

FORT BEND COUNTY FY 2009
COMMISSIONERS COURT AGENDA REQUEST FORM
Return Completed Form by E-Mail to: Agenda Coordinator, County Judge's Office

Date Submitted: August 5, 2008	Submitted By: Laura Dougherty
Court Agenda Date: August 11, 2008	Department: Facilities Management & Planning
	Phone Number: 281-633-7017

SUMMARY OF ITEM:
[Approve Invoice # 12, in the amount of \\$7,689.00, from AutoArch Architects for Architectural Services performed for the Missouri City Annex.](#)

RENEWAL AGREEMENT/APPOINTMENT YES NO
REVIEWED BY COUNTY ATTORNEY'S OFFICE: YES NO

List Supporting Documents Attached: [Invoice](#)

FINANCIAL SUMMARY:

BUDGETED ITEM: YES NO

FUNDING SOURCE: Accounting Unit: [732418888](#) Account Number:
Activity (If Applicable): [P418B-06PCT2](#)

DESCRIPTION OF LAWSON ACCOUNT: [Missouri City Annex](#)

Instructions to submit Agenda Request Form:

- Completely fill out agenda form: incomplete forms will not be processed.
- Agenda Request Forms should be submitted by e-mail, fax, or inter-office mail, and all back-up information must be provided by Wednesday at 2:00 p.m. to all those listed below.
- All original back-up must be received in the County Judge's Office by 2:00 p.m. on Wednesday.

DISTRIBUTION:

Original Form Submitted with back up to County Judge's Office (✓ when completed)
If by E-Mail to ospindon@co.fort-bend.tx.us If by Fax to (281) 341-8609

Distribute copies with back-up to all listed below. If by fax, send to numbers below:

<input checked="" type="checkbox"/> Auditor (281-341-3774)	<input checked="" type="checkbox"/> Comm. Pct. 1 (281-342-0587)
<input checked="" type="checkbox"/> Budget Officer (281-344-3954)	<input checked="" type="checkbox"/> Comm. Pct. 2 (281-403-8009)
<input checked="" type="checkbox"/> Facilities/Planning (281-633-7022)	<input checked="" type="checkbox"/> Comm. Pct. 3 (281-242-9060)
<input checked="" type="checkbox"/> Purchasing Agent (281-341-8642)	<input checked="" type="checkbox"/> Comm. Pct. 4 (281-980-9077)
<input checked="" type="checkbox"/> Information Technology (281-341-4526)	<input checked="" type="checkbox"/> County Clerk (281-341-8697)
<input type="checkbox"/> Other:	<input checked="" type="checkbox"/> County Atty (281-341-4557)

RECOMMENDATION / ACTION REQUESTED:

Special Handling Requested (specify): [Please Approve](#)

Fm90676

AUTOARCH
ARCHITECTS

*Ok to pay
7-29-09*

Mr. Don Brady
Fort Bend County
Facilities and Planning Department
Director
1402 Band Road, suite 100
Rosenberg, TX 77471

July 10, 2009
P O No: PC 04700002943
Invoice No: 12

Project: Missouri City Annex Project
Professional Services

*PO # PC 0472943
R# 71817*

Estimated Construction cost.
Fee: \$255,600.00+ \$2,500 Reimbursable

Billing Phase	Percent Of Fee	Fee	Percent Complete	Earned
Schematic Design	15.00	\$ 38,340.00	100.00	\$ 25,200.00 \$ 13,140.00 ✓
Design Development	15.00	\$ 38,340.00	100.00	\$ 38,340.00 ✓
Construction Documents	35.00	\$ 89,460.00	25.00	\$ 22,365.00 ✓
			50.00	\$ 22,365.00 ✓
			75.00	\$ 22,365.00 ✓
			100.00	\$ 22,365.00 ✓
Bidding & Negotiation	5.00	\$ 12,780.00	100.00 ✓	\$ 12,780.00 ✓
Construction Admin.	30.00	\$ 76,680.00	10.00	\$ 7,668.00 ✓
			20.00	\$ 7,668.00 ✓
			30.00 ✓	\$ 7,668.00 ✓
Reimbursable not to exceed MC Architectural review Printing and Deliveries		\$ 2,500.00		\$ 147.37 ✓ \$ 1,500.00 ✓ \$ 379.80 ✓ \$ 231.40 ✓
MC-Permitting fee				\$ 3,300.00 ✓
MC-Arch Review Fee				\$ 200.00 ✓
Naresh Consulting State Review				\$ 620.00 ✓
Printing & delivery cost				\$ 1,730.00 ✓
Printing & Delivery cost (Bidding)				\$ 6,308.96 ✓
Project expenses				\$ 21.00 ✓
Total Earned				\$ 216,361.96
Previous Fee Billing				\$ 7,668.00
Current Fee Billing				\$ 7,689.00 ✓

Total this invoice

\$ 7,689.00

Z. Amshur

Please make checks payable to:
AUTOARCH Architects LLC
6200 Savoy, Suite 100
Houston, TX 77036



AUTOARCH
Architects

**Missouri City Annex
Jun-09**

DISPATCH RIDERS (Courier Service)

Date	From	To	Type	Cost
06/03/09	AUTOARCH	Don Brady - FB F&P	Regular	\$ 21.00

TOTAL \$ 21.00 ✓

Ridgways/NPI (Reproduction Services)

Date	Invoice No.	Cost
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TOTAL \$ -

Other \$ -

TOTAL \$ 21.00

DISPATCH RIDERS INC. MESSENGERS

CALL: (713) **528-1291**

5225 Katy Freeway #245
Houston, Texas 77007

DATE: 6/3/09	FROM: AUTO ARCH	TO: Don Dandy, Lic. F&P East Bend County 1402 Baud Rd. #100 Rosenberg, TX 77471
<input type="checkbox"/> Screamer (ASAP) <input type="checkbox"/> Bongo (1 1/2 hours) <input checked="" type="checkbox"/> Express (3 hours) <input type="checkbox"/> Regular (5 hours) <input type="checkbox"/> Contract	6200 SAVOY #100 Houston, TX 77036	REF: No Duty
\$50 declared value unless specified here: \$ <small>Not responsible for items after 48 hours. Not responsible for concealed damage.</small>	RIDER: WARD	USE: <input type="checkbox"/> INT <input type="checkbox"/> INT
RECEIVED BY: X [Signature]	DOOR: [Signature]	TIME: [Signature]

FILE COPY

\$ 21.00