

FORT BEND COUNTY

AGENDA ITEM

COMMISSIONERS COURT AGENDA REQUEST FORM

RETURN TO: AGENDA COORDINATOR - COUNTY JUDGE'S OFFICE

DATE SUBMITTED: May 20, 2009

SUBMITTED BY: Terriann Carlson AGENDA

DEPARTMENT: Sheriff's Office

26C

COURT AGENDA DATE: May 26, 2009

PHONE NO.: (281) 341-4700

SUMMARY OF ITEM: Take all appropriate action in the renewal process for the VINE (Victim Information & Notification Everyday) program. The actions necessary are to complete the process of the Service Agreement Renewal which will cover the 12 month service period of September 01, 2009 through August 31, 2010, with no cash match required by Fort Bend County.

Appriss

RENEWAL CONTRACT/AGREEMENT: Yes (X) No ()

LIST SUPPORTING DOCUMENTS ATTACHED: Exhibit R-06 Maintenance Renewals and Service Agreement Renewal.

FINANCIAL SUMMARY:

BUDGETED ITEM:

ANNUALIZED DOLLARS:

COMMENTS:

Yes () No () N/A (X)

One Time ()

Grant 09/01/2009 through 08/31/10

Funding Source: Contingency

Recurring ()

Fund Agency Org Object

N/A (X)

Original Form Submitted with back up to County Judge's Office: (X) (✓ when completed)

If by E-Mail to ospindon@co.fort-bend.tx.us

If by Fax to (281) 341-8609

Distribute copies with back-up to all listed below. If by fax, send to numbers below:

() Auditor (281-341-3774)

() Comm. Pct. 1 (281-342-0587)

() Budget Officer (281-344-3954)

() Comm. Pct. 2 (281-403-8009)

() County Attorney (281-341-4557)

() Comm. Pct. 3 (281-242-9060)

() Purchasing Agent (281-341-8642)

() Comm. Pct. 4 (281-980-9077)

() County Clerk (281-341-8697)

() Facilities/Planning (281-633-7022)

Instructions for submitting an Agenda Request:

1. Completely fill out agenda form, incomplete forms will not be processed.
2. Agenda Request Forms may be submitted by e-mail, fax, or inter-office mail, and all information must be provided by Wednesday at 2:00 p.m. to all departments listed above.
3. All original back-up must be received in the County Judge's Office by 2:00 p.m. on Wednesday.

RECOMMENDATION / ACTION REQUESTED:

Special Handling Requested (specify) : _____

5-27-09 copy received

May 11, 2009

The Honorable Robert E. Hebert
Fort Bend County
301 Jackson Street Street, #719
Richmond, TX 77469

Appriss
Technology to serve and protect

10401 Linn Station Road
Louisville, KY 40223-3842
502-561-8463 800-816-0491
www.appriss.com

Dear Judge Hebert:

This letter is to walk you through the 2010 renewal process for the VINE (Victim Information & Notification Everyday) program. Your original service period will end as of August 31, 2009.

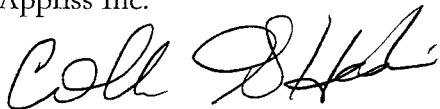
Soon you should be receiving your Maintenance Contract from the OAG to cover these costs going forward for renewal through August 31, 2010. **We would like to have all Service Agreement Renewals back to our office no later that June 29, 2009, so we have plenty of time to process.** In addition, we have attached a few items that will require action on your part to complete the process. A description of each and any action required follows:

- **Exhibit R-06 Maintenance Renewal.** This item shows the Total Renewal Amount that the OAG agrees to cover. The OAG has received a copy of this document and has confirmed the dollar amounts and expiration date. This document is for your information.
- **Service Agreement Renewal.** This agreement is between Appriss and Fort Bend County. The cost of the renewal should agree with Exhibit R-05. Please sign the enclosed documents and return one copy to Appriss at the above address, one copy to Chris Gersbach at the Texas Attorney Generals Office – MC -004 at P.O. Box 12548, Austin, TX 78711-2548 and retain one copy for your records.

Note: Invoices for the fiscal year 2010 will not be mailed to the County until September 1, 2009.

If you have any questions or need additional information, please contact me at 800/816-0491 ext. 3850.

Sincerely,
Appriss Inc.



Colleen G. Heslin
Account Specialist

Enclosures

COUNTY JUDGE
RECEIVED
MAY 19 2009

**Exhibit R-06 Maintenance Renewal
Automated Victim Notification Services
Fort Bend County**

Category: Pilot - Large

Subject to the terms and conditions included in the Agreement, this **Exhibit R-06 Schedule of Payments** shall describe the payments that Customer shall pay to Appriss.

Maintenance Amount. Customer shall pay Appriss a maintenance amount for the Renewal of Services determined as follows. This Renewal will extend services through August 31, 2010.

Jail Maintenance Amount	District Court Maintenance Amount	Annual Maintenance Amount (12 Months)	# of Months Through 8/31/10	Total Maintenance Amount Due
\$25,817	\$0	\$25,817	12 Months	\$25,817

Out of Scope Costs.¹ These services will be billed directly to the County and may not be reimbursed by the Office of the Attorney General's Grant Program.

Additional costs will be incurred for out of scope work. There will only be three events that constitute out of scope work: (1) if Customer moves their facility requiring Appriss to move interface equipment and telephone lines, then a site move charge will not to exceed \$1,500; (2) if Customer changes its booking system and replaces it with another system for which the Appriss has already built an interface, then there will be a one time charge not to exceed \$3,000; and (3) third if Customer changes its booking system and replaces it with another system for which the Appriss has not built previously an interface then there will be a one time charge not to exceed \$5,000.

- | | | |
|----------------------------------------------------------------------|--------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------|
| <p><i>1. Customer Facility Move</i></p> <p>not-to-exceed \$1,500</p> | <p><i>2. Change of Booking System to vendor-standard system</i></p> <p>not-to-exceed \$3,000</p> | <p><i>3. Change of Booking System to non-Vendor-standard system</i></p> <p>not-to-exceed \$5,000</p> |
|----------------------------------------------------------------------|--------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------|

Additional Services²

Any services, not covered by this Agreement and provided by Appriss shall be billed to Customer at the following rates:

Standard Hourly rate	Overtime Hourly Rate
not-to-exceed \$160 / hour	not-to-exceed \$175 / hour

Services After Termination. Subject to the terms and conditions included in the Agreement, the cost of Services provided by Appriss to the Customer shall be governed by the following payment terms. Following either the expiration or termination of this Agreement, then Customer shall pay Appriss an amount equal to 1/12th the then current Annual Maintenance Fee, for each month that the Customer elects to receive the Services. Customer may elect to receive the Services for any increment of months up to the maximum time period stated in the Agreement.

¹ based on subsection V. *Out of scope cost for county changes* in the Service Price section of the Vendor Certification.

² prices as defined in the Appriss's Price Proposal dated August 15th, 2002.

R-06 Service Agreement Renewal Notice

DATE: May 8, 2009
CUSTOMER NAME: Fort Bend County
LOCATION: 301 Jackson Street Street, #719
Richmond, TX 77469
PROJECT TYPE: Fort Bend County VINE Service
ORIGINAL SERVICE AGREEMENT DATE: August 31, 2004
SERVICE AGREEMENT RENEWAL DATE: September 1, 2009
SERVICE AGREEMENT RENEWAL TERM: 12 Months
NEXT SERVICE AGREEMENT RENEWAL DATE: August 31, 2010
PROJECT PRICING: \$25,817

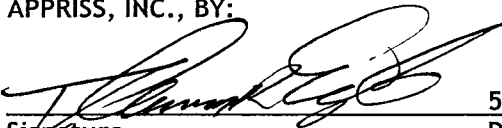
This Service Agreement Renewal Notice, unless specifically noted in the Contract Changes section below, extends all pricing, service terms and other contract provisions of the prior contract period. No interruptions in delivery of Service will occur in relations to this Service Agreement Renewal.

Contract Changes: None

Special Note: Please refer to the Out of Scope Costs referenced in the attached Exhibit R-06 Maintenance Renewal. This is not a contract change, but a reminder of costs that may be incurred when making booking system replacement and/or changes.

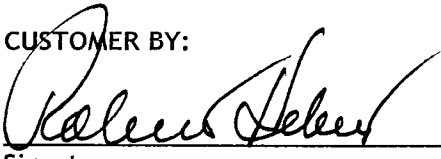
AUTHORIZATION:

APPRISS, INC., BY:


Signature _____ Date 5/08/09

Thomas R. Seigle
Executive Vice President
Public Safety Group

CUSTOMER BY:


Signature _____ Date 5/26/09

County Judge Robert Hebert
Title Name

County Copy