

FORT BEND COUNTY FY 2009
COMMISSIONERS COURT AGENDA REQUEST FORM
Return Completed Form by E-Mail to: Agenda Coordinator, County Judge's Office

Date Submitted: 05/27/2009 Submitted By: P. Batts
Court Agenda Date: 06/02/09 Department: Engineering
Phone Number: 281 633 7507

SUMMARY OF ITEM: Approve Payment of Invoice No. 25767 (Pay Estimate No.6) in the amount of \$3,403.00 to Landtech regarding expansion of Mason Road, Mobility Bond Project #735, Precinct 3. (Fund: Mobility Bonds) Lawson P.O.#12058

RENEWAL AGREEMENT/APPOINTMENT YES NO
REVIEWED BY COUNTY ATTORNEY'S OFFICE: YES NO

FINANCIAL SUMMARY:

BUDGETED ITEM: YES NO

FUNDNG SOURCE: Accounting Unit: _____ Account Number: _____
Activity (If Applicable): _____

DESCRIPTION OF LAWSOM ACCOUNT: _____

Instructions to submit Agenda Request Form:

- Completely fill out agenda form: incomplete forms will not be processed.
- Agenda Request Forms should be submitted by e-mail, fax, or inter-office mail, and all back-up information must be provided by Wednesday at 2:00 p.m. to all those listed below.
- All original back-up must be received in the County Judge's Office by 2:00 p.m. on Wednesday.

DISTRIBUTION:

Original Form Submitted with back up to County Judge's Office (✓ when completed)
If by E-Mail to ospindon@co.fort-bend.tx.us If by Fax to (281) 341-8609

Distribute copies with back-up to all listed below. If by fax, send to numbers below:

<input type="checkbox"/> Auditor (281-341-3774)	<input type="checkbox"/> Comm. Pct. 1 (281-342-0587)
<input type="checkbox"/> Budget Officer (281-344-3954)	<input type="checkbox"/> Comm. Pct. 2 (281-403-8009)
<input type="checkbox"/> Facilities/Planning (281-633-7022)	<input type="checkbox"/> Comm. Pct. 3 (281-242-9060)
<input type="checkbox"/> Purchasing Agent (281-341-8642)	<input type="checkbox"/> Comm. Pct. 4 (281-980-9077)
<input type="checkbox"/> Information Technology (281-341-4526)	<input type="checkbox"/> County Clerk (281-341-8697)
<input type="checkbox"/> Other:	<input type="checkbox"/> County Atty (281-341-4557)

RECOMMENDATION / ACTION REQUESTED:

Special Handling Requested (specify): _____

May 18, 2009

Mr. D. Jesse Hegemier, P.E.
County Engineer
Fort Bend County
1124 Blume Road
Rosenberg, Texas 77471

Re: Invoice No. 5 for Mason Road (FBC Project No. 735)
Partial Payment for Work Authorization No. 1

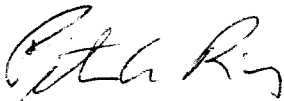
Project No. 300701.08

Dear Mr. Hegemier:

We have reviewed the enclosed invoice by Landtech Consultants, Inc., and recommend payment in the amount of \$3,403.00, as submitted. The percentages of completion for which the services have been invoiced appear to be consistent with the actual amount of work completed. Landtech has also prepared a progress report, which is attached to the invoice for your review.

Please call me if you have any questions.

Sincerely,



Peter A. Ring, P.E.
Project Manager

PAR/bl

Enclosure



LANDTECH CONSULTANTS, INC.

Civil Engineering • Land Surveying

INVOICE NUMBER 25767
MAY 7, 2009

FORT BEND COUNTY
1124-52 BLUME ROAD
ROSENBERG, TEXAS 77471

ATTENTION: MR. JESSE HEGEMIER

FOR PROFESSIONAL SERVICES

PROJECT 08-1-0045 (1477) 2007 FORT BEND COUNTY MOBILITY PROGRAM – MASON ROAD –
FBC PROJECT NUMBER 735, WORK AUTHORIZATION NUMBER 1, PURCHASE ORDER
NUMBER 12058, SPI PROJECT NUMBER 300701.08

PROJECT 08-1-0045.00 (1477) LETTER REPORT

TOTAL FEE	\$31,192.00	
PERCENT COMPLETE	97.00	
TOTAL FEE BILLED	\$30,256.24	
FEE PREVIOUSLY BILLED	\$30,256.24	
CURRENT FEE BILLING		\$ 0.00

PROJECT 08-1-0045.01 (1477) ABSTRACTING

TOTAL FEE	\$ 5,215.00	
PERCENT COMPLETE	100.00	
TOTAL FEE BILLED	\$ 5,215.00	
FEE PREVIOUSLY BILLED	\$ 5,215.00	
CURRENT FEE BILLING		\$ 0.00

PROJECT 08-1-0045.02 (1477) DRAINAGE IMPACT ANALYSIS

IDC #9461 04/30/09	\$ 3,403.00	
TOTAL BUDGET	\$34,030.00	
PREVIOUSLY BILLED	\$30,627.00	
BUDGET AVAILABLE	\$ 3,403.00	
CURRENT FEE BILLING		\$ <u>3,403.00</u>

TOTAL INVOICE DUE \$ 3,403.00

THANK YOU,
APPROVED BY

THOMAS A. STAUDT, P.E.
VICE PRESIDENT

Landtech Consultants, Inc. Contract No. 08-1-0045
SPI Project No. 300701.08
FBC Project Number 735
Work Authorization No. 1

Landtech Consultants, Inc.

Mason Road – From North of FM 359 to South of SH 99, Letter Report

Invoice Progress Report #5

For work through May 7, 2009

- I. Work Accomplished By the Landtech Consultants, Inc.
 - 00 Letter Report
97% Complete
 - 01 Abstracting
100% Complete
 - 02 Drainage Impact Analysis
100% Complete Obtained approval from Fort Bend County
- II. Meetings Attended
None
- III. Potential Changes in Scope of Services
None at this time
- IV. Cost Analysis
Project budget is adequate
- V. Schedule Analysis
Need supplemental to extend time line
- VI. Items to Be Performed Next Period
Prepare for Commissioner Court Presentation
- VII. Percentage of Work Anticipated for Next Period
3%



08-1-0045,02

1111 Wilcrest Green
Suite 250
Houston, Texas 77042

Planners – Engineers – Program Managers

Tel: (713) 541-5591
Fax: (713) 541-3501

MASON ROAD
FM359 to SH99
INVOICE: IDC
PRELIMINARY DRAINAGE REPORT

DATE:
4/30/2009

INVOICE:
No. 9461

TASK DESCRIPTION	CONTRACT AMOUNT	PERCENT COMPLETE	INVOICED TO DATE	PREVIOUSLY INVOICED	AMOUNT THIS INVOICE
A. Review & Update Existing Drainage Report	\$24,670	100.0%	\$24,670	\$22,203	\$2,467
B. Re-create HEC-1 & HEC-2 Models	\$9,360	100.0%	\$9,360	\$8,424	\$936
TOTAL	\$34,030	100.0%	\$34,030	\$30,627	\$3,403



Planners - Engineers - Program Managers

**MASON ROAD
FROM FM 359 TO MASON ROAD/FARMER ROAD INTERSECTION
PRELIMINARY DRAINAGE REPORT UPDATE**

PROJECT STATUS

From September 1, 2008 to April 30, 2009

1. Received notification from County that Drainage Report was acceptable.
2. Work on this project is finished.



Planners - Engineers - Program Managers

May 6, 2009

Mr. Tom Staudt, P.E.
Landtech Consultants, Inc.
2525 North Loop West, Suite 300
Houston, Texas 77008-1094

Re: Billing Period No. 4
IDC Invoice No. 9461
Services Through April 30, 2009
WA No. 1
Mason Road: From North of FM 359 to South of SH99

Dear Mr. Staudt:

Enclosed is IDC's invoice for services performed through April 2009 in the amount of \$3,403.00 for your consideration and further handling.

If you have any questions, please feel free to call.

Sincerely,
IDC, Inc.

A handwritten signature in black ink, appearing to read "Larry Janak", is written over the typed name below.

Larry Janak, P.E.
Executive Vice President