

**FORT BEND COUNTY**  
**COMMISSIONERS COURT AGENDA REQUEST FORM**  
 RETURN TO: AGENDA COORD.-COUNTY JUDGE'S OFFICE

DATE SUBMITTED: 06 26 2009

SUBMITTED BY: D. Haenel for M. Wright AGENDA

DEPARTMENT: 5601

#

COURT AGENDA DATE: 07 07 2009

PHONE NO. 281 344 0202

**SUMMARY OF ITEM:** Requesting reclassification of the following positions from Detention Officer Civilian (Grade 7, Policy Group CD) to Detention Deputy (Grade 9, Policy Group LE): 5601-0629,5601-0630, 5601-0654, 5601-0655, 5601-0656,5601-0657, 5601-0658, -5601-0659, -5601-0660); positions were originally classified as Detention Deputy positions but were downgraded to Detention Officer Civilian by Court Action on 11/04/2008

**RENEWAL CONTRACT/AGREEMENT:** Yes ( ) No (X)

**LIST SUPPORTING DOCUMENTS ATTACHED:** None; refer to 11/04/2008 Agenda Minutes; downgraded to fill vacancies in the DETENTION DIVISION.

**FINANCIAL SUMMARY:**

<b>BUDGETED ITEM:</b>	Yes	<b>ANNUALIZED DOLLARS:</b>	<b>COMMENTS:</b>
Yes (✓) No ( ) N/A ( )		One Time ( )	from 100560100 (5601A)
<b>Funding Source:</b>		Recurring ( )	
Fund : 100512100 Dept:5601D		N/A ( )	

**Original Form Submitted with back up to County Judge's Office:** ( ) (✓ when completed)

**CC with back up:**

( X ) Auditor	(281-341-3774)	( X ) Comm. Pct. 1	(281-342-0587)
( X ) Budget Officer	(281-344-3954)	( X ) Comm. Pct. 2	(281-403-8009)
( X ) County Attorney	(281-341-4557)	( X ) Comm. Pct. 3	(281-242-9060)
( ) Purchasing Agent	(281-341-8642)	( X ) Comm. Pct. 4	(281-980-9077)
( X ) County Clerk	(281-341-8697)		

**Instructions for submitting an Agenda Request:**

1. Completely fill out agenda form, incomplete forms will not be processed.
2. Fax or inter-office copies of agenda form with all back up information by Wednesday at 2:00 p.m. to the departments listed above.
3. All original back-up must be received in the County Judges Office by 2:00 p.m. on Wednesday.

**RECOMMENDATION / ACTION REQUESTED:**