

**FORT BEND COUNTY      FY 2009**  
**COMMISSIONERS COURT AGENDA REQUEST FORM**  
Return Completed Form to: Agenda Coordinator, County Judge's Office

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Date Submitted: 06/17/09

Submitted By: Ike Watkins, Jr.

Department: Comm. Pct. 2

Court Date: 06/23/09

Telephone: 281-403-8004

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**SUMMARY OF ITEM:** Commissioner Grady Prestage to Nashville, Tennessee, July 24 – 28, 2009, to attend the National Association of Counties (NACo) Annual Conference and Exposition. (Fund: Commissioner Pct. 2, Travel)

Renewal Agreement/Appointment:                      YES                       NO

Reviewed by County Attorney's Office:                      YES                       NO

List Supporting Documents Attached:

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**FINANCIAL SUMMARY:**

Budgeted Item:    YES     NO

Funding Source:                      Fund: \_\_\_\_\_ Agency: \_\_\_\_\_ Organization: \_\_\_\_\_ Object: \_\_\_\_\_

Requires Auditor to Certify Funds:                      YES                       NO

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**Instructions for submitting an Agenda Request:**

- Completely fill out agenda form: incomplete forms will not be processed.
- Agenda Request Forms may be submitted by e-mail, fax, or inter-office mail, and all information must be provided by Wednesday at 2:00 p.m. to all departments listed below.
- Original back-up must be received in County Judge's Office by 2:00 p.m. on Wednesday.

**DISTRIBUTION:**

**Original Form** Submitted with back up to County Judge's Office:  (✓ when completed)

If by E-Mail to [ospindon@co.fort-bend.tx.us](mailto:ospindon@co.fort-bend.tx.us)

If by Fax to: (281) 341-8609

Distribute copies with back-up to all listed below. If by fax, send to the numbers below:

<input checked="" type="checkbox"/> Auditor	(281-341-3774)	<input checked="" type="checkbox"/> Comm. Pct. 1	(281-342-0587)
<input checked="" type="checkbox"/> Budget Officer	(281-344-3954)	<input checked="" type="checkbox"/> Comm. Pct. 2	(281-403-8009)
<input checked="" type="checkbox"/> Facilities/Planning	(281-633-7022)	<input checked="" type="checkbox"/> Comm. Pct. 3	(281-242-9060)
<input checked="" type="checkbox"/> Purchasing Agent	(281-341-8642)	<input checked="" type="checkbox"/> Comm. Pct. 4	(281-980-9077)
<input checked="" type="checkbox"/> Information Technology	(281-341-4526)	<input checked="" type="checkbox"/> County Clerk	(281-341-8697)
<input type="checkbox"/> Other: _____		<input checked="" type="checkbox"/> County Atty	(281-341-4557)

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**Recommendation:**

Special Handling: \_\_\_\_\_