

FORT BEND COUNTY FY 2009
COMMISSIONERS COURT AGENDA REQUEST FORM
Return Completed Form to: Agenda Coordinator, County Judge's Office

Date Submitted: May 6, 2009

Submitted By: Ann Werlein
Department: County Judge
Telephone: 281-341-8634

Court Date: May 12, 2009

SUMMARY OF ITEM:

FORT BEND FRESH WATER SUPPLY DISTRICT #1 – The Board of Directors of the Fort Bend County Fresh Water Supply District #1 reviewed the following at the March 19, 2009 Board Meeting: Authorize payment of Invoice Number 24 totaling \$21,109 for Final Design Carter Burgess for professional services. (Fund: FBFWSD#1, Fees)

Renewal Agreement/Appointment: YES NO
Reviewed by County Attorney's Office: YES NO

List Supporting Documents Attached: CPA Cover page and invoices

FINANCIAL SUMMARY:

Budgeted Item: YES NO
Funding Source: Fund: 100685888-63000 – Activity: P685-03FWS01
Requires Auditor to Certify Funds: YES NO

Instructions for submitting an Agenda Request:

- Completely fill out agenda form: incomplete forms will not be processed.
- Agenda Request Forms may be submitted by e-mail, fax, or Inter-office mail, and all information must be provided by Wednesday at 2:00 p.m. to all departments listed below.
- Original back-up must be received in County Judge's Office by 2:00 p.m. on Wednesday.

DISTRIBUTION:

Original Form Submitted with back up to County Judge's Office: (when completed)
If by E-Mail to ospindon@co.fort-bend.tx.us If by Fax to: (281) 341-8609
Distribute copies with back-up to all listed below. If by fax, send to the numbers below:

- | | |
|--|--|
| <input checked="" type="checkbox"/> Auditor (281-341-3774) | <input checked="" type="checkbox"/> Comm. Pct. 1 (281-342-0587) |
| <input checked="" type="checkbox"/> Budget Officer (281-344-3954) | <input checked="" type="checkbox"/> Comm. Pct. 2 (281-403-8009) |
| <input checked="" type="checkbox"/> Facilities/Planning (281-633-7022) | <input checked="" type="checkbox"/> Comm. Pct. 3 (281-242-9060) |
| <input checked="" type="checkbox"/> Purchasing Agent (281-341-8642) | <input checked="" type="checkbox"/> Comm. Pct. 4 (281-980-9077) |
| <input checked="" type="checkbox"/> Information Technology (281-341-4526) | <input checked="" type="checkbox"/> County Clerk (281-341-8697) |
| <input type="checkbox"/> Other: _____ | <input checked="" type="checkbox"/> County Atty (281-341-4557) |

Recommendation:

The Financial Assistance Agreement between County & District became effective October 1, 2002. Expenses incurred after October 2002 will be brought forward from the Board of Directors of the District for Commissioner Court approval.

Fort Bend County Fresh Water Supply District No. 1

April 18, 2009

Honorable Judge Robert E. Hebert
c/o Ann Werlein
301 Jackson
Richmond, Texas 77469

Re: Payments for the Fort Bend Co. FWSD #1 Project

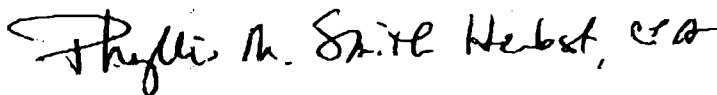
Dear Ann,

The Board of Supervisors of the Fort Bend County Fresh Water Supply District No. 1 reviewed Invoice #24 at their regular meeting held March 19, 2009 and recommend the approval and payment of said invoice to Commissioners Court.

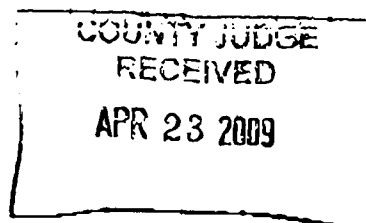
We request that the attached Invoice #24 be placed on the Commissioners Court agenda.

Please contact me if you have any questions. My number is 281-369-3150.

Sincerely,



Phyllis M. Smith Herbst, CPA
Bookkeeper



Carter Burgess

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FORT BEND COUNTY FRESHWATER SUPPLY DISTRICT No. 1
ATTN: PHYLLIS SMITH HERBST, CPA
P.O. BOX 858
ROSHARON, TEXAS 77583

INVOICE DATE: 3/16/2009
INVOICE #: CB700892-031809
PROJECT #: CB700892

INVOICE # 24

REFERENCE: PRELIMINARY ENGINEERING FOR FWSO #1 WATER AND SEWER SYSTEM

FOR PROFESSIONAL SERVICES RENDERED THRU: 2/27/2009

TASK	BUDGET	FEE THIS PERIOD	PREVIOUS INVOICES	% COMPLETE	TOTAL TO DATE
Property Ownership Research	\$ 245,373.50	\$ -	\$ 245,373.50	100.0%	\$ 245,373.50
Property Acquisition	\$ 8,000.00	\$ -	\$ 8,000.00	100.0%	\$ 8,000.00
Preliminary Engineering Report	\$ 323,110.00	\$ -	\$ 323,110.00	100.0%	\$ 323,110.00
Topographical Survey	\$ 500,000.00	\$ -	\$ 500,000.00	100.0%	\$ 500,000.00
Geotechnical Investigation	\$ 402,117.11	\$ -	\$ 402,117.11	100.0%	\$ 402,117.11
Well Study / Preliminary Investigation	\$ -	\$ -	\$ -	0.0%	\$ -
Final Design	\$ 215,759.39	\$ 21,109.00	\$ 180,868.09	93.6%	\$ 201,977.09
TOTAL	\$ 1,892,380.00	\$ 21,109.00	\$ 1,857,468.70	99.2%	\$ 1,878,577.70

LESS PREVIOUS INVOICES: \$ 1,857,468.70

INVOICE AMOUNT: \$21,109.00

Note 1 Invoice format modified to match contract approved at Ft Bend County commissioners court on 12/2/2002

Fort Bend County signed an additional contract on 10/27/2003 for final design services associated with this project. This contract authorized \$71,380 in unreserved funds from this contract for final design. \$11,300.00 was deducted from the original Property Ownership Research budget and \$60,000 from the Original Well Study budget.

Note 2 (in addition to Note 1 above)
Previous budgets were modified to use remaining unreserved funds of \$144,399.26 for Final Design. \$22,518.89 was deducted from the Property Ownership Research budget, \$24,800 was removed from the Property Acquisition budget, and \$97,070.27 was deducted from the Geotechnical Investigation budget.

JACOBS CARTER BURGESS APPROVAL:

David Dytch Jr. 03/16/09
David Dytch Jr., P.E., Project Manager Date

Approval of Invoice:
John Beard 3/18/09
John Beard, President Date

Attest:
Wendy D. Smith 3-19-09
Wendy D. Smith, Secretary Date

P.O.# 23401
Receiver # 60790
5-12-09