

**FORT BEND COUNTY    FY 2009**  
**COMMISSIONERS COURT AGENDA REQUEST FORM**  
 Return Completed Form by E-Mail to: Agenda Coordinator, County Judge's Office

Date Submitted: <b>July 15, 2009</b>	Submitted By: <b>Laura Dougherty</b>
Court Agenda Date: <b>July 21, 2009</b>	Department: <b>Facilities Management &amp; Planning</b>
	Phone Number: <b>281-633-7017</b>

**SUMMARY OF ITEM:**  
 Approve Invoice # 09-06-006, in the amount of \$3,800.00, from Kelly Kaluza for Professional Services rendered for the Jail Expansion.

**RENEWAL AGREEMENT/APPOINTMENT**                      YES                       NO   
**REVIEWED BY COUNTY ATTORNEY'S OFFICE:**      YES                       NO

List Supporting Documents Attached: **Invoice**

**FINANCIAL SUMMARY:**

**BUDGETED ITEM:**    YES                       NO

**FUNDING SOURCE:** Accounting Unit: **732418888**                      Account Number:  
 Activity (If Applicable): **P418B-06JAILEXP**

**DESCRIPTION OF LAWSON ACCOUNT:** **Jail Expansion Project**

**Instructions to submit Agenda Request Form:**

- Completely fill out agenda form: incomplete forms will not be processed.
- Agenda Request Forms should be submitted by e-mail, fax, or inter-office mail, and all back-up information must be provided by Wednesday at 2:00 p.m. to all those listed below.
- All original back-up must be received in the County Judge's Office by 2:00 p.m. on Wednesday.

**DISTRIBUTION:**  
 Original Form Submitted with back up to County Judge's Office  (✓ when completed)  
 If by E-Mail to [ospindon@co.fort-bend.tx.us](mailto:ospindon@co.fort-bend.tx.us)                      If by Fax to (281) 341-8609

Distribute copies with back-up to all listed below. If by fax, send to numbers below:

<input checked="" type="checkbox"/> Auditor (281-341-3774) <input checked="" type="checkbox"/> Budget Officer (281-344-3954) <input checked="" type="checkbox"/> Facilities/Planning (281-633-7022) <input checked="" type="checkbox"/> Purchasing Agent (281-341-8642) <input checked="" type="checkbox"/> Information Technology (281-341-4526) <input type="checkbox"/> Other:	<input checked="" type="checkbox"/> Comm. Pct. 1 (281-342-0587) <input checked="" type="checkbox"/> Comm. Pct. 2 (281-403-8009) <input checked="" type="checkbox"/> Comm. Pct. 3 (281-242-9060) <input checked="" type="checkbox"/> Comm. Pct. 4 (281-980-9077) <input checked="" type="checkbox"/> County Clerk (281-341-8697) <input checked="" type="checkbox"/> County Atty (281-341-4557)
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**RECOMMENDATION / ACTION REQUESTED:**

Special Handling Requested (specify): **Please Approve**

FM 90579

**KELLY R. KALUZA & ASSOCIATES, INC.**

**Consulting Engineers & Surveyors**  
Engineering Firm No. F-1339  
3014 Avenue I, Rosenberg, Texas 77471  
(281) 341-0808 ■ FAX (281) 341-6333

RECEIVED  
JUN 29 2009  
BY: RAS

PO# 25502  
R # 69455  
PO# 27750  
R # 69456  
June 23, 2009

*OK to pay  
for  
7-14-09*

**INVOICE**

Invoice No. 09-06-006  
Term: Net 30 Days

Purchase Order No. 27750

**COPY**

Fort Bend County Auditor  
301 Jackson St.  
Richmond, Texas 77469

**RE: Engineering & Survey - Conduit for Jail Expansion.**

Prepare lay out for conduit; Coordinate conduit crossing under Ransom Road with existing utilities; Coordinate design activities with Owner, Contractor, Communication Designer and Courthouse Architect; Provide field control staking for project.

**(Budget not to exceed) = \$3,800.00**

Principal - 2.5 Hours @ \$130.00/Hour =	\$ 325.00
Project Engineer - 14.5 Hours @ \$120.00/Hour =	\$ 1,740.00
Survey Technician - 4.0 Hours @ \$70.00/Hour =	\$ 280.00
Field Crew (3 Men) - 4.0 Hours @ \$120.00/Hour =	\$ 480.00
AutoCAD Technician - 18.0 Hours @ \$60.00/Hour =	\$ 1,080.00
Reproduction Cost =	<u>\$ 24.00</u>

Total Amount work completed = \$ 3,929.00

**Total Amount Due  
as per Contract =**

**\$ 3,800.00**

*Wongherdy*

**THANK YOU!**

cc: Mr. Don Brady, Ft. Bend Co. Facilities Management