

FORT BEND COUNTY FY 2008
COMMISSIONERS COURT AGENDA REQUEST FORM
Return Completed Form to: Agenda Coordinator, County Judge's Office

Date Submitted: 9-17-2008

Submitted By: Yvette R. Maldonado

Department: Public Transportation

Court Agenda Date: 9-23-2008

Phone Number: 281-633-7433

SUMMARY OF ITEM:

- 1) Take all appropriate action to authorize the Transit Director to electronically receive final award of the Federal Transit Administration Section 5307 Project No TX 90-x847.

RENEWAL AGREEMENT/APPOINTMENT: YES NO
REVIEWED BY COUNTY ATTORNEY'S OFFICE: YES NO

List Supporting Documents Attached:

1. Copy of Project TX 90-x847 Approved in CC 9-2-08

FINANCIAL SUMMARY:

BUDGETED ITEM: YES NO

FUNDNG SOURCE: Fund: Agency: Organization: Object:

REQUIRES AUDITOR TO CERTIFY FUNDS: YES NO

Instructions to submit Agenda Request Form:

- Completely fill out agenda form: incomplete forms will not be processed.
- Agenda Request Forms may be submitted by e-mail, fax, or inter-office mail, and all back-up information must be provided by Wednesday at 2:00 p.m. to all those listed below.
- All original back-up must be received in the County Judge's Office by 2:00 p.m. on Wednesday.

DISTRIBUTION:

Original Form Submitted with back up to County Judge's Office (✓ when completed)

If by E-Mail to ospindon@co.fort-bend.tx.us

If by Fax to (281) 341-8609

Distribute copies with back-up to all listed below. If by fax, send to numbers below:

<input checked="" type="checkbox"/>	Auditor	(281-341-3774)	<input checked="" type="checkbox"/>	Comm. Pct. 1	(281-342-0587)
<input checked="" type="checkbox"/>	Budget Officer	(281-344-3954)	<input checked="" type="checkbox"/>	Comm. Pct. 2	(281-403-8009)
<input checked="" type="checkbox"/>	Facilities/Planning	(281-633-7022)	<input checked="" type="checkbox"/>	Comm. Pct. 3	(281-242-9060)
<input checked="" type="checkbox"/>	Purchasing Agent	(281-341-8642)	<input checked="" type="checkbox"/>	Comm. Pct. 4	(281-980-9077)
<input type="checkbox"/>	Information Technology	(281-341-4526)	<input checked="" type="checkbox"/>	County Clerk	(281-341-8697)
<input type="checkbox"/>	Other:		<input checked="" type="checkbox"/>	County Atty	(281-341-4557)

RECOMMENDATION / ACTION REQUESTED:

DOT**FTA**

U.S. Department of Transportation

Federal Transit Administration

Application

Recipient ID:	6479
Recipient Name:	FORT BEND COUNTY
Project ID:	TX-90-X847-00
Budget Number:	1 - Budget Pending Approval
Project Information:	Capital, Planning, Operating

Part 1: Recipient Information

Project Number:	TX-90-X847-00
Recipient ID:	6479
Recipient Name:	FORT BEND COUNTY
Address:	301 JACKSON ST STE 710, RICHMOND , TX 77469 0000
Telephone:	(281) 341-8608
Facsimile:	(281) 243-6710

Union Information

Recipient ID:	6479
Union Name:	TRANSPORT WORKERS LOCAL 260 - AFL-CIO
Address 1:	2150 W. 1800 Street, Suite 104
Address 2:	
City:	Houston, TX 77004
Contact Name:	Sandra Burleson
Telephone:	(713) 864-4346
Facsimile:	(713) 869-5655
E-mail:	
Website:	

Part 2: Project Information

Project Type:	Grant	Gross Project Cost:	\$3,710,635
Project Number:	TX-90-X847-00	Adjustment Amt:	\$0
Project Description:	Capital, Planning, Operating	Total Eligible Cost:	\$3,710,635

Recipient Type:	City	Total FTA Amt:	\$2,444,185
FTA Project Mgr:	Laura Wallace 817-978-0561	Total State Amt:	\$0
Recipient Contact:	PAULETTE SHELTON, 281-633-7433	Total Local Amt:	\$1,266,450
New/Amendment:	None Specified	Other Federal Amt:	\$0
Amend Reason:	Initial Application	Special Cond Amt:	\$0
Fed Dom Asst. #:	20507	Special Condition:	None Specified
Sec. of Statute:	5307-2	S.C. Tgt. Date:	None Specified
State Appl. ID:	None Specified	S.C. Eff. Date:	None Specified
Start/End Date:	-	Est. Oblig Date:	None Specified
Recvd. By State:		Pre-Award Authority?:	Yes
EO 12372 Rev:	Not Applicable	Fed. Debt Authority?:	No
Review Date:	None Specified	Final Budget?:	No
Planning Grant?:	NO		
Program Date (STIP/UPWP/FTA Prm Plan) :	Jan. 28, 2008		
Program Page:	None Specified		
Application Type:	Electronic		
Supp. Agreement?:	Yes		
Debt. Delinq. Details:			

Urbanized Areas

UZA ID	UZA Name
480130	HOUSTON, TX

Congressional Districts

State ID	District Code	District Official
48	9	Al Green
48	14	Ron E Paul
48	22	Pete Olson

Project Details

FORT BEND COUNTY IS APPLYING SECTION 5307 FY08 FUNDS in the amount of \$2,444,185. FEDERAL FUNDS COME FROM FORT BEND'S FY2008 SECTION 5307 ALLOCATION OF HOUSTON UZA FUNDS. LOCAL FUNDS WILL BE PROVIDED BY FORT BEND COUNTY.

THIS GRANT WILL PROVIDE FUNDING FOR OPERATING ASSISTANCE, BUS ROLLING STOCK, METROPOLITAN PLANNING ACTIVITIES, AND CAPITAL ITEMS.

The operating assistance in this grant application is allowed due to the specific provisions in SAFETEA-LU. The bill reads:

“(c) General Authority. – Section 5307 (b) is amended –

"(1) Grants. – The Secretary may make grants under this section for –

"(F) operating costs of equipment and facilities for use in public transportation for local governmental authorities with adopted transit operating and financing plans, which are within the Houston, Texas, urbanized area but lie outside the service area of the principal public transportation agency that serves the Houston urbanized area.;" (HR 3, pg 425, Section 3009)

Earmarks

No information found.

Security

No – We will not expend at least 1% of the 5307 funds in this grant application for security purposes.

3. Other, please describe below.

Part 3: Budget

Project Budget

	<u>Quantity</u>	<u>FTA Amount</u>	<u>Tot. Elig. Cost</u>
SCOPE			
114-00 BUS: SUPPORT EQUIP AND FACILITIES	0	\$1,810.00	\$2,263.00
<u>ACTIVITY</u>			
11.42.07 ACQUIRE - ADP HARDWARE	0	\$1,258.00	\$1,573.00
11.42.08 ACQUIRE - ADP SOFTWARE	0	\$552.00	\$690.00
SCOPE			
300-00 OPERATING ASSISTANCE	0	\$873,870.00	\$1,747,740.00
<u>ACTIVITY</u>			
30.09.01 UP TO 50% FEDERAL SHARE	0	\$873,870.00	\$1,747,740.00
SCOPE			
117-00 OTHER CAPITAL ITEMS (BUS)	0	\$901,605.00	\$1,127,007.00
<u>ACTIVITY</u>			
11.71.12 CAPITAL COST OF 3RD PARTY CONTRACTING	0	\$901,605.00	\$1,127,007.00
SCOPE			
111-00 BUS - ROLLING STOCK	2	\$116,000.00	\$145,000.00
<u>ACTIVITY</u>			
11.12.04 BUY REPLACEMENT <30 FT BUS	2	\$116,000.00	\$145,000.00
SCOPE			
442-00 METROPOLITAN PLANNING	0	\$550,900.00	\$688,625.00
<u>ACTIVITY</u>			
44.21.00 PROGRAM SUPPORT ADMINISTRATION	0	\$182,900.00	\$228,625.00

44.22.00 GENERAL DEVELOPMENT/COMPREHENSIVE PLANNING	0	\$147,200.00	\$184,000.00
44.23.01 LONGTERM TRANS PLAN - SYSTEM LEVEL	0	\$184,000.00	\$230,000.00
44.27.00 MARKETING ACTIVITIES	0	\$36,800.00	\$46,000.00
Estimated Total Eligible Cost:			\$3,710,635.00
Federal Share:			\$2,444,185.00
Local Share:			\$1,266,450.00

OTHER (Scopes and Activities not included in Project Budget Totals)

None

No Amendment Funding Source information is available for the selected project

Alternative Fuel Codes

11.12.04	BUY REPLACEMENT <30 FT BUS	Gasoline
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Extended Budget Descriptions

11.42.07	ACQUIRE - ADP HARDWARE	0	\$1,258.00	\$1,573.00
PURCHASE OF COMPUTER HARDWARE TO FACILITATE TRANSIT OPERATIONS.				
11.42.08	ACQUIRE - ADP SOFTWARE	0	\$552.00	\$690.00
PURCHASE OF MISCELLANEOUS SOFTWARE TO FACILITATE TRANSIT OPERATIONS.				
30.09.01	UP TO 50% FEDERAL SHARE	0	\$873,870.00	\$1,747,740.00
OPERATING FUNDS FOR FEDERAL FY08 TO BE USED IN FY09 AND FY10.				
11.71.12	CAPITAL COST OF 3RD PARTY CONTRACTING	0	\$901,605.00	\$1,127,007.00

Purchase of Service from private 3rd party provider for Commuter Services.

Commuter service is a Turnkey Contract which is eligible for 50% of Contract eligible for 80% Federal Share. (Re: FTA C 9030.1C; Contractor provides vehicles, maintenance and transit service.)

CCC Calculations:

\$1271971 x 50% = \$635986 \$635986 x 80% = \$508788

	<u>Milestone Description</u>	<u>Est. Comp. Date</u>
1.	Requisition Entered	Sep. 01, 2009
2.	Purchase Order Issued	Sep. 10, 2009
3.	Purchase Order Closed	Oct. 01, 2009

30.09.01 UP TO 50% FEDERAL SHARE 0 \$873,870 \$1,747,740

	<u>Milestone Description</u>	<u>Est. Comp. Date</u>
1.	Final Expenditure	Aug. 31, 2010

11.71.12 CAPITAL COST OF 3RD PARTY CONTRACTING 0 \$901,605 \$1,127,007

	<u>Milestone Description</u>	<u>Est. Comp. Date</u>
1.	Contract Renewal	Oct. 01, 2009
2.	Contract Complete	Sep. 30, 2010

11.12.04 BUY REPLACEMENT <30 FT BUS 2 \$116,000 \$145,000

	<u>Milestone Description</u>	<u>Est. Comp. Date</u>
1.	RFP/IFB OUT FOR BID	Dec. 01, 2009
2.	CONTRACT AWARDED	Feb. 01, 2010
3.	FIRST VEHICLE DELIVERED	Aug. 01, 2010
4.	ALL VEHICLES DELIVERED	Aug. 01, 2010
5.	CONTRACT COMPLETE	Aug. 31, 2010

44.21.00 PROGRAM SUPPORT ADMINISTRATION 0 \$182,900 \$228,625

	<u>Milestone Description</u>	<u>Est. Comp. Date</u>
1.	Final Expenditure	Aug. 31, 2010

44.22.00 GENERAL DEVELOPMENT/COMPREHENSIVE PLANNING 0 \$147,200 \$184,000

	<u>Milestone Description</u>	<u>Est. Comp. Date</u>
1.	RFP Issued	Sep. 01, 2009
2.	Contract Awarded	Nov. 01, 2009
3.	Contract Complete	Aug. 31, 2010

44.23.01 LONGTERM TRANS PLAN - SYSTEM LEVEL 0 \$184,000 \$230,000

	Milestone Description	Est. Comp. Date
1.	Contract Renewal	May. 01, 2010
2.	Contract Complete	Apr. 30, 2011

44.27.00 MARKETING ACTIVITIES 0 \$36,800 \$46,000

	Milestone Description	Est. Comp. Date
1.	Final Expenditure	Aug. 31, 2010

Part 5. Environmental Findings

PRJBUD Project Budget 2 \$2,444,185 \$3,710,635

Finding No. 1 - Class II(c)

114207 ACQUIRE - ADP HARDWARE 0 \$1,258 \$1,573

Finding No. 1 - Class II(c)

C19 - Install purchase maintenance equipment

Purchase and installation of operating or maintenance equipment to be located within the transit facility and with no significant impacts off the site.

114208 ACQUIRE - ADP SOFTWARE 0 \$552 \$690

Finding No. 1 - Class II(c)

C19 - Install purchase maintenance equipment

Purchase and installation of operating or maintenance equipment to be located within the transit facility and with no significant impacts off the site.

117112 CAPITAL COST OF 3RD PARTY CONTRACTING 0 \$901,605 \$1,127,007

Finding No. 1 - Class II(c)

C16 - Program Admin. & Operating Assistance

Program administration, technical assistance activities, and operating assistance to transit authorities to continue existing service or increase service to meet routine changes in demand.

111204 BUY REPLACEMENT <30 FT BUS	2	\$116,000	\$145,000
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Finding No. 1 - Class II(c)

C17 - Purchase of vehicles

The purchase of vehicles by the applicant where the use of these vehicles can be accommodated by existing facilities or by new facilities which themselves are within a CE.

442100 PROGRAM SUPPORT ADMINISTRATION	0	\$182,900	\$228,625
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Finding No. 1 - Class II(c)

C16 - Program Admin. & Operating Assistance

Program administration, technical assistance activities, and operating assistance to transit authorities to continue existing service or increase service to meet routine changes in demand.

442200 GENERAL DEVELOPMENT/COMPREHENSIVE PLANNING	0	\$147,200	\$184,000
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Finding No. 1 - Class II(c)

C01 - Engineering/Design/Planning/Tech.Studies

Activities which do not involve or lead directly to construction, such as planning and technical studies; projects for training and research programs; planning activities eligible for assistance listed in 23 U.S.C. 134, 135, and 307(c); planning activities related to approval of a unified work program and any findings required in the planning process pursuant to 23 C.F.R. Part 450, activities for state planning and research programs pursuant to 23 C.F.R. Part 420; engineering to define the elements of a proposed action or alternatives so that social, economic, and environmental effects can be assessed.\n\n

442301 LONGTERM TRANS PLAN - SYSTEM LEVEL	0	\$184,000	\$230,000
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Finding No. 1 - Class II(c)

C01 - Engineering/Design/Planning/Tech.Studies

Activities which do not involve or lead directly to construction, such as planning and technical studies; projects for training and research programs; planning activities eligible for assistance listed in 23 U.S.C. 134, 135, and 307(c); planning activities related to approval of a unified work program and any findings required in the planning process pursuant to 23 C.F.R. Part 450, activities for state planning and research programs pursuant to 23 C.F.R. Part 420; engineering to define the elements of a proposed action or alternatives so that social, economic, and environmental effects can be assessed.\n\n

442700 MARKETING ACTIVITIES 0 \$36,800 \$46,000

Finding No. 1 - Class II(c)

C01 - Engineering/Design/Planning/Tech.Studies

Activities which do not involve or lead directly to construction, such as planning and technical studies; projects for training and research programs; planning activities eligible for assistance listed in 23 U.S.C. 134, 135, and 307(c); planning activities related to approval of a unified work program and any findings required in the planning process pursuant to 23 C.F.R. Part 450, activities for state planning and research programs pursuant to 23 C.F.R. Part 420; engineering to define the elements of a proposed action or alternatives so that social, economic, and environmental effects can be assessed.\n\n

300901 UP TO 50% FEDERAL SHARE 0 \$873,870 \$1,747,740

Finding No. 1 - Class II(c)

C16 - Program Admin. & Operating Assistance

Program administration, technical assistance activities, and operating assistance to transit authorities to continue existing service or increase service to meet routine changes in demand.

Part 6: Fleet Status

Fixed Route

		Before	Change	After
I.	Active Fleet			
	A. Peak Requirement	13	0	13
	B. Spares	0	2	2
	C. Total (A+B)	13	2	15
	D. Spare Ratio (B/A)	0.00%	0.00%	15.38%
II.	Inactive Fleet			
	A. Other	0	0	0
	B. Pending Disposal	2	0	2
	C. Total (A+B)	2	0	2
III.	Total (I.C and II.C)	15	2	17

FORT BEND COUNTY CURRENTLY HAS 15 VEHICLES IN OUR FLEET. 13 OF WHICH ARE BEING USED FOR DEMAND RESPONSE SERVICES AND 2 ARE PENDING DISPOSAL. THE VEHICLES WHICH ARE BEING PURCHASED IN THIS GRANT ARE SCHEDULED TO BE SPARE VEHICLES FOR THE DEMAND RESPONSE SERVICES.

FORT BEND COUNTY ALSO CURRENTLY HAS 9 VEHICLES BEING USED FOR COMMUTER SERVICES. THESE VEHICLES ARE CONTRACTOR OWNED.

Part 7. FTA Comments

General Review

Comment Title:	New Comment
Comment By:	William Jones
Date Created:	Nov. 04, 2008
Date Updated:	None Specified
Ref Section:	Unknown
Comment:	I have reviewed the Civil Rights requirements and concur with this portion of the project application

Comments to DOL

Comment Title:	DOL Comment
Comment By:	Timothy A Lidiak
Date Created:	Dec. 02, 2008
Date Updated:	None Specified
Ref Section:	Unknown
Comment:	<p>The Federal Transit Administration's (FTA) projected timetable for acting upon the subject grant is 35 days from the date of this application. In order to meet that timetable, Department of Labor certification is requested no later than two weeks prior to that date. We request that DOL fax the 13(c) certifications when they have been issued, as the mail delay can be a week or more. Please establish a time schedule for negotiations pursuant to 29 DFR 215.3(d). Based on the time deadlines in the December 7, 1995, DOL guidelines, please advise us of the 49 USC sec. 5333(b) terms and conditions for inclusion in the grant contract.</p> <p>Person to notify at FTA: Tim Lidiak, Community Planner 819 Taylor Street, Room 8A36 Fort Worth, Texas 76102 Phone: (817) 978-0559 Fax: (817) 978-0575</p> <p>Grantee Contact: Ms. Paulette Shelton Transit Director Fort Bend County 12919 Dairy Ashford, Suite 200 Sugar Land, Texas 77478 Phone: (281) 980-2235 Fax: (281) 980-9077 sheltonp@co.fort-bend.tx.us</p> <p>Unions: Ms. Sandra Burleson, President 2150 West 18th Street Suite 104 Houston, TX 77008 PHONE: (713) 864-4346 FAX: (713) 869-5655 EMAIL: mailbox@twu.com</p>

Part 8: Results of Reviews

The reviewer did not find any errors