

FORT BEND COUNTY FY 2009
 COMMISSIONERS COURT AGENDA REQUEST FORM

Return Completed Form by E-Mail to: Agenda Coordinator, County Judge's Office

Date Submitted: June 16, 2009 Submitted By: Milton Wright, Sheriff
 Court Agenda Date: June 23, 2009 Department: Sheriff's Office
 Phone Number: 281-341-4700

SUMMARY OF ITEM: Request approval of resolution to amend the use of the petty cash fund as authorized by the local government code 130.904 (b). The petty cash fund may be used only to advance funds to an officer or employee of the Sheriff's Office who is required to travel outside the county to conduct an investigation or to obtain custody of a prisoner and for other investigative expenses incurred inside or outside of County as authorized by the Sheriff.

RENEWAL AGREEMENT/APPOINTMENT YES NO
 REVIEWED BY COUNTY ATTORNEY'S OFFICE: YES NO
 List Supporting Documents Attached: *Memo & LGC § 130.904 from the County Auditor's Office.*

FINANCIAL SUMMARY:

BUDGETED ITEM: YES NO

FUNDNG SOURCE: Accounting Unit:100560100-63200 Account Number:
 Activity (If Applicable):

DESCRIPTION OF LAWSOM ACCOUNT: _____

Instructions to submit Agenda Request Form:

- Completely fill out agenda form: incomplete forms will not be processed.
- Agenda Request Forms should be submitted by e-mail, fax, or inter-office mail, and all back-up information must be provided by Wednesday at 2:00 p.m. to all those listed below.
- All original back-up must be received in the County Judge's Office by 2:00 p.m. on Wednesday.

DISTRIBUTION:

Original Form Submitted with back up to County Judge's Office (✓ when completed)
 If by E-Mail to ospindon@co.fort-bend.tx.us If by Fax to (281) 341-8609

Distribute copies with back-up to all listed below. If by fax, send to numbers below:

<input checked="" type="checkbox"/>	Auditor	(281-341-3774)	<input checked="" type="checkbox"/>	Comm. Pct. 1	(281-342-0587)
<input checked="" type="checkbox"/>	Budget Officer	(281-344-3954)	<input checked="" type="checkbox"/>	Comm. Pct. 2	(281-403-8009)
<input type="checkbox"/>	Facilities/Planning	(281-633-7022)	<input checked="" type="checkbox"/>	Comm. Pct. 3	(281-242-9060)
<input checked="" type="checkbox"/>	Purchasing Agent	(281-341-8642)	<input checked="" type="checkbox"/>	Comm. Pct. 4	(281-980-9077)
<input type="checkbox"/>	Information Technology	(281-341-4526)	<input checked="" type="checkbox"/>	County Clerk	(281-341-8697)
<input type="checkbox"/>	Other:		<input checked="" type="checkbox"/>	County Atty	(281-341-4557)

RECOMMENDATION / ACTION REQUESTED:

Special Handling Requested (specify):

6-24-09 orig. ret. to Renee at Sheriff

THE STATE OF TEXAS §
COUNTY OF FORT BEND §

RESOLUTION APPROVING
SHERIFF'S OFFICE USE OF THE LOCAL GOVERNMENT CODE 130.904 PETTY CASH FUND
FOR ADDITIONAL USES

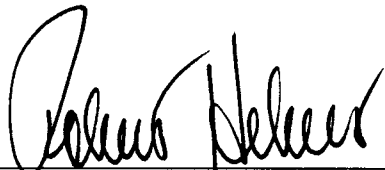
WHEREAS, Commissioners Court has previously established a petty cash fund for the Sheriff's Office in accordance with Local Government Code 130.904(a); and,

WHEREAS, Local Government Code 130.904(b) restricts the use of the petty cash fund to advance funds to an officer or employee of the Sheriff's Office who is required to travel outside the county to conduct an investigation or to obtain custody of a prisoner unless otherwise authorized by a resolution of the Commissioners Court; and


WHEREAS; Commissioners Court wishes to authorize the use of the petty cash fund for law enforcement purposes other than only to advance funds to an officer or employee of the Sheriff's Office who is required to travel outside the County to conduct an investigation or to obtain custody of a prisoner.

NOW, THEREFORE, BE IT RESOLVED, Commissioners Court hereby authorizes the use of the petty cash fund for law enforcement purposes other than only to advance funds to an officer or employee of the Sheriff's Office who is required to travel outside the County to conduct an investigation or to obtain custody of a prisoner.

Adopted this 23rd day of June, 2009.



Robert E. Hebert, County Judge

ATTEST: 

Dianne Wilson, County Clerk

LOCAL GOVERNMENT CODE

§ 130.904. SHERIFF'S[0] PETTY CASH[0] FUND. (a) The commissioners court of a county may establish a petty cash fund for the sheriff's department in an amount set by the commissioners court. The court shall appropriate the amount from the general fund of the county.

(b) Unless otherwise authorized by a resolution of the commissioners court, the petty cash fund may be used only to advance funds to an officer or employee of the sheriff's department who is required to travel outside the county to conduct an investigation or to obtain custody of a prisoner.