

FORT BEND COUNTY FY 2009
COMMISSIONERS COURT AGENDA REQUEST FORM

Return Completed Form by E-Mail to: Agenda Coordinator, County Judge's Office

Date Submitted: 06-18-2009	Submitted By: Hopie Solomon
Court Agenda Date: 06-18-2009	Department: 6451 Social Services
	Phone Number: 281-238-3506

SUMMARY OF ITEM: Take all appropriate action to ratify acceptance of funding in the amount of \$114,790 from the National Board of the Emergency Food and Shelter National Board Program (EFSP) under the American Recovery and Reinvestment Act of 2009 (ARRA). The funds are designated as follows: Food - \$70,000, Rent/Mortgage - \$24,790 and Utilities - \$20,000.

RENEWAL AGREEMENT/APPOINTMENT YES NO

REVIEWED BY COUNTY ATTORNEY'S OFFICE: YES NO

FINANCIAL SUMMARY:

BUDGETED ITEM: YES NO

FUNDNG SOURCE: Accounting Unit: _____ Account Number: _____
Activity (If Applicable): _____

DESCRIPTION OF LAWSON ACCOUNT: _____

Instructions to submit Agenda Request Form:

- Completely fill out agenda form: incomplete forms will not be processed.
- Agenda Request Forms should be submitted by e-mail, fax, or inter-office mail, and all back-up information must be provided by Wednesday at 2:00 p.m. to all those listed below.
- All original back-up must be received in the County Judge's Office by 2:00 p.m. on Wednesday.

DISTRIBUTION:

Original Form Submitted with back up to County Judge's Office (✓ when completed)
If by E-Mail to ospindon@co.fort-bend.tx.us If by Fax to (281) 341-8609

Distribute copies with back-up to all listed below. If by fax, send to numbers below:

<input type="checkbox"/> Auditor (281-341-3774)	<input type="checkbox"/> Comm. Pct. 1 (281-342-0587)
<input type="checkbox"/> Budget Officer (281-344-3954)	<input type="checkbox"/> Comm. Pct. 2 (281-403-8009)
<input type="checkbox"/> Facilities/Planning (281-633-7022)	<input type="checkbox"/> Comm. Pct. 3 (281-242-9060)
<input type="checkbox"/> Purchasing Agent (281-341-8642)	<input type="checkbox"/> Comm. Pct. 4 (281-980-9077)
<input type="checkbox"/> Information Technology (281-341-4526)	<input type="checkbox"/> County Clerk (281-341-8697)
<input type="checkbox"/> Other:	<input type="checkbox"/> County Atty (281-341-4557)

RECOMMENDATION / ACTION REQUESTED:

Special Handling Requested (specify):

6-25-09 copy received



United Way of Greater Houston

June 15, 2009

006

United Way Center for Philanthropy, Leadership and Volunteerism
50 Waugh Drive
Houston, Texas 77007

Judge Robert E. Hebert
Fort Bend County Social Services
4520 Reading Road, Suite A
Rosenberg, Texas 77471

P.O. Box 3247
Houston, Texas 77253-3247
Phone 713-685-2300

Dear Judge Hebert:

Chair of the Board
Robert W. Harvey

The National Board of the Emergency Food and Shelter National Board Program (EFSP) has provided our jurisdictions an EFSP award under the American Recovery and Reinvestment Act of 2009 (ARRA). The Local EFSP Board (Local Board) reviewed Phase ARRA applications submitted by interested parties and determined awards. Funding support for the program(s) conducted by Fort Bend County Social Services in Fort Bend County for ARRA has been approved for the following category (ies):

Executive Committee
Mike Ballases
Irma Diaz-Gonzalez
Joseph A. Hafner, Jr.
Sandy Johnson
Rich Kruger
Lynne Liberato
Mark E. Lowes
David McClanahan
Scott J. McLean
Gus Noojin
James J. (Jim) Postl
Jamey Rootes
Vern Stockton
George C. Yang

Category	ARRA 2009	Total ARRA Award
Other Food:	\$70,000	\$70,000
Rent/Mortgage:	\$24,790	\$24,790
Utilities:	\$20,000	\$20,000
Total Award:	\$114,790	\$114,790

Trustees
Sofia Adrogué
Clark Baker
D'Artagnan Bebel
Claude Cummings, Jr.
Marcus Davis
Daniel Cardinal DiNardo
George J. Donnelly
Glen Gondo
Peggy A. Heeg
Zahir Janmohamed
Mike Jines
Gary P. Luquette
Rabbi David Lyon
Tracye McDaniel
Susan McEldoon
Curtis Mooney
Jim Mulva
Robert W. Pease
Kim Ruth
Thomas L. Ryan
Y. Ping Sun
Jack Sweeney
Anne Taylor
Bobby Tudor
Al Walker
Phil Wright
Martha Wyrsh
Marie Yeates

The amounts listed above are restricted for use in the respective categories to which they have been awarded. Any reallocation of these funds among categories requires prior written approval. The Local Board has the authority to reallocate funds during the program year to meet the needs of the community. Requests for reallocations should be in writing and addressed to the Local Board Contact.

Reports regarding Phase ARRA expenditures will be required from each Local Recipient Organization (LRO) for monitoring purposes. The Local Board will monitor the expenditures and program performances of each LRO during the Phase ARRA spend-period. The Local Board will also take into consideration:

- The return of the **ORIGINAL** LRO's Phase ARRA award letter (both pages) signed by an authorized representative of the LRO and received by Local Board within 10 days of notification.

Consideration of continued funding for EFSP will be based on funds available as well as satisfactory performance by Phase ARRA LROs. Performance factors assessed by the Local Board will include but not be limited to participation in documentation workshops and adherence to ARRA guidelines:

- expenditures of funds by program end date;
- accurate and on-time submission of reports;
- accurate submission of program audit materials;
- adherence to audit timetable.

President and CEO
Anna M. Babin

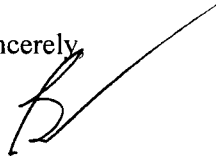
ARRA funds are to be reported separate from Phase 27 EFSP funds. A workshop will be held in late June to review instructions for the use and documentation of the ARRA funds. LROs will receive written notice of the date and time of the workshop. It is MANDATORY that representatives from each recipient of EFSP ARRA funds attend the meeting. Workshop attendance is taken into consideration when the Local Board awards future funds.

The National Board has received LRO awards information and payments are expected to be made in June 2009. Your agency must expend all ARRA funds by **December 31, 2009.**

Please acknowledge receipt of this letter and indicate your agreement by **signing and returning the ORIGINAL letter within 10 working days** of the date of the letter.

If you have questions, please contact Al Acosta via phone: 713-685-2864 or email: aacosta@unitedwayhouston.org . Thank you for the service you provide to those in need in Fort Bend County.

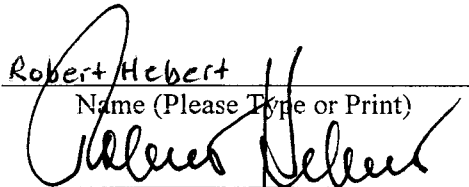
Sincerely,



Bridget Samuel
Chair, Local EFSP Board

cc: Al Acosta, Local Board Contact
Ms. Hopie Solomon

I certify that I am duly authorized to bind the Fort Bend County Social Services to the terms of this agreement and do hereby agree to and accept the terms set forth above.

By:	<u>Robert Hebert</u>	<u>County Judge</u>
	Name (Please Type or Print)	Title (Please Type or Print)
		<u>June 23, 2009</u>
	Signature	Date