

**FORT BEND COUNTY    FY 2009**  
**COMMISSIONERS COURT AGENDA REQUEST FORM**  
Return Completed Form by E-Mail to: Agenda Coordinator, County Judge's Office

Date Submitted: **June 11, 2009**

Submitted By: **Laura Dougherty**

Court Agenda Date: **June 23, 2009**

Department: **Facilities Management & Planning**

Phone Number: **281-633-7017**

**SUMMARY OF ITEM:**

**Approve Invoice # 09-30733 in the amount of \$4,600.00, from QC Laboratories, Inc. for Professional Services provided for the Justice Center.**

**RENEWAL AGREEMENT/APPOINTMENT**                      YES                       NO   
**REVIEWED BY COUNTY ATTORNEY'S OFFICE:**    YES                       NO

List Supporting Documents Attached: **Invoice**

**FINANCIAL SUMMARY:**

**BUDGETED ITEM:**    YES                       NO

**FUNDING SOURCE:** Accounting Unit: **100687888**                      Account Number:  
Activity (If Applicable): **P687-08JCOMPLEX**

**DESCRIPTION OF LAWSON ACCOUNT:** **Justice Center**

**Instructions to submit Agenda Request Form:**

- Completely fill out agenda form: incomplete forms will not be processed.
- Agenda Request Forms should be submitted by e-mail, fax, or inter-office mail, and all back-up information must be provided by Wednesday at 2:00 p.m. to all those listed below.
- All original back-up must be received in the County Judge's Office by 2:00 p.m. on Wednesday.

**DISTRIBUTION:**

**Original Form** Submitted with back up to County Judge's Office  (✓ when completed)

If by E-Mail to [ospindon@co.fort-bend.tx.us](mailto:ospindon@co.fort-bend.tx.us)

If by Fax to (281) 341-8609

Distribute copies with back-up to all listed below. If by fax, send to numbers below:

<input checked="" type="checkbox"/>	Auditor	(281-341-3774)	<input checked="" type="checkbox"/>	Comm. Pct. 1	(281-342-0587)
<input checked="" type="checkbox"/>	Budget Officer	(281-344-3954)	<input checked="" type="checkbox"/>	Comm. Pct. 2	(281-403-8009)
<input checked="" type="checkbox"/>	Facilities/Planning	(281-633-7022)	<input checked="" type="checkbox"/>	Comm. Pct. 3	(281-242-9060)
<input checked="" type="checkbox"/>	Purchasing Agent	(281-341-8642)	<input checked="" type="checkbox"/>	Comm. Pct. 4	(281-980-9077)
<input checked="" type="checkbox"/>	Information Technology	(281-341-4526)	<input checked="" type="checkbox"/>	County Clerk	(281-341-8697)
<input type="checkbox"/>	Other:		<input checked="" type="checkbox"/>	County Atty	(281-341-4557)

**RECOMMENDATION / ACTION REQUESTED:**

Special Handling Requested (specify): **Please Approve**

QC Laboratories, Inc.  
 10810 Northwest Freeway  
 Houston, TX 77092

# INVOICE

FM90506

*OK my [unclear]  
 [unclear]  
 6-10-9*

Invoice ...	Invoice No.
5/29/2009	09-30733

<b>Company</b>
Fort Bend County Facilities and Planning Department Attn: Don Brady 1402 Band Road Rosenberg, Texas 77471

*PO# 19245  
 R# 65192*

Project No.	Terms	PROJECT
09G6153-A	Net 30 Days	Fort Bend County Judicial C...

Date	Description	Unit Measure	Quantity	Unit Price	Amount
5/29/2009	Geotechnical Engineering Study (Additional Recommendations for Fort Bend County Judicial Complex on Ransom Road in Richmond, TX)  Fort Bend Purchase Order No. 19245	Lump Sum	1	4,600.00	4,600.00 ✓

RECEIVED  
 JUN 03 2009  
 BY: *[Signature]*

*(OK) [Signature]*

**Total**

**\$4,600.00**

*Zongheng*