

FORT BEND COUNTY FY 2009
COMMISSIONERS COURT AGENDA REQUEST FORM
 Return Completed Form by E-Mail to: Agenda Coordinator, County Judge's Office

Date Submitted: May 6, 2009	Submitted By: Karen Stell
Court Agenda Date: May 12, 2009	Department: Tax
	Phone Number: 281-341-3723

SUMMARY OF ITEM: Approve over \$500.00 – Refunds \$ 8,848.83

RENEWAL AGREEMENT/APPOINTMENT	YES	<input type="checkbox"/>	NO	<input type="checkbox"/>
REVIEWED BY COUNTY ATTORNEY'S OFFICE:	YES	<input type="checkbox"/>	NO	<input type="checkbox"/>

List Supporting Documents Attached:

FINANCIAL SUMMARY:

BUDGETED ITEM: YES NO

FUNDNG SOURCE: Accounting Unit: Account Number:
 Activity (If Applicable):

DESCRIPTION OF LAWSON ACCOUNT: _____

Instructions to submit Agenda Request Form:

- Completely fill out agenda form: incomplete forms will not be processed.
- Agenda Request Forms should be submitted by e-mail, fax, or inter-office mail, and all back-up information must be provided by Wednesday at 2:00 p.m. to all those listed below.
- All original back-up must be received in the County Judge's Office by 2:00 p.m. on Wednesday.

DISTRIBUTION:

Original Form Submitted with back up to County Judge's Office (✓ when completed)
 If by E-Mail to ospindon@co.fort-bend.tx.us If by Fax to (281) 341-8609

Distribute copies with back-up to all listed below. If by fax, send to numbers below:

<input checked="" type="checkbox"/> Auditor (281-341-3774) <input checked="" type="checkbox"/> Budget Officer (281-344-3954) <input type="checkbox"/> Facilities/Planning (281-633-7022) <input type="checkbox"/> Purchasing Agent (281-341-8642) <input type="checkbox"/> Information Technology (281-341-4526) <input type="checkbox"/> Other:	<input checked="" type="checkbox"/> Comm. Pct. 1 (281-342-0587) <input checked="" type="checkbox"/> Comm. Pct. 2 (281-403-8009) <input checked="" type="checkbox"/> Comm. Pct. 3 (281-242-9060) <input checked="" type="checkbox"/> Comm. Pct. 4 (281-980-9077) <input checked="" type="checkbox"/> County Clerk (281-341-8697) <input checked="" type="checkbox"/> County Attny (281-341-4557)
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RECOMMENDATION / ACTION REQUESTED:

Approve & record in the minute's tax payment refunds in the amount of \$ 8,848.83 for the office of Patsy Schultz.

Special Handling Requested (specify):

Commissioners Court Agenda Date: 05/12/2009

Submit Date: 05/05/2009

Account Number	Owner	Refund Amount	Reason	Precinct #
7214-01-004-0130-907 9650-06-001-0290-907	Countrywide Tax Services Bank of America Mortgage	\$ 4,160.23 \$ 4,688.60	Duplicate Duplicate	3035 3086
		\$ 8,848.83		