PO #27178

BILLING ADDRESS FORT BEND COUNTY COUNTY AUDITOR 301 JACKSON RICHMOND TX 77469

SHIPPING ADDRESS FORT BEND COUNTY SHERIFF DEPT 1410 RANSOM RD RICHMOND TX 77469

ITEM NBR.	CO.	DESCRIPTION	ORDER UN	QTY	B/O QTY	SHIP QTY	UNIT PRICE	D T	EXTENDED
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STORAGE-UC	HIS	STORAGE FOR MAY15TH 15TH PRODUCT RECEIVED ON 03/23	EA	1		1	598.050	N	598.05
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REMIT TO: 315 S. CLOSNER EDINBURG, TX 78539

SUB-TOTAL 598.05

TOTAL

598.05

Handwritten signature

FM90632



PO# 27178
R# 74612

*OK copy
Net Send
8-18-09*

PHONE
956-383-3861

DATE 06/02/09	ORDER # 2858603-0
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SALESMAN 1218 TIME 11:29:39
WRITER 1216 PAGE 1
FEDERAL # PHONE

CUSTOMER # F03210 DEPT

BILLING ADDRESS FORT BEND COUNTY COUNTY AUDITOR 301 JACKSON RICHMOND TX 77469
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CHARGE
INVOICE
ROUTE # 1260
REPRINT

PO #27178 SHIPPING ADDRESS FORT BEND COUNTY SHERIFF DEPT 1410 RANSOM RD RICHMOND TX 77469

ITEM NBR.	CO.	DESCRIPTION	ORDER UN	B/O QTY	SHIP QTY	UNIT PRICE	D T	EXTENDED
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STORAGE-UC	HIS	who called : LT. QUAM FOR APRIL 15TH THRU FOR HON OFFICE FURNITURE STORAGE	281-341-4669 EA	1	1	748.850	N	748.85
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REMIT TO: 315 S. CLOSER EDINBURG, TX 78539

SUB-TOTAL 748.85

TOTAL 748.85

Lamy net