

AGENDA ITEM

FORT BEND COUNTY
COMMISSIONERS COURT AGENDA REQUEST FORM
 RETURN TO: AGENDA COORDINATOR - COUNTY JUDGE'S OFFICE

DATE SUBMITTED: August 4, 2009

SUBMITTED BY: Sheila Whiting

AGENDA

DEPARTMENT: 024

6A

COURT AGENDA DATE: August 11, 2009

PHONE NO.: 281-403-8019

SUMMARY OF ITEM: Record into the minutes out of county travel for Ruben Davis to the 116th Annual IACP Conference and Law Enforcement Education and Technology to be held October 2 -October 8, 2009 in Denver, Colorado.

RENEWAL CONTRACT/AGREEMENT: Yes () No (X)

LIST SUPPORTING DOCUMENTS ATTACHED: Training Schedule.

FINANCIAL SUMMARY:**BUDGETED ITEM:**

Yes (X) No () N/A ()

ANNUALIZED DOLLARS:

One Time (X)

COMMENTS:

Registration, Travel, Hotel & Meals for Constable Davis.

Funding Source:

Account Unit# 100550200 Fund: 63200

Recurring ()

N/A ()

Original Form Submitted with back up to County Judge's Office: () (✓ when completed)

If by E-Mail to ospindon@co.fort-bend.tx.us

If by Fax to (281) 341-8609

Copies with back-up to:

(X) Auditor	(281-341-3774)	(X) Comm. Pct. 1	(281-342-0587)
(X) Budget Officer	(281-344-3954)	(X) Comm. Pct. 2	(281-403-8009)
(X) County Attorney	(281-341-4557)	(X) Comm. Pct. 3	(281-242-9060)
(X) Purchasing Agent	(281-341-8642)	(X) Comm. Pct. 4	(281-980-9077)
(X) County Clerk	(281-341-8697)		

Instructions for submitting an Agenda Request:

1. Completely fill out agenda form, incomplete forms will not be processed.
2. Agenda Request Forms may be submitted by e-mail, fax, or inter-office mail, and all information must be provided by Wednesday at 2:00 p.m. to the departments listed above.
3. All original back-up must be received in the County Judge's Office by 2:00 p.m. on Wednesday.

RECOMMENDATION / ACTION REQUESTED:

Consider approving Out-of-State travel for the 116th Annual IACP Conference and Law Enforcement Education and Technology Exposition. (See Dates above)